



## Administration

## COVID-19

### Policy statement

Rotherfield Village Pre-School has a duty of care to both children and staff during the COVID-19 outbreak. The safety of those involved with the pre-school is always our priority. In order to keep our staff and pupils safe we adhere to the guidance set out by Government publications.

While the COVID-19 rates are decreasing, we are aware that a significant risk continues. Therefore, we still feel the need to ask our staff and the families that attend our setting to exercise personal responsibility, remain vigilant and be mindful of never knowingly compromising the health of others at pre-school or in the wider community. The Government has launched its new 'Living with COVID Strategy' which means that the laws for COVID-19 testing have changed. The main changes are:

- Removal of the guidance for weekly asymptomatic testing
- Removal of the legal requirement to self-isolate following a positive COVID-19 test
- Removal of the legal requirement for those not fully vaccinated to self-isolate
- No longer asking fully vaccinated close contacts and those under 18 to self-isolate to test for 7 days
- Ending routine contact tracing
- Ending self-isolation support payments

**Government guidance also continues to recommend that if you test positive you should stay at home/ avoid contact for at least five days and continue to isolate until you receive two negative LFD on two consecutive days.**

### 7 Key features of effective practice

The best for every child	High quality care	The Curriculum	Pedagogy	Assessment	Self-regulation and executive function	Partnership with Parents
<a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1007446/6.7534_DfE_Development_Matters_Report_and_illustrations_web_2_.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1007446/6.7534_DfE_Development_Matters_Report_and_illustrations_web_2_.pdf</a>						

In order to keep the staff, pupils, their families, and the extended community safe during COVID-19 please follow these procedures:

1. Wearing a face mask is optional for the approach to and from pre-school.
2. Please form a queue starting on the path that leads from the football HQ building.

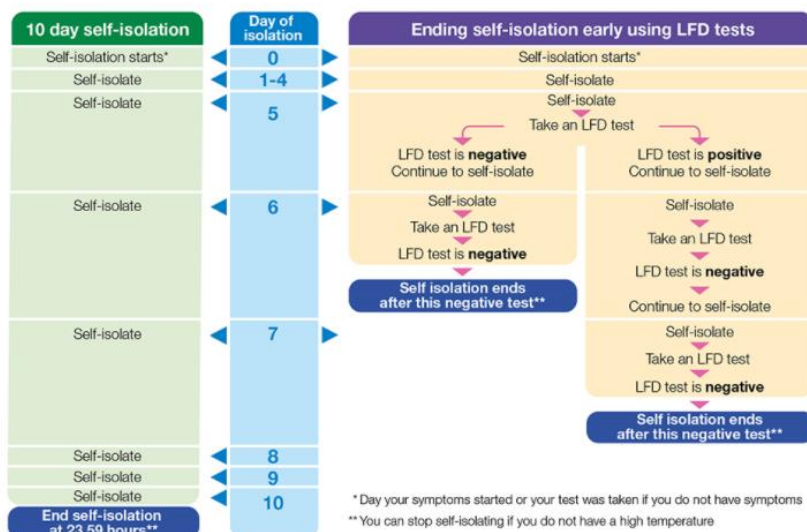
3. A member of staff will greet you one at a time from within the gated area at the front of the pre-school.
4. Staff and children wash their hands-on arrival. They will also wash hands before and after food, after using the toilet, if they sneeze or cough and when coming in from outside activities and at the end of the day before going home.
5. We have put a strict cleaning and hand washing regime in place, meaning toys, equipment and surfaces will be cleaned on a regular basis. Staff and children will follow the hand washing procedures.
6. Toys will be changed on a rota basis.
7. Windows and external door to the decking are open at points during the day to allow a flow of fresh air. Please ensure your child is appropriately dressed for this.
8. We have a CO2 monitor to manage the room ventilation.
9. At the end of the day, please follow the same procedure as in the morning. A member of staff will bring the children out one at a time.
10. Parents of new start children will be able to stay with their child for a settling in session. Prospective parents will be able to visit the pre-school during opening hours.
11. We are now able to carry out educational trips/ visits.
12. If your child attends another setting, then you MUST make us aware of the name of the setting and how frequently your child attends.
13. We cannot guarantee that Rotherfield Village Pre-School will NOT be affected by a case of COVID
14. . We will be doing everything that we can to minimise the risks, but this will not prevent the virus being brought into the setting.

### Symptoms of COVID-19:

- a high temperature
- a new continuous cough
- changes to your sense of smell or taste

If you develop symptoms of COVID-19 then it is still recommended that if you test positive you should stay at home/ avoid contact for at least five days and continue to isolate until you receive two negative LFD on two consecutive days.

Examples of when to end self-isolation if you have had COVID-19 symptoms or have received a positive COVID-19 test result



Staff and children attending pre-school are encouraged to test before attendance if they are displaying symptoms or if they are living in a household where someone has tested positive or if they have been in contact with someone that has tested positive within the last 7 days.

If you do not qualify as fully vaccinated for travel to England, you must take a COVID-19 test before you travel to England from abroad. Please see the guidance link below:

[Coronavirus \(COVID-19\) testing before you travel to England - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/coronavirus-covid-19-testing-before-you-travel-to-england)

**Further Links:**

[Coronavirus \(COVID-19\): guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/coronavirus-covid-19-guidance)

This Policy was written by	Sandra Cawsey - Bursar
This policy was adopted by	Rotherfield Village Pre School Directors
Date	November 2022
Review Date	as required

**Review Log**

Review Date	Brief Details of Amendments	Amended By	Agreed By
October 2020	Removed – 2-meter distance marked with tape Added - Staff will have to go home if their temperature is above 37.5 Added - Windows and external door to the decking are open during the day to allow a flow of fresh air	Sandra Cawsey	Rotherfield Pre-School Staff and Directors
December 2020	Added mandatory wearing of face masks from the approach to and leaving pre-school until the car park is reached, at a minimum. Added please wait until your child has passed the temperature check Added loss of taste or smell to symptoms Amended self-isolation period to 10 days	Sandra Cawsey	Rotherfield Pre-School Staff & Directors
January 2021	Added point 21: children attending another setting during a lockdown scenario		Rotherfield Pre-School Staff & Directors
May 2021	Removed temperature checks Removed no book bags Amended 'no' soft toys to 'limited' soft toys Removed 'Children WILL NOT be able to bring in any comforters or soft toys into the setting' Added visits from prospective parents will be out of hours Added 'Parents of new start children will be able to stay with their child for a settling in session' Added We are now able to carry out educational trips/ visits	Sandra Cawsey	Rotherfield Pre-School Staff & Directors
September 2021	The wearing of face masks is now optional – removed mandatory. Removed: we have reduced the number of resources available to children, we have limited soft toys, blankets, rugs, or soft furnishings. Removed that we will not allow visitors into the setting. Removed we withhold the right not to accept a child that attends another setting.	Sandra Cawsey	Rotherfield Pre-School Staff & Directors

	<p>Updated link to government website on advice to reduce the risk of transmission of coronavirus (COVID-19) in the setting.  Removed information on Kawasaki Disease.  Removed "Bubble" throughout  Removed "Where possible if parents could call the pre-school to discuss anything they need to throughout the day, as we will be limited on time at drop off and pick up."  Removed "Before a child attends the setting, we will require parents/ carers to sign a parent/ carer agreement."  Removed "If you have travelled abroad – even to an area that is UK quarantine 'free' - or to an area in the UK with a local lockdown, please note that we will be unable to have your child back in the setting for a clear 10 days following your return home."  Added what to do if your child develops symptoms of COVID-19 whilst not in pre-school.  Amended self-isolation to PRC test</p>		
November 2021	<p>Added All visitors entering the pre-school will be required to wear a mask  Added If the individual tests positive for the new Omicron strain of the virus, they will need to self-isolate for 10 days - even if they are fully vaccinated and regardless of age.  Added Anyone who enters the UK from abroad will now be required to take a PCR test and self-isolate until they get a negative result. If any of our families have any member if the household travelling abroad, a negative PCR result will required before the child is able to attend the setting.</p>	Sandra Cawsey	Rotherfield Pre-School Staff & Directors
January 2022	<p>Removed close contact info, removed omicron isolation and amended to 5 day isolation period, Added C02 monitor and no need for a PCR following a positive lateral flow, removed info on wearing masks.</p>	Shereen Milledge	Rotherfield Pre-School Staff & Directors
February 2022	<p>Added new guidance  Added self-isolation guidance from Gov.UK  Added examples of when to end self-isolation  Removed the requirement to notify Ofsted  Updated 'What we do if a child or member of staff show symptoms during a session'.  Updated and included a link for travel into the UK from abroad.</p>	Sandra Cawsey	Rotherfield Pre-School Staff and Directors
November 2022	<p>Changed some wording, adapted cleaning schedule.</p>	Shereen Milledge	Rotherfield Pre-School Staff & Directors