

**Town of Lafollette**  
**Monthly board meeting**

**August 14, 2023**

Acknowledged Linda Terrian and expressed appreciation for years of dedicated service to the Town.

**Attendance:**

Chair Darwyn Brown via phone, Supv Scott Lauder, Treasurer Karen Mangelsen, Clerk Sandy Hinkley.  
10 residents

Called to order: 7:05 pm

**Posting Verification**

July 14<sup>th</sup>, 2023 meeting minutes read – no corrections or additions – moved to accept by Scott – 2<sup>nd</sup> by Darwyn

Treasure Report read - no correction or additions - move to accept by Scott – 2<sup>nd</sup> by Darwyn

Monthly Balance Report – Current negative balance because loan payment and expenses are up to date but August settlement income (about \$160K) has not been recorded as of meeting.

**Budgeting:**

Start 2024 budgeting process in August.

Early Sept will receive SL202M report which states what DOR says we can authorize plus loan payments

Expect COLA increase due to inflation from DOR

Shared revenue estimate and Equalized Revenue reports should be received end of Aug.

Need special meeting of Board, possible to occur when Liquor License meeting is held.

In Oct a special budgeting town meeting will be held same day as regular monthly meeting. Budget meeting will be first with regular monthly meeting immediately following. Agenda for Oct Budget meeting will be posted 2 weeks prior.

Website up to date – added town services drop down to contact Darwyn or message website for tree assistance.

**Roads:**

Two storms; Darwyn, Mitch, Doug and resident opened up roads quickly.

Doug working on Warner Lake Public Access, work should be completed within 2 weeks. Used personal equipment and sand.

Graded the roads when it rained

**TRIP:**

Indian Creek Road TRIPS will be in the 2024-2025 round.

Regular TRIP (apx \$17,000) used for ¼ mile on Warner Lake Road. Will do whole road, but only ¼ for TRIP program.

Will bid out Williams Rd, the ¼ mile on Warner Lake Rd and the remaining portion of Warner Lake Rd.

We will apply for a new program designed for farm/forestry roads which is a possibility for Indian Creek Rd.

We should continue to use Cooper Engineering for proposal writing.

There is a new TRIP pilot program with the County, all NW and NC Wisc part of pilot. Encourages all townships to participate to validate continuation in NW Wisc.

Resident issues:

Darwyn

Siren Fire Dept – budget meeting 8/9 6:30 – 9:00

Increased our total \$3K total for LaFollette = \$11,569.75 (using for gear)

Total ambulance calls from 4/1 – 6/30 was 567 requests. 374 were transported.

LaFollette had 12 total calls, 8 were 911

Average response times for Code 3: LaFollette = 13:53

County = 11:31

Twin Cities = 10:02

Fire inspections done:

Siren Fire Dept - 195 inspections with approx. 132 minor violations.

Hertel Fire Dept – 1 violation.

Tribe asking to get same inspections on their buildings too.

John Schulz:

Need help to put up ATV signs, Doug will mow ditches first and assist. The bill was received and paid.

Other Resident Issues:

Internet access in morning. Several calls/msg to Scott. Sirentel fiberoptics down or slow.

Darwyn spoke with Sid at Sirentel. Solutions are coming as they work through issues.

Scott comments from Website – new resident asked on building permits, weight restrictions, and wake boats and destruction on lake bottoms. DNR in Spooner says not doing anything about wake boats unless shore line or bottom damage.

WI DOR doing spot checks on our assessments via roadside view or commercial requesting access.

Liquor License: one application was received from Hertel Casino. Posted in paper.

Set meeting for Liquor and Budget on Aug 29<sup>th</sup>.

Bills & correspondences.

Sandy to meet with Darwyn later to sign checks.

Scott moved to adjourn, Darwyn 2<sup>nd</sup> at 7:52 pm

Town of La Follette  
Aug. 14, 2023

RECEIPTS

St. Croix AMVETS - Post #1993	\$ 115.00
beer lic + op. permits	
Burnett Cty. - 2 signs	76.00
State of WI - quart. trans. aids	29,315.31
State of WI -	3696.14
State of WI -	5.19
State of WI -	978.26
	<u>\$34,185.90</u>

ROAD  
\$16,808.00

GENERAL  
\$21,837.75

TOTAL DISBURSEMENTS  
\$38,645.75

BALANCE BEFORE BILLS

\$17,459.01

Com. m.	{	Check.	\$28,818.97
(Int. 19.34)		Savings	\$45,557.37
		WPC	\$13,763.44

US Bank	{	Check.	\$28,593.85
		Serv. Chg.	\$6.00

**TOWN OF LaFOLLETTE  
12-Aug-23  
2023 PROPOSED BUDGET**

	<b>2023 Approved Budget October 2022</b>	<b>2023 Revised Budget April 2023</b>	<b>2023 YTD Total</b>	<b>2023 Revised/YTD Difference</b>
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**EXPENSES**

**General Fund:**

Board Salary	\$17,000.00	\$17,000.00	\$897.94	\$16,102.06
Board Expenses	\$2,000.00	\$2,000.00	\$1,073.29	\$926.71
Legal Fees/Publications	\$500.00	\$2,050.00	\$2,034.18	\$15.82
Town Clerk Wages	\$16,050.00	\$18,800.00	\$10,350.00	\$8,450.00
Clerk Expenses	\$2,500.00	\$2,654.00	\$2,654.00	\$0.00
Accounting Expenses			\$0.00	\$0.00
Payroll Expenses	\$7,973.00	\$8,173.00	\$5,993.39	\$2,179.61
Treasurer Wages	\$7,000.00	\$8,020.00	\$4,045.89	\$3,974.11
Treasurer Expenses	\$950.00	\$950.00	\$840.82	\$109.18
Bank Charges	\$50.00	\$50.00	\$9.00	\$41.00
Assessor	\$5,700.00	\$5,700.00	\$3,800.00	\$1,900.00
Election Wages	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Election Expenses	\$7,815.00	\$7,815.00	\$1,449.05	\$6,365.95
Town Insurance	\$7,600.00	\$7,600.00	\$0.00	\$7,600.00
Misc Insurance/Bond/WC	\$1,000.00	\$1,000.00	\$411.00	\$589.00
Siren Fire Department	\$9,156.00	\$9,156.00	\$8,552.90	\$603.10
Hertel Fire Department	\$10,676.00	\$10,676.00	\$0.00	\$10,676.00
Hertel FD Pension	\$2,191.00	\$5,501.50	\$5,501.50	\$0.00
Ambulance Services	\$33,100.00	\$33,100.00	\$32,951.94	\$148.06
Town Infrastructure	\$1,800.00	\$6,691.00	\$6,691.00	\$0.00
Utilities	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
Dog License Paid to County	\$100.00	\$100.00	\$0.00	\$100.00
Website	\$400.00	\$100.00	\$71.88	\$28.12
Overpaid Taxes Refund		\$241.20	\$241.20	\$0.00

**GENERAL FUND SUBTOTAL \$140,561.00 \$154,377.70 \$87,568.98 \$66,808.72**

**Road Fund:**

Hwy Wages/FICA	\$61,337.00	\$61,337.00	\$46,009.24	\$15,327.76
Outside Contractors	\$0.00	\$0.00	\$0.00	\$0.00
Highway Expense	\$179,887.00	\$46,746.72	\$45,805.26	\$941.46
Equipment Maintenance	\$8,000.00	\$8,000.00	\$7,036.66	\$963.34
Fuel	\$8,000.00	\$8,000.00	\$5,408.54	\$2,591.46
Bldg Maintenance	\$5,000.00	\$4,750.00	\$0.00	\$4,750.00
Shop Supplies		\$200.00	\$76.27	\$123.73
Highway Materials - Salt/Sand	\$7,000.00	\$7,000.00	\$5,927.20	\$1,072.80

**ROAD FUND SUBTOTAL \$269,224.00 \$136,033.72 \$110,263.17 \$25,770.55**

**Loan Payments:**

Principle Equip Loan	\$0.00	\$0.00	\$0.00	\$0.00
Interest Equip Loan	\$0.00	\$0.00	\$0.00	\$0.00
Road Loan Principle	\$284,870.00	\$281,160.00	\$281,160.00	\$0.00
Road Loan Interest	\$8,547.00	\$12,257.00	\$12,257.00	\$0.00

**LOAN PAYMENT SUBTOTAL \$293,417.00 \$293,417.00 \$293,417.00 \$0.00**

**EXPENSE TOTAL \$703,202.00 \$583,828.42 \$491,249.15 \$92,579.27**

**INCOME TOTAL \$703,202.00 \$583,828.42 \$338,478.87 \$245,349.55**

**Surplus**

	<b>Year Begin</b>	<b>Current</b>	<b>Projected</b>
	<b>\$0.00</b>	<b>-\$152,770.28</b>	<b>\$0.00</b>

**ARPA BREAKOUT**

	<b>Income</b>	<b>Expenses</b>	<b>Balance</b>	<b>Available</b>
				<b>\$8,470.00</b>
2021 Grant (Broad Band & Adm)	\$28,470.00		\$28,470.00	
2021 Siren Tel BroadBand Expense		\$9,000.00	\$19,470.00	
2022 Siren Tel BroadBand Expense		\$11,000.00	\$8,470.00	
2022 Grant (General - Highway Use)	\$28,470.00		\$28,470.00	
2022 Nelson Road Gravel		\$15,060.00	\$13,410.00	
2023 Warner Lake Road Gravel		\$13,410.00	\$0.00	

Includes:  
\$35,000 Warner Lake RD

**TOWN OF LaFOLLETTE  
12-Aug-23  
2023 PROPOSED BUDGET**

2023 Approved Budget October 2022	2023 Revised Budget April 2023	2023 YTD Total	2023 Revised/YTD Difference
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**INCOME**

<b>TAXES (LEVY)</b>				
Property Taxes:	\$131,775.00	\$131,775.00	\$84,103.34	\$47,671.66
<b>Road Loan Payments:</b>				
Sterling Bank Road Loan Levy #1	\$127,980.00	\$127,980.00		\$127,980.00
Road Loan Levy #2				
Road Loan Levy #3				
State Funded Road Loan Levy #4	\$165,437.00	\$165,437.00	\$165,437.00	\$0.00
<b>LEVY TOTAL</b>	<b>\$425,192.00</b>	<b>\$425,192.00</b>	<b>\$249,540.34</b>	<b>\$175,651.66</b>
<b>INTERGOVERNMENTAL :</b>				
MFL/FCL	\$137.00	\$992.88	\$992.88	\$0.00
Shared Revenue	\$6,522.00	\$6,522.00		\$6,522.00
Transportation Aids	\$114,988.00	\$117,261.00	\$58,630.00	\$58,631.00
DNR	\$610.00	\$682.39	\$682.39	\$0.00
State Fire Aids	\$3,000.00	\$3,000.00		\$3,000.00
Fire Signs	\$200.00	\$200.00	\$152.00	\$48.00
License & Permits	\$2,500.00	\$2,500.00	\$1,505.00	\$995.00
Fuel Tax Refund	\$400.00	\$400.00		\$400.00
LRIP-S Williams Road – WISDOT	\$149,210.00			\$0.00 <span style="color: blue;">Moved to 2024</span>
Fire Department SAP		\$3,131.61	\$3,131.61	\$0.00
<b>INTERGOVERNMENTAL SUBTOTAL :</b>	<b>\$277,567.00</b>	<b>\$134,689.88</b>	<b>\$65,093.88</b>	<b>\$69,596.00</b>
<b>MISCELLANEOUS:</b>				
Bank Interest	\$8.00	\$147.23	\$147.23	\$0.00
Sterling Bank Loan				\$0.00
Lottery	\$0.00	\$7,970.00	\$7,970.00	\$0.00
Personal Property Tax	\$130.00	\$130.00	\$130.00	\$0.00
Dog License Fees	\$300.00	\$300.00	\$203.11	\$96.89
Land/Equipment Sale		\$83.00	\$83.00	\$0.00
Exempt Computer	\$5.00	\$5.00		\$5.00
Transfer From ARPA Account		\$13,410.00	\$13,410.00	\$0.00
Refund		\$1,901.31	\$1,901.31	\$0.00
<b>MISCELLANEOUS SUBTOTAL:</b>	<b>\$443.00</b>	<b>\$23,946.54</b>	<b>\$23,844.65</b>	<b>\$101.89</b>
<b>INCOME TOTAL</b>	<b>\$703,202.00</b>	<b>\$583,828.42</b>	<b>\$338,478.87</b>	<b>\$245,349.55</b>

**Town of LaFollette  
Special Board Meeting  
Liquor License, Budget**

**August 29, 2023**

Attendance: Darwyn Brown, Scott Lauder, Mitch Coyour, Karen Mangelsen, Sandy Hinkley

Location: Darwyn's home

Called to Order: 6:01 pm

Posting Verified

Scott asked for an addendum to the agenda, to add Banking issue. Approved

**CLASS B LIQUOR LICENSE APPLICATION:**

Publicly advertised for applications of intoxicating liquor license on May 3<sup>rd</sup> & May 10<sup>th</sup>. A single application was received from St Croix Casino Hertel. Application was posted in paper on Aug 9<sup>th</sup>. Application was complete, all requested documentation was received and the 2 ordinances were signed - LaFollette Amended Ordinance # 2022-003 and LaFollette Ordinance 2022-004.

Board unanimously granted the application from St Croix Casino Hertel for Class B Liquor Licenses.

We will send invoice for license; upon receipt we will complete proper registration and deliver printed license.

**2024 BUDGET:**

Preliminary budget discussion of expected income. Details waiting upon receipt of SL202M form from DOR  
Preliminary budget discussion of expected expenses.

Focus on employee salaries. Darwyn passed a motion to gift amounts as an alternative to pension contributions at year end, beginning in 2023. Doug to receive \$4000 or 5% (whichever is higher) and Appointed Clerk & Treasurer to receive 5%. Scott seconded the motion.

Discussion of 2023 YTD expenses + expected remaining expenses of the year to ensure we finish 2023 within budget.

**BANKING:**

Scott validated changes were made to the meeting minutes of 5/8/2023 and 7/10/2023 to include titles of members. Changes approved by Darwyn. Updated minutes will be posted on website.

Scott proposed a resolution # 2023-001: Approved by Darwyn

Resolved by the Town Board of the Town of LaFollette, a municipality in Burnett County, Wisconsin, that upon an event where one of the three designated manual signers (Chair, Treasurer and Clerk) is unable to sign checks from Community Bank, Supervisor Scott Lauder and Supervisor Mitchell Coyour are designated as authorized signers for the main business account and Supervisor Scott Lauder for The White Pine account.

Forms to update Community Bank designated signers were processed by all required parties.

Meeting adjourned 7:39 pm