

Kennewick Public Hospital District
Thursday, February 23, 2023 | Hybrid Meeting
5:00 PM
February Board meeting
MINUTES

ATTENDANCE: Mark Brault, Marv Kinney, Steve Blodgett, Gary Long, Rick Reil, Wanda Briggs, Sheila Dunlop, Lee Kerr, Erica Davis, Salem Thompson, Heidi Ellerd

CALL TO ORDER

The District provided a link for parties to participate through Zoom. There were some participants who joined via Zoom.

Commissioner Brault called the meeting to order at 5:00 pm

I. District Business:

II. Regular Board Meeting Business

A. Approval of Consent Agenda

IT WAS MOVED AND SECONDED TO APPROVE THE MINUTES AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

B. Public Comment –

Mr. Scott Carpenter gave public comment but submitted no written comments to include for the record.

III. NEW BUSINESS:

A. Reports

1. Lee Kerr – Superintendent, General Update - Lee joined remotely but the connection was not stable enough to provide a report.
2. Legal Report - Heidi Ellerd, Legal Counsel
 - a. Updates - Work continues on existing records requests.
3. Administrative Report, Salem Thompson, Board Coordinator
 - a. DeBit office space update – Nothing new to report.
 - b. Records work update – We have identified several boxes of records eligible to be transferred to the Archives. Review and recommendations for the online records continues.

B. Committee Reports/Recommendations

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
 - a. Acceptance of January 2023 financial statements– Overview by Nathan Burt
IT WAS MOVED AND SECONDED TO APPROVE THE FINANCIAL STATEMENTS AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
 - b. Approval of payments and disbursements for January 2023 –
IT WAS MOVED AND SECONDED TO ACCEPT THE PAYMENT AND DISBURSEMENTS AS SUBMITTED. ALL IN FAVOR. NO DISCUSSION. MOTION

CARRIED.

- c. Treasurer's Report – Steve Blodgett - Details given below.
- d. 2021-2022 SAO Audit – Work has been completed.
- e. 2022 Financial Audit – Work has begun, and items are being submitted for review.
- f. Richmond Trust Resolution for 2022 – Rick Reil read the resolution title.

IT WAS MOVED AND SECONDED TO APPROVE THE RICHMOND TRUST RESOLUTION 2023-1. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.

- 2. Governance Committee Updates – Mark Brault
 - a. Election Costs and follow-ups – Lee Kerr is communicating with the County to attempt to lower our costs for elections. Heidi offered to assist with the effort if she is needed.
 - b. PDC Filing reminder for commissioners. Please file in a timely manner.
- 3. Planning Committee – Wanda Briggs
 - a. No planning meeting in February – No report this month.
- 4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
 - a. General update – Negotiations with a potential long term tenant for their North building continues which is very encouraging. Census continues to grow. Financials are stable.

IV. Executive Session – NONE

V. COMMISSIONER COMMENTS –

VI. Upcoming items – NONE

VII. BOARD MEETINGS/EVENTS/EDUCATION

Next Regularly Scheduled Board Meeting – Thursday, March 30, 2023 @ 5:00p.m.

Close of Meeting 5:29 pm