

NORWICH TOWNSHIP BOARD MEETING

January 10, 2024

APPROVED

The Norwich Township Board met on Wednesday, January 10, 2024 at 7:00 p.m. The following members were present: Supervisor Tim Boerma, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustee Jennifer Kailing, Trustee Dan Wanink and Zoning Administrator Nick Vawter

Public Present: Chuck and Rachel Bonning , Isaiah Davison and Richelle Boerma

The meeting was called to order at 7:00 p.m. Supervisor Tim Boerma led the attendees in the Pledge of Allegiance.

Motion to amend and approve November 8, 2023 minutes was made by Dan Wanink to correct the name of attendee, Ben Avery. Seconded by Jennifer Kailing. Aye all. Motion carried.

Motion to Amend and Approve December 13, 2023 minutes as follows:

- The board voted on three Resolutions submitted by Brian Story Assessor: (1)Accepting Letters of Protest from Township Residents (new option for residents), (2) Alternate Board of Review Starting Dates, and (3) Norwich Poverty Exemption Requirements.
- BS&A Online–Assessor provided proposal by BS&A Online to set up, at no charge to the township, property search online with a minimal search charge per record. The board discussed and approved.
- Regarding pay raise for election workers: This change will take place starting 1-1-24.

OLD BUSINESS

Revisited Brian Story's raise/start date and amending his Contract

Road, Fire, and Library Millages tabled.

Zoning Admin Report

Zoning Administrator's report was provided to all members. Three concerns regarding property splits were addressed.

TREASURER'S REPORT

EMS \$ 25,001.44

FIRE \$ 2,377.63

ROAD \$ 68,223.55

GENERAL \$ 274,424.09

TOTAL \$ 370,026.71

PUBLIC COMMENT

Isaiah Davison informed the Board that he has contacted the County Commissioner and filed a complaint with the Attorney General regarding a previous FOIA request on Todd Dallman property. He has a new FOIA verbal request that he wants phone records, text and email communications from any of our Board members communication with Todd Dalman in regards to the special use permit on Todd's property parcel # 08-28-300-001. The clerk asked him to forward her the email(s) that he sent to the previous clerk. Isaiah stated he would forward it to the clerk's township email.

NEW BUSINESS

QuickBooks was discussed. DeskTop will be discontinued and Online version will need to be purchased. It was tabled to next month's meeting when more information will be provided for the board.

Truestream was discussed for the Town Hall to have internet service. The Board agreed to revisit next fall.

The Board approved James Dennis's Contract for Lawn care at the Cemetery and Town Hall, for the current rate being paid.

The Board approved Scott Mccumber's Contract for shoveling snow at the town hall.

Amend Budget 2023/2024 FISCAL YEAR

Motion made by Tim Boerma to increase the Election Budget for wages by \$500.00
Seconded by Jennifer Kailing. Ayes all. Motion carried.

Motion made by Tim Boerma to amend the Insurance and Bonds Budget by \$2,000.00.

Seconded by Phyllis Carlson. Ayes all. Motion carried.

Motion by Tim Boerma to amend SS and Medicare Budget by \$3,500.00. Seconded by Stacie Langworthy. Ayes all. Motion carried.

Tim Boerma made a motion to offer Federal and State Income Tax withholdings to those employees who request it. Seconded by Stacie Langworthy. Ayes all. Motion carried.

Tim Boerma made a motion to approve the 2024 Board Meeting Dates which are to be published in the Pioneer. Seconded by Phyllis Carlson. Ayes all. Motion carried.

Scheduling of an Annual Meeting with the Planning Board was tabled to next month's meeting.

Tim Boerma made a motion to accept the D&B Brining Bid. \$1,820.00 for twice a year. Seconded by Dan Wanink. Ayes all. Motion carried.

Resolution for salary increases was tabled to the February meeting so Dan Wanink could gather some information.

Old checks numbers 7277-7300 were voided to begin using new updated checks beginning with check number 7301

PRESENTATION OF CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

7301 Election Source \$ 615.00 Voting equipment Maintenance

7302 MI Twp Assn \$ 33.00 Subscription

7303 Mec Co Assessors \$ 50.00 Required Training Class

7304 Great Lakes Energy \$ 150.85 Electric for Hall and Cemetery

7305 U S Treasury \$ 1,904.26 Quarterly payment (2023 4th)

7306 Void

7307 Dan Wanink \$ 116.36 Trustee Pay

7308 Jennifer Kailing \$ 116.36 Trustee Pay

7309 Stacie Langworthy \$ 352.94 Office Supplies

Motion to pay bills by Jennifer Kailing and seconded by Dan Wanink. Ayes all. Motion carried.

PUBLIC COMMENTS

No Comments

Jennifer Kailing made motion to adjourn meeting and Dan Wanink seconded. Ayes all. Motion carried. Meeting adjourned at 8:39 P.M.