

SCOPE OF WORK

We have set out here the details of the booking for your information and set out important information to help the work progress smoothly.

If you have any questions at all, please contact us immediately or indeed contact us at any time if a problem arises.

Client Contact Name:	
Contact Telephone Number	
Contact email:	
Proposed Date and Time of work:	
Description of work	
Work site address:	
Post code of work site	
Do we need any permissions	Yes / No
Who do we need permission from?	
Any steps Image surveys needs to take for you before the shoot:	
Anything you need to do prior to the work being undertaken: <i>Please note where the shoot must be cancelled or postponed at short notice, we reserve the right to charge a cancelation or postponement fee plus any expenses already incurred.</i>	- Notify of any changes in the arrangements as soon as possible. Make sure you have permission for us to use the location.

<p>Any agreed expenses to be incurred by Vaadhoo such as non-car travel or hotel expenses or contracting of models:</p>	
<p>Any agreed variations to standard terms:</p>	
<p>Office Use Only:</p> <p>Flight Checks done.</p> <p>Long term weather check</p> <p>Risk Assessment</p> <p>Kit required.</p>	

If payment is not made by the due date any permission, express or implied to use the images will be suspended and no licence will be granted until such time as payment is made in full including any late charge penalty or other contractual payment.