



ECHETA needs you! We are seeking motivated testing professionals to join ECHETA as members of the executive. The roles are critical to our growth and continued knowledge sharing. Time commitments are minimal with teleconference meetings done on a bi-monthly basis to check on progress, and assisting in the Annual General Meeting (AGM) preparation. Please consider becoming involved in ECHETA as a member of the executive. We ask that anyone considering the executive role term, identify their interest to Walter Ciupa prior to the ECHETA inaugural meeting on November 15th.

The members of the Executive of the association shall be:

President: assumes full responsibility for the general activities of the association which include, but not be limited to: publishing an agenda for all meetings, presiding over all meetings; assuring that Executive tasks are completed in a timely manner; submitting a President's Report at the AGM; and serving as spokesperson for ECHETA.

Vice President: The Vice President's duties shall include, but not be limited to: performing the duties of the President during a scheduled absence of the President; providing general advice to the President and the Executive as needed.

Secretary: The Secretary's duties shall include, but not be limited to: circulating agendas for membership and Executive meetings; recording and distributing minutes; and maintaining all records.

Treasurer: The Treasurer's duties shall include, but not be limited to: submitting a proposed annual budget to the Executive; submitting a year-to-date financial statement and financial report at the AGM; being responsible for all financial transactions and maintenance of financial records of the association; being responsible for maintenance of membership records; and being the official address of the association head office.

Member-at-large: The Member-at-Large's duties shall include, but not be limited to: representing the membership and fulfilling duties as assigned by the Executive. *Currently filled by Walter Ciupa from Centennial College until May 2020 (CHETA National Conference)*

Each position will hold a two year term. No Executive member shall hold more than one office at a time.

Thank you for your consideration!

Walter Ciupa
Regional Rep – CHETA | Member At Large – ECHETA
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