



Cancellation Policy/ No Show Policy

For Doctors, Cosmetic & Procedure Appointments

Please try to give our office 24 hours' notice for cancellations

1. We understand that there are times when you must miss an appointment due to emergencies, or obligations for work & family. However, when you do not call to cancel an appointment, you are preventing another patient/client from getting their much-needed treatment. Conversely, the situation may arise where another patient fails to cancel, and we are unable to schedule you for a visit.
2. If a patient/client is 15 minutes past their scheduled time, we may have to reschedule the appointment.
3. Due to the large block of time needed for procedures (Stem Cell/PRP/ Aesthetics), last minute cancellations can cause problems & added expenses for the office and staff. If a procedure is not cancelled 24 hours in advance, you may be charged a \$75 fee.
4. We require that patient's/clients with self-pay balances, pay their balance down to zero dollars prior to receiving further services by our providers.
5. Patient's who have questions about their bill, or who would like to discuss a payment plan (For Stem Cell/PRP/Aesthetic Packages) may ask to speak to a business office representative with whom they can review their account and any concerns.

Print Name _____ Signature _____ Date _____