



**Two Rivers**  
HEALTH DISTRICT

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KENNEWICK PUBLIC HOSPITAL DISTRICT

**Board of Commissioners  
Packet**

**Thursday, Oct. 27, 2023**

**Hybrid Meeting**

via Zoom and Southridge Sports Complex

Numerica Pavilion

2901 Southridge Blvd. Kennewick, WA 99336

**5:00 p.m.**

**Kennewick Public Hospital District**  
**Thursday, Oct. 26, 2023 | Hybrid Meeting with**  
**Zoom Remote**

**5:00 PM**

**Public Hearing: Property Tax Levy**

**Public Hearing: Budget**

**Regular October Board meeting**

**AGENDA**

- I. District Business:**
- II. Regular Board Meeting Business**
  - A. Approval of Consent Agenda\***
  - B. Public Comment –**
- III. PUBLIC HEARINGS:**
  - A. Property Tax Levy**
  - B. Budget 2024**
- IV. NEW BUSINESS:**
  - A. Resolution 2023-5 Adopting District Budget for 2024 and Approving Limit Factor\***
  - B. Resolution 2023-6 Certifying the Increase in Regular Tax Levy\***
  - C. Reports**
    1. Lee Kerr – Superintendent, General Update
    2. Legal Report - Heidi Ellerd, Legal Counsel
      - a. Updates – Records Requests
    3. Administrative Report, Salem Thompson, Board Coordinator
      - a. Records update and training opportunity for records officers
  - D. Committee Reports/Recommendations**
    1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt
      - a. Acceptance of September financial statements\* – Overview by Nathan Burt
      - b. Approval of payments and disbursements\*
      - c. Treasurer’s Report – Steve Blodgett
      - d. Audit updates
    2. Governance Committee Updates – Marv Kinney for Mark Brault
      - a. Resolution 2023-7 Appointing Agent to Receive Claims Against District Under 4.90 RCW
    3. Planning Committee – Wanda Briggs
      - a. Planning Committee Charter – amended\*
      - b. Mon. Nov. 6, 12pm – 2pm – WSU tour and lunch
    4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
- V. Executive Session** – Potential litigation 42.30.110 (1)(i)(iii)
- VI. COMMISSIONER COMMENTS**
- VII. Upcoming items – NONE**
- VIII. BOARD MEETINGS/EVENTS/EDUCATION**

Next Regularly Scheduled Board Meeting – Thursday, Nov. 30, 2023 @ 5:00p.m.

**Close of Meeting**

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BENTON COUNTY, WASHINGTON**

**RESOLUTION NO. 2023-5**

**A resolution of the Commission of Kennewick Public Hospital District, Benton County, Washington (the "District"), adopting the District's budget for calendar year 2024 and approving the limit factor for the District's regular property tax levy for collection in calendar year 2024**

**WHEREAS**, RCW 70.44.060 requires the Superintendent of the District to prepare a proposed budget of the contemplated financial transactions of the District for the ensuing year and to file the budget in the records of the Commission on or before November 1<sup>st</sup>, and

**WHEREAS**, RCW 70.44.060 further requires the District to publish public notice of the proposed budget and the date and place of a hearing on the budget, which is required to be held on or before November 15<sup>th</sup>, for two consecutive weeks in a newspaper printed and of general circulation in Benton County; and

**WHEREAS**, the Superintendent has, in compliance with the requirements of RCW 70.44.060, prepared, filed and provided notice of the District's proposed budget; and

**WHEREAS**, the Commission has held a public hearing on the Budget in compliance with the requirements of RCW 70.44.060; and

**WHEREAS**, RCW 84.55.010 and RCW 84.55.092 provide that the levy for a taxing district in any year shall be set so that the regular property taxes payable in the following year shall not exceed the "limit factor" multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district, or the highest amount that could have been levied in any year since 1985, plus an additional dollar amount calculated by multiplying the increase in assessed value in that district resulting from new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, improvements to property, and any increase in the assessed value of state-assessed property by the regular property tax levy rate of that district for the preceding year; and

**WHEREAS**, RCW 84.55.005 provides that the limit factor for a taxing district that has a population equal to or greater than 10,000 shall be the lesser of 101% or the amount authorized under RCW 84.55.0101 if the taxing district has authorized a limit factor under RCW 84.55.0101 and shall be the lesser of 101% or 100% plus inflation if the taxing district has not authorized a limit factor under RCW 84.55.0101; and

**WHEREAS**, the Board of Commissioners of the District attests that the population of the District is more than 10,000 (Ten Thousand); and

**WHEREAS**, RCW 84.55.0101 provides that, upon finding substantial need, the legislative authority of a taxing district may provide for a “limit factor” of 101% or less and requires that any resolution approving such limit factor be approved by no fewer than five members of the Board of Commissioners; and

**WHEREAS**, the Board of Commissioners of the District has met and considered its budget for calendar year 2024; and

**WHEREAS**, the Board of Commissioners of the District, in the course of considering the budget for calendar year 2024, reviewed all sources of revenue and examined all anticipated expenses and obligations; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF KENNEWICK PUBLIC HOSPITAL DISTRICT, BENTON COUNTY, WASHINGTON**, as follows:

Section 1. The Commission hereby adopts the 2024 Operating Budget attached hereto as Exhibit A as the budget for the District for calendar year 2024, which budget includes a regular property tax levy in the amount of approximately \$1,678,440.00.

Section 2. The Commission hereby adopts a limit factor for the District’s regular levy for collection in calendar year 2024 of 101% multiplied by the amount of regular property taxes lawfully levied by the District for collection in 2024, and hereby finds that there is substantial need for the use of such limit factor.

Section 3. The County Treasurer of Benton County, Washington, is hereby authorized and directed to collect and deliver on or before the 15<sup>th</sup> of each month to the Treasurer of the District the sum of all taxes collected on behalf of the District during the preceding month together with a proper accounting thereof.

Section 4. The Superintendent of the District is hereby authorized and directed to deliver a certified copy of the Resolution to the clerk of the Board of County Commissioners of Benton County in compliance with applicable law.

**ADOPTED AND APPROVED** by the Commission of Kennewick Public Hospital District, Benton County, Washington at a special, open public meeting thereof, held this 26<sup>th</sup> day of October, 2023.

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BENTON COUNTY, WASHINGTON**

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Mark Brault, President & Commissioner

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Steve Blodgett, Secretary, Treasurer & Commissioner

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Marv Kinney, Vice President & Commissioner

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Richard L. Reil, Commissioner

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Wanda L. Briggs, Commissioner

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Sheila Dunlop, Commissioner

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Gary Long, Commissioner



Ordinance / Resolution No. 2023-6
RCW 84.55.120

WHEREAS, the BOARD OF COMMISSIONERS of KENNEWICK PUBLIC HOSPITAL DISTRICT has met and considered its budget for the calendar year 2024 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,627,123.00 ; and,

WHEREAS, the population of this district is [X] more than or [ ] less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2024 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 16,271.23 which is a percentage increase of 1 % from the previous year.

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 26 day of OCTOBER, 2023 .

Three horizontal lines for signatures on the left and right sides.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

# EXHIBIT

A

**Kennewick Public Hospital District**  
Preliminary 2024 Budget

<b>Revenue</b>	
100 Property Tax Revenue	1,678,440
105 Administrative Refund	
110 Grant Income	-
<b>Total Revenue</b>	<b>1,678,440</b>
<b>Direct Costs</b>	
200 Community Care Agreement	1,342,752
<b>Total Direct Costs</b>	<b>1,342,752</b>
<b>Gross Proceeds</b>	<b>335,688</b>
<b>Expenditures</b>	
301 Health Initiative Contributions	35,000
303 Scholarship Contributions	16,400
305 Bank Fees	5,000
315 Commissioner Mtg Stipend	34,843
318 Dues	1,275
320 Facilities Expense	
321 Building Association Dues	
322 Rent Expense	
323 Utilities	600
<b>Total 320 Facilities Expense</b>	<b>600</b>
326 Insurance	15,669
330 Legal and Professional	
331 Attorney Fees	12,000
332 Accounting	19,716
333 Audit Expense	22,000
335 Administrative Support	36,330
336 Other Professional Fees	31,200
<b>Total 330 Legal and Professional</b>	<b>121,246</b>
339 Licenses and Taxes	65
340 Office Expenses	7,100
342 Public Records Request	12,340
343 Records Management	7,000
347 Public Election Costs	52,000
360 Superintendent Compensation	40,788
370 Training and Travel	986
390 Other Operating Expenses	-
<b>Total Expenditures</b>	<b>350,312</b>
<b>Net Operating Revenue</b>	<b>(14,624)</b>
<b>Other Revenue</b>	
900 Richmond Trust Income	33,526
930 Gain on Disposal of Assets	-
950 Worker's Comp Reimbursements	71,273
960 Interest and Dividend Income	47,132
980 Printing, Copying Reimbursement	100
	<b>152,031</b>



<b>Total Other Revenue</b>	<b>152,031</b>
<b>Other Expenditures</b>	
800 Workers Comp Claims Paid	71,274
805 Administrative Claims	
810 Interest Expense	3,635
<b>Total Other Expenditures</b>	<b>74,909</b>
<b>Net Other Revenue</b>	<b>77,122</b>
<b>Net Operating and Non-Operating Revenue</b>	<b>62,498</b>
<b>Financing Activities</b>	
Debt (Principal Obligations)	40,256
Contributions to Reserves	20,000
<b>Net Cash Proceeds from Operating, Non-Operating, and Financing Activities</b>	<b>2,242</b>

# Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I **MARK BRAULT** (Name),  
**PRESIDENT & COMMISSIONER** (Title), for **KENNEWICK PUBLIC HOSPITAL DISTRICT** (District name),  
do hereby certify to the **BENTON** (Name of county) County legislative authority  
that the **BOARD OF COMMISSIONERS** (Commissioners, Council, Board, etc.) of said district requests  
that the following levy amounts be collected in **2024** (Year of collection) as provided in the district's  
budget, which was adopted following a public hearing held on **10/26/2023** (Date of public hearing).

## Regular levies

Levy	General levy	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.	<b>1,700,000.00</b>	
Administrative refund amount	<b>4,949.39</b>	
Non-voted bond debt amount		
Other*		

## Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
<b>Total certified levy request amount</b> , which includes the amounts below.					
Administrative refund amount					
Other*					

\*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To request this document in an alternate format, please complete the form [dor.wa.gov/AccessibilityRequest](https://dor.wa.gov/AccessibilityRequest) or call 360-705-6705. Teletype (TTY) users please dial 711.

Kennewick Public Hospital District  
Kennewick, Benton County, Washington  
Consent Agenda  
Oct. 26, 2023

All Materials under the Consent Agenda are considered routine by the Board of Commissioners and will be adopted by one motion in the form listed below. There will be no separate discussion of these items. An item may be removed from the Consent Agenda and considered separately if the board members or the public desire further discussion.

1. Approval of Minutes:
  - a. Meeting Minutes, Sept. 28 2023

# Minutes

**Kennewick Public Hospital District**  
**Thursday, September 28, 2023 | Hybrid Meeting**  
**5:00 p.m.**  
**September Board meeting**

**Attendance:** Mark Brault, Wanda Briggs, Steve Blodgett, Gary Long, Marv Kinney, Rick Reil, Sheila Dunlop, Lee Kerr, Heidi Ellerd, Nathan Burt, Salem Thompson.

**I. District Business:**

**II. Regular Board Meeting Business**

**A. Approval of Consent Agenda –**

IT WAS MOVED AND SECONDED TO APPROVE THE CONSENT AGENDA AS PRESENTED.  
NO DISCUSSION. MOTION CARRIED.

**B. Public Comment – NONE**

**III. NEW BUSINESS:**

**A. Reports**

1. Lee Kerr – Superintendent, General Update –  
No significant changes or updates to report. Looking forward to the 2024 budget meetings scheduled soon. Some news on a recovery center has been written in the local newspaper.
2. Legal Report - Heidi Ellerd, Legal Counsel
  - a. Updates – Preparing for the budget and tax levy hearings in October. Also working on existing public records requests.
3. Administrative Report, Salem Thompson, Board Coordinator
  - a. Records work update – Work continues with the Document Locator software, going well. A meeting with the WA Archives will be held in October to go over the digitization grant work they will complete for the district. A sign was installed outside the District’s office inside the deBit building.

**B. Committee Reports/Recommendations**

1. Finance Committee – Steve Blodgett, Finance Chair / Nathan Burt /Erica Davis
  - a. Acceptance of August 2023 financial statements– Overview by Nathan Burt /Erica Davis.  
IT WAS MOVED AND SECONDED TO ACCEPT THE AUGUST 2023 FINANCIAL STATEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
  - b. Approval of payments and disbursements for August 2023 – the election costs are coming up, and last year the bill was received late in the calendar year, and paid in January.  
IT WAS MOVED AND SECONDED TO ACCEPT THE AUGUST 2023 PAYMENTS AND DISBURSEMENTS AS PRESENTED. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.  
2024 Budget process has started, and a meeting has been scheduled. The preliminary budget will be prepared in time for the required publishing and review by the public.
  - c. Treasurer’s Report – Steve Blodgett
  - d. Investment Policy – The policy has been finalized by the Finance Committee and is in the packet.  
IT WAS MOVED AND SECONDED TO APPROVE THE INVESTMENT POLICY. NO DISCUSSION. MOTION CARRIED.
2. Governance Committee Updates – Mark Brault
  - a. General update – The Health Alliance voted to dissolve. Most of what it was doing will continue. The small amount of uncommitted excess funds will go to a nonprofit, and the remainder of their funds were required to go toward existing contracts and committees that are continuing.
  - b. Resolution 2023-4 Regarding the Local Government Investment Pool.  
IT WAS MOVED AND SECONDED TO ADOPT RESOLUTION 2023-4. NO DISCUSSION. MOTION CARRIED.

3. Planning Committee – Wanda Briggs
  - a. General update – Working on a draft of charter revisions.
  - b. ADS Presentation – In the packet there is an ask from ADS for several items to support and impact direct client services and care.

IT WAS MOVED AND SECONDED TO APPROVE THE PURCHASE OF THE LIST OF ITEMS PRESENTED IN THE BOARD PACKET NOT TO EXCEED \$20,000.00. ALL IN FAVOR. NO DISCUSSION. MOTION CARRIED.
4. Adult Day Services – General Update: Rick Reil/Steve Blodgett
  - a. General update – Discussion on the repayment of the ADS loan. It was decided to request input from the ADS board. Currently they are earning 6% interest. Gary reminded the Board of the benefit for the District of the ADS loan, and that support of the items for ADS and potential for future support is appropriate.

**IV. COMMISSIONER COMMENTS**

**V. Upcoming items –**

**VI. BOARD MEETINGS/EVENTS/EDUCATION**

**Next Regularly Scheduled Board Meeting - Thursday, October 26, 2023, @ 5:00 p.m.**

**Close of Meeting 6:03 pm**

# Financials

# Management Reports

Kennewick Public Hospital District

For the period ended September 30, 2023

Prepared by

**Epic Tax Solutions a Subsidiary of Epic Trust Financial Group**

Prepared on

**October 3, 2023**



# Table of Contents

---

Statement of Activity With Year to Date .....4

Statement of Financial Position .....6

Statement of Cash Flows - Last Month .....7

Check Detail .....8

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These financial statements have not been subjected to an audit or review or compilation engagement, and no assurance is provided on them. Additionally, management has chosen to omit formal notes to these interim monthly financial statements. However, district leadership have provided explanations on select accounts below.

### **Financial Statement Explanation of Terms**

The District's Financial documents use bookkeeping and accounting terms and phrases that have the following meanings:

Account 200 Community Care Agreement under the "Cost of Goods Sold" Section—This section represents the accounting software category designated for payments required by the Community Care Agreement to RCCH Trios to provide healthcare services which include charity care, reimbursements and on-going hospital operations.

Account 1020 Health Initiative Fund—Funds held to pursue the acquisition of a Recovery Center facility as well as to pursue other unmet healthcare needs in the District. These funds originated from the sale of Lifepoint's interest in the Tri-City Cancer Center. Lifepoint donated the proceeds of the sale to the District. Lifepoint Health, Inc. owns and operates Trios Hospital.

Account 1040 Worker's Compensation Account—This is a pass-through account with funds received from Trios RCCH to benefit pre-petition employees who are receiving workman's compensation benefits. It is beyond the requirements of the Community Care Agreement and provided by Trios RCCH to benefit prior and continuing employees.

Account 2001 Richmond Trust Account—This is a Legacy Trust with an income interest donated to the District by Mrs. Richmond. Baker Boyer Bank acts as the trustee.

Account 2100 Adult Day Services Loan Account—The District borrowed funds from ADS in mid-2019 to satisfy a long-term debt owed to the Kennewick Liquidation Trust. Principal and interest payments are made quarterly on a 10 year amortization schedule. The amortization schedule was shortened in October 2022 following a large, additional principal payment of \$120,000. The loan is now expected to be paid off in October, 2025.

Account 3000 Auburn Building Account—After the 2018 bankruptcy, the District retained ownership of a building located in the Kennewick Medical Center, which for a time was used as office space. It was listed for sale in 2021 and sold in May 2022.

# Statement of Activity With Year to Date

September 2023

	Sep 2023	Jan - Sep, 2023 (YTD)	Total
<b>REVENUE</b>			
100 Property Tax Revenue	23,002.09		960,170.30
110 Grant Income			5,000.00
<b>Total Revenue</b>	<b>23,002.09</b>		<b>965,170.30</b>
<b>COST OF GOODS SOLD</b>			
200 Community Care Agreement	18,401.67		768,136.18
<b>Total Cost of Goods Sold</b>	<b>18,401.67</b>		<b>768,136.18</b>
<b>GROSS PROFIT</b>	<b>4,600.42</b>		<b>197,034.12</b>
<b>EXPENDITURES</b>			
303 Scholarship Contributions			8,200.00
305 Bank Fees	394.53		3,700.68
315 Commissioner Mtg Stipend	1,536.00		21,117.00
320 Facilities Expense			
323 Utilities	45.00		405.00
<b>Total 320 Facilities Expense</b>	<b>45.00</b>		<b>405.00</b>
326 Insurance	51.70		13,278.99
330 Legal and Professional			
331 Attorney Fees	590.00		4,504.25
332 Accounting	1,730.00		13,932.00
333 Audit Expense	-10,352.52		21,177.80
335 Administrative Support	2,500.00		22,500.00
336 Other Professional Fees	954.15		7,453.11
<b>Total 330 Legal and Professional</b>	<b>-4,578.37</b>		<b>69,567.16</b>
340 Office Expenses	360.47		4,974.94
342 Public Records Request	1,050.00		7,835.00
343 Records Management	1,100.00		15,230.56
360 Superintendent Compensation	3,300.00		29,700.00
400 Travel			637.60
VOID			0.00
<b>Total Expenditures</b>	<b>3,259.33</b>		<b>174,646.93</b>
<b>NET OPERATING REVENUE</b>	<b>1,341.09</b>		<b>22,387.19</b>
<b>OTHER REVENUE</b>			
900 Richmond Trust Income	136.22		39,267.91
950 Worker's Comp Reimbursements	5,572.13		58,366.91
960 Interest and Dividend Income	3,932.65		32,937.73
<b>Total Other Revenue</b>	<b>9,641.00</b>		<b>130,572.55</b>
<b>OTHER EXPENDITURES</b>			
800 Workers Comp Claims Paid	7,155.24		57,304.15

		Total
	Sep 2023	Jan - Sep, 2023 (YTD)
810 Interest Expense		4,684.33
<b>Total Other Expenditures</b>	<b>7,155.24</b>	<b>61,988.48</b>
NET OTHER REVENUE	2,485.76	68,584.07
NET REVENUE	<b>\$3,826.85</b>	<b>\$90,971.26</b>

# Statement of Financial Position

As of September 30, 2023

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1010 US Bank Checking 4037	107,631.30
1020 Health Initiative Reserves 2765	2,000.00
1030 US Bank 6221	100.00
1040 Key Bank Worker's Comp	10,641.43
<b>Total Bank Accounts</b>	<b>120,372.73</b>
<b>Other Current Assets</b>	
1105 Tax Receivable	705.00
<b>Total Other Current Assets</b>	<b>705.00</b>
<b>Total Current Assets</b>	<b>121,077.73</b>
<b>Other Assets</b>	
2001 Richmond Trust (Restricted)	569,724.75
2008 Local Government Investment Pool	889,906.92
<b>Total Other Assets</b>	<b>1,459,631.67</b>
<b>TOTAL ASSETS</b>	<b>\$1,580,709.40</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2020 Accounts Payable	28,457.54
2021 AP - ADS	3,240.00
<b>Total Accounts Payable</b>	<b>31,697.54</b>
<b>Credit Cards</b>	
2024 U.S. Bank CC (4195)	405.47
<b>Total Credit Cards</b>	<b>405.47</b>
<b>Total Current Liabilities</b>	<b>32,103.01</b>
<b>Long-Term Liabilities</b>	
2100 Loan from ADS	81,940.69
<b>Total Long-Term Liabilities</b>	<b>81,940.69</b>
<b>Total Liabilities</b>	<b>114,043.70</b>
<b>Equity</b>	
3200 Net Position	464,969.69
3210 Restricted - Expendable	341,000.00
3220 Restricted - Expendable Richmond Trust	569,724.75
Net Revenue	90,971.26
<b>Total Equity</b>	<b>1,466,665.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,580,709.40</b>

# Statement of Cash Flows - Last Month

September 2023

	<b>Total</b>
<b>OPERATING ACTIVITIES</b>	
Net Revenue	3,826.85
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
2020 Accounts Payable	17,581.67
2024 U.S. Bank CC (4195)	67.61
<b>Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:</b>	<b>17,649.28</b>
<b>Net cash provided by operating activities</b>	<b>21,476.13</b>
<b>INVESTING ACTIVITIES</b>	
2008 Local Government Investment Pool	-3,921.69
<b>Net cash provided by investing activities</b>	<b>-3,921.69</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>17,554.44</b>
Cash at beginning of period	102,818.29
<b>CASH AT END OF PERIOD</b>	<b>\$120,372.73</b>

# Check Detail

September 2023

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
<b>1010 US Bank Checking 4037</b>						
09/05/2023	Bill Payment (Check)	1688	ColumbiaSoft Corporation	Professional Services / Kickoff Meeting	R	-205.00
						-205.00
09/05/2023	Expenditure		U.S.Bank CC (4195)	U.S. Bank Credit Card Payment	R	-337.86
				U.S. Bank Credit Card Payment		-337.86
09/05/2023	Expenditure		Mutual of Enumclaw	Insurance	R	-51.70
				Insurance		51.70
09/06/2023	Expenditure		EFT Payments (See Detailed List)	ACH Debit(s)	R	-8,308.00
				Blodgett, Long, Reil		1,408.00
				S. Snowdy		2,500.00
				L. Kerr		3,300.00
				D. Clark		1,100.00
09/07/2023	Expenditure		Briggs, Wanda	ACH Debit(s)	R	-128.00
				ACH Debit(s)		128.00
09/08/2023	Expenditure		Advantage IT	ACH Debit(s)	R	-954.15
				ACH Debit(s)		954.15
09/14/2023	Bill Payment (Check)	1689	ColumbiaSoft Corporation		R	-615.00
						-615.00

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
09/14/2023	Bill Payment (Check)	1690	Kuffel, Hultgrenn, Klashke, Shea & Ellerd		R	-1,640.00
						-1,640.00
09/15/2023	Expenditure		US Bank	Miscellaneous Fee(s)	R	-84.72
				Miscellaneous Fee(s)		84.72
09/18/2023	Expenditure		Epic Tax Solutions	ACH Debit(s)	R	-1,730.00
				ACH Debit(s)		1,730.00
<b>1040 Key Bank Worker's Comp</b>						
09/30/2023	Expenditure		Workers Comp		R	-7,155.24
						7,155.24
09/30/2023	Expenditure		KeyBank		R	-309.81
						309.81



# Contractor Payment Register Report

## Kennewick Public Hospital District



Pay Period From 08/01/2023 to 08/31/2023, Pay Date: 09/08/2023, Payment # 12

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
1	Steve Blodgett	512.00	0.00	0.00	0.00	0.00	0.00	0.00	512.00	
11	Debra L Clark	1,100.00	0.00	0.00	0.00	0.00		0.00	1,100.00	
3	Leland Kerr	3,300.00	0.00	0.00	0.00	0.00		0.00	3,300.00	
5	Gary Long	256.00	0.00	0.00	0.00	0.00		0.00	256.00	
7	Rick Reil	640.00	0.00	0.00	0.00	0.00		0.00	640.00	
8	Salem Snowdy	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	
Payment Totals :		8,308.00	0.00	0.00	0.00	0.00	0.00	0.00	8,308.00	

# Contractor Payment Register Report

## Kennewick Public Hospital District



Pay Period From 08/01/2023 to 08/31/2023, Pay Date: 09/11/2023, Payment # 14

#	Contractor Name	Compensation	Federal Tax	YTD	State Tax	YTD	Reimbursement	Deductions	Net pay	Check #
2	Wanda Briggs	128.00	0.00	0.00	0.00	0.00		0.00	128.00	
Payment Totals :		128.00	0.00	0.00	0.00	0.00	0.00	0.00	128.00	

# Policies / Resolutions

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BENTON COUNTY, WASHINGTON  
RESOLUTION NO. 2023-7**

**Resolution Appointing Agent to Receive Claims Against  
District Under Chapter 4.90 RCW**

**WHEREAS**, Chapter 4.96 RCW requires that all claims for tortious conduct against a local governmental entity must be filed with the entity before a civil suit may be filed.

**WHEREAS**, the Chapter further requires that the board of commissioners of the district appoint an agent to receive any claim for damages against the governmental entity.

In compliance with the requirement, the board takes the following action:

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of Kennewick Public Hospital District, Benton County, Washington hereby appoints LELAND KERR as the agent to receive any claim for damages against the District under Chapter 4.96 RCW. The agent may be reached during normal business hours Monday through Friday 8:30 a.m. until 5:00 p.m. at 334 Columbia Point Dr. Unit 203, Richland, Washington 99352.

**NOW, THEREFORE BE IT RESOLVED** that this resolution replaces resolution 2018-18.

**ADOPTED AND APPROVED** by the Commissioners of Kennewick Public Hospital District, Benton County, Washington, at a regular public meeting thereof this 26th day of October, 2023 the following Commissioners being present and voting:

**KENNEWICK PUBLIC HOSPITAL DISTRICT  
BENTON COUNTY, WASHINGTON**

\_\_\_\_\_  
Mark Brault, President & Commissioner

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Steve Blodgett, Secretary, Treasurer & Commissioner

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Marv Kinney, Vice President & Commissioner

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Richard L. Reil, Commissioner

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Wanda L. Briggs, Commissioner

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Sheila Dunlop, Commissioner

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Gary Long, Commissioner