CASH VERIFICATION FORM



Date	Activity						
Chairperson				Budge	et category		
Coins		_ X	.01	=		<u> </u>	
		_ X	.05	=		_	
		_ X	.10	=		_	
		_ X	.25	=		_	
		_ X	.50	=		_	
		_ X	1.00	=		_	
						Total 1	\$
Currency		_ X	\$1.00	=	-	_	
		_ X	\$5.00	=		_	
		_ X	\$10.00	=		_	
		_ X	\$20.00	=		_	
		_ X	\$50.00	=		_	
		_ X	\$100.00	=		_	
						Total 2	\$
Checks How many? (Attach itemized list)						Total 3	\$
Cash Box Reimbursement (change/petty cash)						Total 4	\$
Grand Total (Total 1 + Total 2 + Total 3 - Total 4) \$							
For Membership Dues Collection Only							
# members	@ \$ (dues	.) = \$	_+ donations	\$	petty cash \$	=	\$
Please note: This total should equal the above Grand Total.							
Verification: (si	gnature of the two co	ounters) The und	dersigned certi	ify these f	funds were received and p	roperly acc	ounted for.
SignatureSignature							
For Treasurer's Use Only							
Amount received:	: \$	Date	received:		Date dep	osited:	
				•			
Note: Afterthetre	asurer verifies and denos	sits funds he or sh	ie should provi	de a cons	v of the deposit slip to the	nerson who	o submitted the funds