



Montessori In Motion
3 Wellbrock Heights San Rafael, CA 94903
(415)472-5622

**Application for Enrollment
2018/ 2019 School Year**

Child's Name _____ Parent Name _____

Birth date _____ Cell Phone _____

Gender _____ Work Phone _____

Address _____ Email _____

City _____ Parent Name _____

Home Phone _____ Cell Phone _____

Physician _____ Work Phone _____

Phone _____ Email _____

Schedule Requested:

Class: _____

Days: _____

Hours: _____

For Office Use Only: Tuition: _____
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Start Date: _____

I hereby request enrollment for my child for the schedule described above. For first time students, **attach a non-refundable application fee of \$75**. Upon acceptance to the school **a non-refundable deposit of \$300** is required to hold your child's place in the school. **The non-refundable deposit for the summer program is \$150**. Once your child starts school the deposit will be applied as the materials fee. The materials fee is an annual charge of \$300 payable with the September tuition. Student's enrolled mid-year will be expected to be enrolled for the following school year, and the \$300 deposit will be credited towards the materials fee for the following school year. One month prior to the start of school the first month's tuition is due. Tuition is due on the first day of each month and is considered late after the 5th. Unless prior arrangements are made, a late fee of \$35 will be assessed to delinquent accounts. There will be a \$35 processing fee for all returned checks. We require 30 days written notice when a child withdraws from the program prior to the end of the school year or full-months tuition will be charged plus \$250 early termination fee. However, if you withdraw your child from school in the months of December, May, or June we charge a \$350 early termination fee. Additionally, 30 days written notice is required whenever decreasing your child's schedule during the school year. Increases can be made at any time, subject to availability, however, please make any changes to your child's schedule in writing. Finally, we do not prorate for school closure, holidays, winter break, etc.

Parent's Signature _____ Date _____

Print Name _____

Parent's Signature _____ Date _____

Print Name _____

*both parent signatures are required / *prices are subject to change