

BCCA January 8, 2024 – Meeting minutes

The meeting was called to order at 7:31pm by President Martha Buracker. Minutes of the previous meeting were read by President Martha Buracker. ** Correction add Wesley Deavers as new trustee for 2024 year. Minutes accepted with correction: Mary 2nd Brian Wilkerson

Treasurer's Report – Starting balance of \$ 88,650.10, \$89, 538.95 EOM/EOY balance (Rental \$500, mailbox signs \$429, \$375+ Christmas memorial lights) \$56,150 beginning of year. Ian provided copies of 2023 Cash Flow Statement. Approved.

Committee Reports

Trustees – No report provided

Scheduling – Ways and Means – no report provided

History Committee – no report provided

History and Preservation Club Report – Brian Wilkerson: small steering group formed to move forward on 2025 calendar based on historical photos of this area; he is looking for community members to start collecting photos, requires high quality photos. Photos will be returned to the owner. Deciding on 12 month v 15 month depending on number of photos provided.

BEARR Group – Brian Wilkinson: Annual report provided, he will work on sending it out electronically. – Allan Brockway fire in Browntown on Saturday night, long delay getting fire trucks d/t weather, power was out and we could not get the fire truck out in Browntown; Ran out of water quickly – 750gallon tank came from Bentonville. Underlined importance of the blue emergency signs during a fire or other emergency call. Summary of BEARR year: high visibility signs (245, only 25%); one training program – fire extinguishers (hope to repeat this year); Road accidents are a safety priority (reflective poles / VDOT), hope for reflectors down the middle of the road; Wildfire emergency – new Fire Danger sign (deciding where to place it) / burn effect info; Broadband – communication still lacking in Browntown; looking for increased involvement in BEARR. Priorities – 911 signs, work on central line reflectors, work on becoming a “firewise” community – assessment by VDOF, additional programs offered for 2024

Supervisor Cheryl Cullers – not in attendance

Old Business

Edwin Wright: Camera Policy – incorporated comments from two community members – 1) separate policy on use of audio and video equipment used for documenting, recording, or live streaming of events should be developed by the BCCA 2) A separate policy on general safety and security guidelines, including physical safety as well as the maintenance, monitoring, and patrol of premises, should be developed by the BCCA 3) A separate policy on requiring vendors and visiting organizations

Concerns from Brian Wilkinson:

Nature of the system we put up: Blink System; motion activated for recording, exhaustion of batteries quickly during events; consideration for a more permanent / hardwired system. We would store the recordings for a period of time and then go in and delete the recordings. His

estimates are closer to \$4-5K for this type of system. Who are the authorized personnel? Trustees? How and when will recordings be deleted? Ensuring audio is turned off when required?

Emma – She understands the original purpose of the cameras was for after hours security. Supports using the camera we already have and feels this camera achieves the goal we set out to reach. Suggested running the camera for this month so we have data to look at prior to the next meeting.

There is a camera in the stage area, no camera out back currently. Cameras are currently inside pointing to the entrances. We could easily add additional cameras.

Additional questions came up, addressing who is the custodian of the recordings and who will have access and under what circumstances is it appropriate for someone else to gain access to those recordings.

Will need to have two people assigned access to the recordings. Asking people submit questions and comments in two weeks, so we can be prepared for the next meeting.

Primary goal is security of the building with expectation for cameras to be off during public use.

Other considerations for security of the building – motion detection lights; lights are currently limited on the property

The board will meet with Edwin prior to next meeting and work on an updated policy

Udike Building: Mary: April 20 Redbud, requested heater is working for that event, chimney will need to be cleaned

New Business

Martha: consider putting excess BCCA funds into a CD: message to City National Bank to check rates; will bring information to the next meeting. Board approval

Brian Wilkerson: Will ask Sheriff Cline to come meet with the BEARR group and have conversations regarding public safety; Martha will contact the Sheriff

Blessing boxes: Box removed from Weichert; blessing box – nonperishable items, easy to access, easy to make food; it is available with the post and just needs installation. Motion and 2nd to ask Browntown Baptist Church if they would like to install the Blessing Box; Motion and 2nd – if Browntown Baptist Church declines, we will move forward with installation of the Blessing Box at Browntown Community Center.

Ian Fisher – ok with IRS reporting requirements for non-profits

Upcoming events:

Paint party Feb 18

Yard Sale March 8&9

Redbud April 20 – 6 of 14 reserved already

Motion to place the Fire sign up while we are waiting to see if we get a second sign. Brian will work with the trustees to get the sign placed.

Martha – consider more activities for kids in the community; ways to engage parents? Increased FB presence. Halloween party. Reach out to homeschool co-op. Game night.

Adjourned at 8:38pm

Respectfully submitted,

Kristen J. Pence, DVM

Secretary