

Town of Lafollette
Monthly meeting
February 13, 2023

Attendance: Mike Tarnowski, Scott Lauder, Darwyn Brown, Karen Mangelsen, Ashley Grover, 2 town members

Meeting was called to order 7:00 pm

Verification of posting

Clerks minutes from January were read and was approved by Mike Tarnowski and seconded by Scott. Monthly meeting minutes will only be read and approved at the monthly meeting and not distributed before.

Treasurer report was read by Karen in which Mike approved and Scott seconded it.

Scott's monthly balance status report was presented with the new categories working to work with Ashley's report on the budget. It is a much easier project now that it is set up. Scott wrote a program to match the report sent from quickbooks.

Website is up to date per Scott and he will make sur ethe May 22 meeting along with the annual meeting is on the calendar.

Ordinance 2023-001 Repeal of ATV/UTV Routes was presented and Scott made a motion to accept with Mike seconding it and Darwyn also agreed. The signed copy will be scanned and emailed to Scott to go on the website.

Scott proposed a template for the renewal of liquor licenses at last month's meeting. Scott contacted an attorney and he gave us a quote of around \$500 to review the letters and affidavits. If the liquor license holders sign these and are not in compliance, we could go straight to hearing to decide what to do with their license. The attorney made some suggestions for corrections. Scott made a motion to amend ordinance 2022-003 as stated by the attorney and Mike seconded it. We will vote on the amended ordinance next month.

Road Items: Our rep talked about applying for federal programs and encouraged all townships apply. If townships don't start to apply, the programs will start to be taken away. Mike made a motion to approve the 3 joint roads with Town of Lorraine and Scott seconded that motion and Darwyn also approved.

Resident issues: White Pine Cemetery had a burial recently. In the spring, the cemetery will be cleaned up from all the fallen branches.

Meeting adjourned at 7:52 by Mike and seconded by Scott.

Town of La Follette
Feb. 13, 2023

RECEIPTS

\$ 3131.61	Town of Dewey - 2022 SAP	619.09
	Town of Sand Lake - 2022 SAP	1767.31
	St. Croix Chippewa - 2022 + '23 SAP	745.21
	Transfer - January settlement	74,294.41
	{ Overpay - taxes (Ackerman)	60.00
	" - " (Lydia Bentley)	440.31
	" - " (Jolene Derotter)	64.62
	Dog fees (3 deposits)	143.00
		<u>\$78,133.95</u>

	<u>ROAD</u>	<u>GENERAL</u>	
Comm.	\$18,218.15	\$79,332.96	Comm.
US Bank	2521.63	619.14	US Bank
	<u>\$20,739.78</u>	<u>\$79,952.10</u>	

TOTAL DISBURSEMENTS
Comm. \$97,551.11 US Bank \$3140.77
TOTAL: \$100,691.88

BALANCE BEFORE BILLS
\$23,446.45

		1/31/23	2/02/23
Comm.	{ Checking	\$17,100.26	
Int. \$91.16 →	{ Savings	\$743,598.95	1,123,016.67
	{ WPC	13,363.44	

US Bank { Check Acct. Balance - \$44,523.81
ANALYSIS SERV. CHG - US Bank - \$3.00

Repeal of All-Terrain Vehicle and Utility-Task Vehicle Routes Ordinance Number 2023-001

The Town Board of the Town of LaFollette, Burnett County hereby ordains:

1. **INTENT:** To repeal Ordinance 2016-010 to be effective upon its adoption and publication as required by law.
2. **STATUTORY AUTHORITY:** This ordinance is pursuant to town authority as authorized by s. 23.33(8)(b) Wis. Stats. The applicable provisions of s.23.33 regulating ATV and UTV operation pursuant to routes are adopted.
3. **SEVERABILITY:** If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of this ordinance and the application of such provisions to other persons circumstances shall not be deemed affected.
4. **EFFECTIVE DATE:** This ordinance becomes effective and enforceable upon passage and publication as required by law. Town Ordinance 2016-010 becomes null and void upon effective date of this ordinance. All existing ATV/UTV route signage will be removed within ninety (90) days of the ordinance effective date.

Adopted on: _____
Date

Darwyn Brown, Chair

Mike Tarnowski, Supervisor

Scott P. Lauder, Supervisor

Posted on: _____
Date

Posted at:

LaFollette Town Hall

Coomer Site

Town Website: townoflafollette.com

**STATE OF WISCONSIN
COUNTY OF BURNETT
TOWN OF LaFOLLETTE**

AMENDED ORDINANCE NO. 2022-003

**AN AMENDMENT TO THE ORDINANCE
REQUIRING PAYMENT OF LOCAL CLAIMS AS CONDITION OF OBTAINING OR
RENEWING TOWN ISSUED ALCOHOL BEVERAGE LICENSES**

Upon review, recommendation, and consideration by the Town of LaFollette Town Board, the Town Board does ordain that Ordinance No. 2022-003 is hereby amended to read as follows:

1. **UNPAID TAXES OR ASSESSMENTS:** As a condition of obtaining or renewing any Alcohol Beverage License listed in Wis. Stat. Chapter 125 (“License”), all local and municipal taxes, assessments, special charges and other municipal fees, including but not limited to municipal forfeitures due to town or county ordinance violations, shall be paid on a current basis by the applicant of such License.
2. **DELINQUENCY:** Any outstanding and unpaid local or municipal tax, assessment, special charge, municipal fee or forfeiture that remain unpaid within a time limit set by Wisconsin law, the Town, or a Court, shall place a current licensee or applicant in a state of delinquency.
3. **APPLICANTS:** No License shall be issued or renewed to any licensee, person, firm, company or corporation for operation on any premises upon which property taxes or assessments or other financial claims of the Town are delinquent and unpaid.
4. **NOTICE REQUIREMENTS FOR RENEWAL APPLICATIONS:** Prior to any denial of an application for renewal of a License, the applicant shall be given notice and opportunity for a hearing as follows: Upon complaint by any person, or at board discretion, and following board review and approval, written notice shall be given to the licensee of the complaint and the basis of the complaint, and the date and time the board will hear the matter. Notice of the hearing shall be given and the hearing conducted as prescribed in § 125.12. The clerk will keep a record of service of the notice of hearing and provide for posting or publication, as may be required pursuant to § 125.12.
5. **HEARING PROCEDURE:** If the renewal applicant shall fail to appear before the board on the date indicated in the notice, the board shall deny the application for renewal. If the applicant appears before the board on the date indicated in the notice and denies the reasons for non-renewal exist, the board shall conduct a hearing with respect to the matter. At the hearing, both the Town and the applicant may produce witnesses, cross-examine witnesses and be represented by counsel. If the board determines the applicant shall not be entitled to renewal, the application shall be denied. The applicant shall, upon request, be provided a written transcript of the hearing at the applicant's expense.

6. SEVERABILITY: In the event any portion of this ordinance is or becomes invalid or illegal, the remaining portions shall remain in full force and effect.

7. EFFECT DATE: This Ordinance shall be effective upon adoption and publication as required by law.

Passed and Adopted on: _____, 2023

APPROVED

Darwyn Brown, Chairperson

Mike Tarnowski, Supervisor

Scott Lauder, Supervisor

ATTEST

Ashley Grover, Town Clerk

TOWN OF LaFOLLETTE
Burnett County
LIQUOR, CIGARETTE AND OPERATOR LICENSE RENEWALS
April 1, 2023

Your current beer, liquor, cigarette and operator licenses will expire June 30, 2023. Enclosed are application forms for the licensing year July 1, 2023 to June 30, 2024. Please complete forms in full and return per instructions below.

Liquor License Fees:

Class "C" Wine	\$100.00
Class "B" Beer	\$100.00
Class "B" Liquor	\$300.00

Other Fees:

Tobacco License	\$ 5.00
Bartender License	\$15.00
Publication Fee	\$20.00

The following forms are included in this packet: AT-115 Renewal Alcohol Beverage License application and instructions, Cigarette License application, and Operator License application with general information for applicants LaFollette Ordinance 2022-003 and LaFollette Ordinance 2022-004 (for Class B Liquor) Compliance forms. You may make copies of the forms as necessary. Also, please include a copy of your seller's permit number which can be downloaded on the DOR website. New operator licenses require the Responsible Beverage Server Certificate. Renewal operator licenses (if possible) please include the Responsible Beverage Server Certificate. Please complete all forms and return them to me by the Due Date listed below.

CORPORATION/LLC: If there are any changes in officers and/or directors, each person must complete a Form AT-103. If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 and AT-103. You can get these forms from the town office or the DOR website: <https://www.revenue.wi.gov/pages/home.aspx> ("search" for the forms.) See the AT-115 instructions page for more information. When there has been a change in agent since your last approved agent, you must immediately notify the municipal clerk in writing of the appointment of a new agent and the reason for cancellation of the previous agent.

Note: We will not accept late applications (new or renewal). Any renewal application submitted after the Due Date, will be considered forfeit. The applicant must resubmit a new application (not a renewal) for Board consideration.

DUE DATES

- May 1st: Due date for completed applications and \$20 publication fee to be submitted to the town Clerk.
- May 22nd: Applications presented to the Lafollette Town Board for approval and invoices mailed for remaining fees due.
- June 12th: License pick up will be available at the June meeting or upon arrangement with the Town Clerk. Payment in full for all fees is due when license is picked up. (Please call or email to arrange pickup from the Clerk)

If you have any questions, please call the town office.

Ashley Grover, Clerk
Town of Lafollette
5198 County Road B
Frederic, WI 54837
715-222-1416
lafolletteclerk@sirentel.net

enc.

**COMPLIANCE WITH LaFOLLETTE ORDINANCE 2022-003
REQUIRING PAYMENT OF LOCAL CLAIMS AS CONDITION OF OBTAINING OR
RENEWING TOWN ISSUED ALCOHOL BEVERAGE LICENSE**

I, _____ affirm to be the agent and legal holder of any Alcohol Beverage license issued by the Town of LaFollette issued to _____ and that:

1. All past local and municipal taxes, special charges, municipal fees and judgments for the holder of the Alcohol Beverage licenses are paid in full; and
2. That property taxes for real property located in Burnett County and owned of record by the holder of the Alcohol Beverage licenses for the current tax year (2022) are paid and up-to-date such that:
 - a. At least one half of the taxes due were paid by January 31, and
 - b. The remaining taxes, if any, shall be paid by the due date listed on the Burnett County Real Estate Property Tax bill for 2022.
3. That any current judgments have been paid or will be paid in accordance with the determination of the court.

Failure to comply with LaFollette Ordinance 2022-003 may lead to a hearing by the Town Board and nonrenewal or revocation of the alcohol beverage license.

Signed and certified this _____ day of _____.

By: _____

Printed Name: _____

COMPLIANCE WITH LaFOLLETTE ORDINANCE 2022-004
CONTINUATION OF BUSINESS ORDINANCE

I, _____ affirm to be the agent and legal holder of a Class B liquor license issued by the Town of LaFollette issued to _____ and that:

1. The named establishment is in compliance with LaFollette Ordinance 2022-004.
2. The undersigned affirms that the named establishment has been or will be conducting business publicly at least forty-eight (48) business days for the current license year (July 1, 2022 through June 30, 2023)
3. For at least six (6) hours per business day.

Failure to comply with LaFollette Ordinance 2022-004 may lead to a hearing by the Town Board and nonrenewal revocation of the establishment's liquor license.

Attested to by:

(Sign here)

Date: _____

(Print Name)

TOWN OF LaFOLLETTE
7-Feb-23
2023 PROPOSED BUDGET

2023
Approved
Budget
October 2022

2023
Approved
Budget
Revised Categories

INCOME

TAXES (LEVY)	TAXES (LEVY)	
Property Taxes:	\$131,775.00	Property Taxes: \$131,775.00
Road Loan Payments:		Road Loan Payments:
Sterling BAnk Road Loan Levy #1	\$127,980.00	Sterling BAnk Road Loan Levy #1 \$127,980.00
U.S.BANK Road Loan Levy #2		U.S.BANK Road Loan Levy #2
U.S.BANK Road Loan Levy #3		U.S.BANK Road Loan Levy #3
Siren Fire Department Bremer Bank Payment		Siren Fire Department Bremer Bank Payment
State Funded Road Loan Levy #4	\$165,437.00	State Funded Road Loan Levy #4 \$165,437.00
 LEVY TOTAL	 \$425,192.00	 LEVY TOTAL \$425,192.00
 INTERGOVERNMENTAL :	 INTERGOVERNMENTAL :	
MFL/FCL	\$137.00	MFL/FCL \$137.00
Shared Revenue	\$6,522.00	Shared Revenue \$6,522.00
Transportation Aids	\$114,988.00	Transportation Aids \$114,988.00
DNR	\$610.00	DNR \$610.00
State Fire Aids	\$3,000.00	State Fire Aids \$3,000.00
Fire Signs	\$200.00	Fire Signs \$200.00
License & Permits	\$2,500.00	License & Permits \$2,500.00
Fuel Tax Refund	\$400.00	Fuel Tax Refund \$400.00
LRIP-S Williams Road -- WISDOT	\$149,210.00	LRIP-S Williams Road -- WISDOT \$149,210.00
Covid Relief/ARPA		Covid Relief/ARPA
 INTERGOVERNMENTAL SUBTOTAL :	 \$277,567.00	 INTERGOVERNMENTAL SUBTOTAL : \$277,567.00
 MISCELLANEOUS:	 MISCELLANEOUS:	
Bank Interest	\$8.00	Bank Interest \$8.00
Sterling Bank Loan		Sterling Bank Loan
Lottery	\$0.00	Lottery \$0.00
Personal Property Tax	\$130.00	Personal Property Tax \$130.00
Dog License Fees	\$300.00	Dog License Fees \$300.00
Land Sale		Land Sale
Exempt Computer Refund	\$5.00	Exempt Computer Refund \$5.00
 MISCELLANEOUS SUBTOTAL:	 \$443.00	 MISCELLANEOUS SUBTOTAL: \$443.00
 INCOME TOTAL	 \$703,202.00	 INCOME TOTAL \$703,202.00

2023 PROPOSED BUDGET
7-Feb-23

2023
Approved
Budget
October 2022

2023
Approved
Budget
Revised Categories

EXPENSES

General Fund:

Town Board Wages (includes Soc sec & Med)
Board Expense

Town Clerk Wages (include soc sec & med)
Clerk Expense

Town Treasurer Wages (inclides Soc Sec & Med)

Treasurer Expense
Assessor
Election Expenses
HAVA Voting Machine maintenance & updates
Town Insurance

Siren Fire Department
Siren Fire Department Pension
Hertel Fire Department
Hertel Fire Department Pension
Ambulance
Town Infrastructure (phone, internet, maintenance)

Dog Fund
WEBSITE

General Fund:

\$18,300.00 Board Salary
\$2,500.00 Board Expenses
Legal Fees/Publications
\$17,375.00 Town Clerk Wages
\$2,500.00 Clerk Expenses
Accounting Expenses
Payroll Expenses
\$7,500.00 Treasurer Wages
Bank Charges
\$1,000.00 Treasurer Expenses
\$5,700.00 Assessor
\$5,000.00 Election Wages
\$8,000.00 Election Expenses
\$8,600.00 Town Insurance
Misc Insurance/Bond/WC
\$8,656.00 Siren Fire Department
\$500.00
\$10,676.00 Hertel Fire Department
\$2,191.00 Hertel FD Pension
\$33,100.00 Ambulance Services
\$3,800.00 Town Infrastructure
Utilities
\$100.00 Dog License Paid to County
\$400.00 Website
Overpaid Taxes Refund

\$17,025.00
\$2,000.00
\$500.00
\$16,160.00
\$2,500.00
\$2,990.00
\$7,000.00
\$50.00
\$950.00
\$5,700.00
\$5,000.00
\$8,000.00
\$7,600.00
\$1,000.00
\$9,156.00

\$10,676.00
\$2,191.00
\$33,100.00
\$1,800.00
\$2,000.00
\$100.00
\$400.00

GENERAL FUND SUBTOTAL

\$135,898.00 GENERAL FUND SUBTOTAL

\$135,898.00

Road Fund:

Salary

Highway Construction
Highway Maintenance
LRIP-S Williams Road -- WISDOT
Equipment Maintenance
Fuel
Shop Building Heating/maintenance

Highway Materials
New Equipment

Road Fund:

\$66,000.00 Hwy Wages/FICA
Outside Contractors
\$20,677.00 Highway Expense
\$10,000.00
\$149,210.00
\$8,000.00 Equipment Maintenance
\$8,000.00 Fuel
\$5,000.00 Bldg Maintenance
Shop Supplies
\$7,000.00 Highway Materials - Salt/Sand
\$0.00 Principle Equip Loan
Interest Equip Loan

\$66,000.00
\$0.00
\$179,887.00

\$8,000.00
\$8,000.00
\$5,000.00

\$7,000.00
\$0.00
\$0.00

ROAD FUND SUBTOTAL

\$273,887.00 ROAD FUND SUBTOTAL

\$273,887.00

Loan Payments:

Sterling Bank
Bremer Bank
State Loan

Loan Payments:

\$127,980.00 Road Loan Principle
Road Loan Interest
\$165,437.00
\$284,870.00
\$8,547.00

LOAN PAYMENT SUBTOTAL

\$293,417.00 LOAN PAYMENT SUBTOTAL

\$293,417.00

EXPENSE TOTAL

\$703,202.00 EXPENSE TOTAL

\$703,202.00

INCOME TOTAL

\$703,202.00 INCOME TOTAL

\$703,202.00

TOWN OF LaFOLLETTE
10-Feb-23
2023 PROPOSED BUDGET

2023
Approved
Budget
October 2022

2023
Revised
Budget
April 2023

INCOME

TAXES (LEVY)		
Property Taxes:	\$131,775.00	\$131,775.00
Road Loan Payments:		
Sterling Bank Road Loan Levy #1	\$127,980.00	\$127,980.00
Road Loan Levy #2		
Road Loan Levy #3		
State Funded Road Loan Levy #4	\$165,437.00	\$165,437.00
LEVY TOTAL	\$425,192.00	\$425,192.00
INTERGOVERNMENTAL :		
MFL/FCL	\$137.00	\$137.00
Shared Revenue	\$6,522.00	\$6,522.00
Transportation Aids	\$114,988.00	\$117,261.00
DNR	\$610.00	\$610.00
State Fire Aids	\$3,000.00	\$3,000.00
Fire Signs	\$200.00	\$200.00
License & Permits	\$2,500.00	\$2,500.00
Fuel Tax Refund	\$400.00	\$400.00
LRIP-S Williams Road -- WISDOT	\$149,210.00	\$149,210.00
Covid Relief/ARPA		
INTERGOVERNMENTAL SUBTOTAL :	\$277,567.00	\$279,840.00
MISCELLANEOUS:		
Bank Interest	\$8.00	\$8.00
Sterling Bank Loan		
Lottery	\$0.00	\$0.00
Personal Property Tax	\$130.00	\$130.00
Dog License Fees	\$300.00	\$300.00
Land Sale		
Exempt Computer Refund	\$5.00	\$5.00
MISCELLANEOUS SUBTOTAL:	\$443.00	\$443.00
INCOME TOTAL	\$703,202.00	\$705,475.00

TOWN OF LaFOLLETTE
10-Feb-23
2023 PROPOSED BUDGET

2023
Approved
Budget
October 2022

2023
Revised
Budget
April 2023

EXPENSES

General Fund:

Board Salary	\$17,000.00	\$17,000.00
Board Expenses	\$2,000.00	\$2,000.00
Legal Fees/Publications	\$500.00	\$500.00
Town Clerk Wages	\$16,050.00	\$16,050.00
Clerk Expenses	\$2,500.00	\$2,500.00
Accounting Expenses		
Payroll Expenses	\$7,973.00	\$7,973.00
Treasurer Wages	\$7,000.00	\$7,000.00
Bank Charges	\$50.00	\$50.00
Treasurer Expenses	\$950.00	\$950.00
Assessor	\$5,700.00	\$5,700.00
Election Wages	\$5,000.00	\$5,000.00
Election Expenses	\$7,815.00	\$7,815.00
Town Insurance	\$7,600.00	\$7,600.00
Misc Insurance/Bond/WC	\$1,000.00	\$1,000.00
Siren Fire Department	\$9,156.00	\$9,156.00
Hertel Fire Department	\$10,676.00	\$10,676.00
Hertel FD Pension	\$2,191.00	\$2,191.00
Ambulance Services	\$33,100.00	\$33,100.00
Town Infrastructure	\$1,800.00	\$1,800.00
Utilities	\$2,000.00	\$2,000.00
Dog License Paid to County	\$100.00	\$100.00
Website	\$400.00	\$400.00
Overpaid Taxes Refund		

GENERAL FUND SUBTOTAL **\$140,561.00** **\$140,561.00**

Road Fund:

Hwy Wages/FICA	\$61,337.00	\$61,337.00
Outside Contractors	\$0.00	\$0.00
Highway Expense	\$179,887.00	\$182,160.00
Equipment Maintenance	\$8,000.00	\$8,000.00
Fuel	\$8,000.00	\$8,000.00
Bldg Maintenance	\$5,000.00	\$5,000.00
Shop Supplies		
Highway Materials - Salt/Sand	\$7,000.00	\$7,000.00

ROAD FUND SUBTOTAL **\$269,224.00** **\$271,497.00**

Loan Payments:

Principle Equip Loan	\$0.00	\$0.00
Interest Equip Loan	\$0.00	\$0.00
Road Loan Principle	\$284,870.00	\$284,870.00
Road Loan Interest	\$8,547.00	\$8,547.00

LOAN PAYMENT SUBTOTAL **\$293,417.00** **\$293,417.00**

EXPENSE TOTAL **\$703,202.00** **\$705,475.00**

INCOME TOTAL **\$703,202.00** **\$705,475.00**

ARPA BREAKOUT

	Income	Expenses	Balance	Available
2021 Grant (Broad Band & Adm)	\$28,470.00		\$28,470.00	\$21,880.00
2021 Siren Tel BroadBand Expense		\$9,000.00	\$19,470.00	
2022 Siren Tel BroadBand Expense		\$11,000.00	\$8,470.00	
2022 Grant (General - Highway Use)	\$28,470.00		\$28,470.00	
2022 Nelson Road Gravel		\$15,060.00	\$13,410.00	