Date $\qquad$ Activity $\qquad$

Chairperson $\qquad$ Budget category $\qquad$

Coins | $\square$ |
| :--- |
| $\square$ |

| X | .01 | $=$ | $\square$ |
| :--- | :--- | :--- | :--- |
| X | .05 | $=$ | $\square$ |
| X | .10 | $=$ | $\square$ |
| X | .25 | $=$ | $\square$ |
| X | .50 | $=$ | $\square$ |
| X | 1.00 | $=$ |  |

Total 1 \$ $\qquad$

| Currency | X | \$1.00 | $=$ |
| :---: | :---: | :---: | :---: |
|  | X | \$5.00 | $=$ |
|  | X | \$10.00 | $=$ |
|  | X | \$20.00 | $=$ |
|  | X | \$50.00 | $=$ |
|  | X | \$100.00 | $=$ |

$\qquad$
Total 2 \$ $\qquad$

Checks
How many? $\qquad$ (Attach itemized list)

Total 3 \$ $\qquad$

Cash Box Reimbursement (change/petty cash)
Total 4 \$ $\qquad$

Grand Total (Total $1+$ Total $2+$ Total 3 - Total 4)
\$ $\qquad$

| For Membership Dues Collection Only |  |  |
| :---: | :---: | :---: |
| \#___ members @ | (dues) = \$ _ _ - petty cash \$ donations \$ |  |
|  | Please note: This total should equal the above Grand Total. |  |

Verification: (signature of the two counters) The undersigned certify these funds were received and properly accounted for.
Signature $\qquad$ Signature $\qquad$

## For Treasurer's Use Only

Amount received: \$ $\qquad$ Date received: $\qquad$ Date deposited: $\qquad$
Treasurer's Signature $\qquad$ Date $\qquad$
Note: After the treasurer verifies and deposits funds, he or she should provide a copy of the deposit slip to the person who submitted the funds.

