**PALOS VERDES CIVIC ASSOCIATION**

February 23, 2023 - Thurs. 7:00 – 8:00 pm

Koelbel Library – Meeting Room A

Join On-site Meeting and/or Zoom

Meeting ID: 771 6684 4919

Security checked Passcode: wL07RcHide

Invite Link <https://us06web.zoom.us/j/77166844919?pwd=K7ACjSpkmoSdQVIhbwCfcyIzz9xQee.1>

**MINUTES**

**Board Members Attending:**

\_X Co-President – Dawn Biniek (23) \_X Rod Brown (24)

\_\_ Co-President – Fran Summerhill (24) \_XCurtis Barber (23 )

\_\_ Vice Pres – Nancy Nickless (23) \_X Ken Savacool (24)

\_\_ Secretary – Fran Summerhill \_X Nina Vollmer (24)

\_X Treasurer – Stacey Hilzer (23) \_X Michael (Sully) Sullivan (24)

7:05 **Welcome/Member/Guest Comments**

**Approval of Agenda** - Sully motioned to approve, Rod seconded, Passed.

**Approval of Minutes of last Board Meeting, 01/26/2023** – Rod motioned to approve with edits provided by Nina, Sully seconded, Passed.

**Financial Report** – Stacey presented the financial report. Stacey advised reminders were sent to 87 prior PayPal members and half of those responded with current payments. The $125 Grounds Maintenance expense was a 2022 expense but recorded in 2023 due to an expired check. The Fence Reserve, per the 2022 Board decision, will be reduced by $5000 and this amount will be transferred to the Monument Reserve. Stacey clarified that resident check payments get deposited into the Savings account, while PayPal and Zelle payments get deposited into the checking account per bank guidelines. Zelle payments include a memo item for which PVCA will encourage residents to insert their address to properly assign the payment to the correct homeowner. Sully motioned to approve with the Fence /Monument transfer to be completed prior to the next meeting, Rod seconded, Passed.

7:20 **Reports:**

**a. CenCON/District 2 Updates** – Dawn attended both meetings and provided summaries to Stacey.

b. Grounds Committee – Discussion included Holly power lines scheduled for undergrounding in 2024, ice break-up, and the flag pole on Holly St. Curtis made a motion to approve a new flag be purchased and installed, Ken seconded, Passed.

c. Membership/Welcome 2023 – Dawn will provide a list of new homeowners in March.

7:30 **New Business**

1. **2023 Schedule (meetings/events)** – will continue with combo Library/Zoom meetings.
2. **Zelle Payment Option** – will publish this additional payment method and re-evaluate at year-end.
3. **Holly Sidewalk Project** – Rod advised various sidewalk enhancement suggestions to be provided to the city – concrete width, adjacent to curb or rock border between sidewalk and curb. The Board is requesting 8 foot wide concrete attached to curb or 5 foot sidewalk unattached to curb with weed barrier and rock. Nina provided color pictures of the current sidewalks to clarify the current dimensions.

7:45 **Old Business**

1. **Landscape Enhancements/Maintenance**
	1. **Snow removal (brief)**
	2. **Monument Sign Update** – Rod is suggesting enhancements to the current rock monuments with design and installation in 2023 (first one on Holly St) and 2024 (second one on Orchard).
2. **Communications** – 2023 Invoice, Newsletter, Email, Etc. – Currently in design to be reviewed by Board.

8:42 **Adjournment** – Thank you all for attending!

**2023 Palos Verdes Calendar of Events Date/Leader (Proposed)**

Apr Spring Social - Egg Hunt Apr 8, Sat prior to Easter

June Dumpster Day -PV Park June x, 8am-Noon

July 4th of July Parade/Flag Distribution July 4, (Mon / D. Jones)

Aug Movie Night? August xx

Sep End of Summer Social September

Oct Dumpster Day /E-Cycling - PV Park Zelle ZOctober xx

Annual Meeting Oct 26 - BOD Elections/2024 Budget

Halloween Hut Oct 31 (Tues)

Nov Board Officers Election Nov 16 (3rd Thurs)

 Wreath Distribution Nov 25

Dec Holiday Social December

**Next Scheduled Board Meetings:** (Typically 4th Thurs, scheduled 2-3 months in advance)

Mar 23 – 7:00 – 9:00pm, Koelbel Library, Meeting Room B / Zoom

April 27 – 7:00 – 9:00pm, Koelbel Library, Meeting Room XX/Zoom

May 25 – 7:00 – 9:00pm, Koelbel Library, Meeting Room XX/Zoom

Respectfully submitted by: Dawn Biniek