

TOWN OF LAFOLLETTE
BOARD MEETING
February 12, 2024

Attendance: Chair Darwyn Brown, Supv Scott Lauder, Treasurer Karen Mangelsen, Clerk Sandy Hinkley

Absent: Supv Mitch Coyour

Residents: 3

Start: 7:01 pm

Verification of Posting - Posted notice on website and 2 physical locations

Previous Meeting Minutes:

January 8, 2024, Monthly Board meeting minutes were read. Moved to accept by Scott, seconded by Darwyn

Clerk Report:

- Tasks completed
 - Year End reporting, Employee (W2) and Vendor (1099) reporting
 - Motor Fuel Refund – missed Nov 22 & Dec 22 due to only 12 months of reporting allowed.
 - Hertel fire SAP calculation, reporting and payment and invoices
 - Completed required Election Training
- Momentum Computer Solutions \$500/annual to keep computer equip and software up to date and virus free as per WisVote security requirements.
- Board of Review Training – 1 Board member needs training. Supv Scott will attend virtual, Sandy will attend in person. Sandy will take steps to register and pay \$65 for herself and Scott.
- Darwyn shared WTA article of required ARPA reporting available April 1st, due April 30th.

Treasurer Report:

- Received Transportation Aid
- Transferred Savings to Checking to cover Jan tax settlements
- Will have Jan tax deposits for Feb tax settlements soon.
- Moved to accept Treasurer Report by Scott, seconded by Darwyn

Monthly Balance Status Report:

- Will revise based upon Treasure Report, adding Jan & Feb tax settlement when received

Website:

- Up to date, added weight restrictions to pop up page.
- Added notification of no Feb election in LaFollette

Road items:

- Culvert inventory and data measurement reporting.
 - Town can choose to do identification phase internally or can elect to have an external contracting firm complete identification & reporting task. Must tell county our choice by April 15th
 - Town will receive \$100 per identified culvert; contractor will charge \$100 per identified culvert.

- The Board determined to accept Delmore Consulting to complete the Culvert inventory process for LaFollette. Doug will assist Delmore with initial identification.
- Scott made motion and Darwyn seconded to accept Delmore Consulting. Acceptance and agreement forms were signed by Darwyn and mailed. Delmore will report our decision to County
- Jeff Christenson working on guard on tractor
- AG Road Program
 - Scott will lead and attend seminar while Darwyn away
 - Road must be brought to level of weight restriction
 - Indian Creek Road had weight restrictions posted in 2023

Resident Issues:

- Annual Meeting on April 16th cannot be attended by Board Chair, therefore Board requesting to reschedule while adhering to statutory guidelines. Will have meeting on April 16th as mandated, immediately adjourn until further date as determined by elector. Rescheduled date and posting requirements will be determined at March Town meeting.
 - Resident wants Annual Meeting notified in local paper
- Darwyn will attend March/April meetings via phone

Bills & Correspondences

Open a close session at 7:55

- *Discuss Doug increase in salary from \$28.00 to \$30.88 per hour. This salary change is due to shifting previous premium reimbursement to be included in salary vs an add-on.*

Adjourn the closed session at 7:59

Open regular meeting at 7:59

- Discussed posted signs and variance for weight restrictions
- Insurance claim
 - Siding was matched, insurance claim stands as is.
 - Need to begin work on repairs, roof and siding.
 - Mitch should begin process.

Scott moved to adjourn; Darwyn seconded
Meeting adjourned at 8:20

Town of La Follette
Feb. 12, 2024

RECEIPTS

WI DOT - quart. trans. aids	\$29,315.31
Savings - Jan. settlement	174,305.45
Ron Smith - tax overpay	2,554.38
4 tax overpay. - R. Bennett, J. LaRoue, Denotter/Atkinson, Mary Marion	1,006.57
	<u>\$207,181.71</u>

ROAD

\$22,791.60

GENERAL

\$188,622.42

TOTAL DISBURSEMENTS

\$211,414.02

BALANCE BEFORE BILLS

\$35,634.41

		(1/31/24)	
Comm. {	Check.	\$44,826.04	
(Int: \$130.57	Savings	\$590,830.84	(2/7/24)
	WPC	\$14,613.44	771,348.60)

TOWN OF LaFOLLETTE 12-Feb-24 2024 BUDGET	2024 Approved Budget October 2023	2024 Revised Budget Ongoing	2024 YTD Total	2024 Revised/YTD Difference
CarryOver from 2023		\$18,796	\$18,796	\$0
INCOME				
TAXES (LEVY)				
Property Taxes:	\$282,432	\$282,432	\$48,132	\$234,300
Siren Fire Department Increase				
Road Loan Payments:				
Sterling Bank Road Loan Levy #1	\$128,012	\$128,012		\$128,012
Road Loan Levy #2				
Road Loan Levy #3				
State Funded Road Loan Levy #4				
LEVY TOTAL	\$410,444	\$410,444	\$48,132	\$362,312
INTERGOVERNMENTAL :				
MFL/FCL	\$137	\$137		\$137
Shared Revenue	\$39,446	\$39,446		\$39,446
Transportation Aids	\$117,261	\$117,261	\$29,315	\$87,946
DNR	\$610	\$610		\$610
State Fire Aids	\$3,000	\$3,000		\$3,000
Fire Signs	\$200	\$200	\$38	\$162
License & Permits	\$2,500	\$2,500		\$2,500
Fuel Tax Refund	\$400	\$400		\$400
LRIP-S Williams Road -- WISDOT	\$149,210	\$149,210		\$149,210
TRIP Warner Lake Road	\$18,000	\$18,305		\$18,305
Hertle Fire Department SAP	\$3,200	\$3,200		\$3,200
INTERGOVERNMENTAL SUBTOTAL :	\$333,964	\$334,269	\$29,353	\$304,916
MISCELLANEOUS:				
Bank Interest	\$8	\$8		\$8
Sterling Bank Loan				
Personal Property Tax	\$130	\$130		\$130
Dog License Fees	\$300	\$300		\$300
Land/Equipment Sale				
Exempt Computer	\$5	\$5		\$5
Transfer From Insurance Account (Hail Damage)				
Refund/Overpayment of taxes	\$0	\$2,741	\$2,741	\$0
MISCELLANEOUS SUBTOTAL:	\$443	\$3,184	\$2,741	\$443
INCOME TOTAL	\$744,851	\$766,693	\$99,022	\$667,671

Date: January 17, 2024
To: LaFollette Town Board
From: Scott Lauder, Town Supervisor
Subject: Culvert and Bridge Webinar Summary

I watched the Culvert and Bridge Webinar this morning. I will summarize the results below and a copy of the webinar will be available on the WTA website later this week.

1. The Wisconsin legislature has appropriated \$12.5 million to identify and inspect all culverts and bridges that are between six and twenty feet in length within the state. The length is measured along the flow of traffic portion of the highway not the width of the bridge or culvert.
2. A road section with two or more side-by-side culverts may qualify if the total length beneath the road is at least six feet.
3. There will be three phases to the project:
 - a. An Identification Phase
 - b. An Inspection Phase
 - c. A Load Rating Phase
4. The Town of LaFollette is responsible for only the first phase, the Identification of the bridges or culverts. The county or its designee will be responsible for all other phases. We may contract out the Identification phase should we desire.
5. The town will be paid \$100.00 for each culvert or bridge identified that is between six and twenty feet. A spreadsheet will be provided by WisDOT with the information required to be collected and completed. Once completed it will be forwarded to the Burnett County Highway Commissioner for uploading into a central database.
6. We must notify our county highway commissioner by April 15, 2024 if we are going to complete the inventory or if we are going to hire an outside company to complete the work. The Inventory Phase must be completed by December 31, 2024.
7. The Inspection Phase and the Load Rating Phase will be completed under the supervision of the Burnett County Highway Commissioner. We are not involved in these two phases.

We can discuss our next steps at the February Board Meeting.

Let me know if you have any questions.

Regards,

-Scott