

TOWN OF LAFOLLETTE
BOARD MEETING
March 11, 2024

Attendance: Supv Scott Lauder, Supv Mitch Coyour, Treasurer Karen Mangelsen, Clerk Sandy Hinkley. Via phone: Chair Darwyn Brown

Residents: 6

Start: 7:02 pm

Verification and Posting: Posted notice on website and 2 physical locations

Previous meeting minutes:

Feb 12, 2024 Monthly Board minutes were read. Moved to accept by Mitch, seconded by Scott.

Clerk Report:

- Motion made by Scott, seconded by Mitch to accept an amended 2024 – 2025 Election Inspectors list. Amended list was approved and signed. Internal Election training will be held on March 15th for Election Inspectors. Posted Notice E on website for availability for in person voting. Public Test and additional training also scheduled.
- Schedule Open Book and Board of Review with Assessor in September, later in year due to the full assessment process occurring in 2024. Open Book, 9/4/24, BOR 9/18/24. Board approved and accepted dates
- Sample Liquor License application letter – fees same as prior year. Approved by Board.
- The annual Fiscal Reporting due April 1st has begun.

Treasurer Report:

- Treasurer Report read, moved to accept by Mitch, seconded by Scott.
- Scott asked for the amount of monies allotted directly to Town through tax disbursements. Sandy will provide.

Monthly Balance Status Report:

- Revenue - base levy \$239K get to keep from taxes. \$171K to come in Aug.
- Expenses – Insurance and Bond - \$130 from insurance.
- Still have insurance payment received

Website:

- Clear pop-up messages. Will add in-person voting.

Road Items:

- Scott attended meeting to learn about the Ag Road program. Program is in various phases and dollar values. Criteria of qualified road is specific such as weight restrictions, positive benefit to AG community, financial statements, testimonials etc. Thinking Indian Creek Road due to qualifications requirements, possibly Herrick Rd.
- Doug ordered and waiting for part for mower.

- Road restrictions still in place, may be lifted soon.

Resident Issues:

- Darwyn not available for annual meeting due to family health. Asking residents to call and close the April meeting. Update website with April 16th Call & Close as well as expected reschedule date for May 16, 2024. Publish notice for May Annual Meeting date in paper.
- Make a notice on election day of May 16th Annual Meeting.
- Sandy cannot attend April Annual meeting, will provide procedures to follow for call and close.
- Warner Lake Road update. Work will occur this upcoming summer. Waiting for DOT form before bids are advertised. Plan 2.9 miles of black top and shouldering, Williams Rd, Warner Lake Rd and in front of old cranberry marshes.
- Insurance adjuster has requested an update on hail damage work. Searching for contractor. Mitchell will initiate search to find someone in township to provide work.

Bills and Correspondence:

- Reported injury report will be posted.
- Spending report of payments made.
- Credit Cards have been canceled.

Meeting adjourned 7:38 pm – Mitchell made motion to adjourn, Scott seconded.

Town of La Follette
March 11, 2024

RECEIPTS

US Treasury - refund	\$ 81.58
Burnett, Cty. - dog fund surplus	31.77
Savings account - ^{Feb} Jan. settle. + expenses	\$730,000.00
Dewey - SAP payment	906.32
Motor fuel refund	344.84
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	\$731,364.51

ROAD
\$9433.61

GENERAL
\$721,277.04

TOTAL DISBURSEMENTS
\$730,710.65

BALANCE BEFORE BILLS
\$36,288.27

Comm.	{	Check -	\$45,479.90
(Int. \$189.88)		Sav. -	\$228,598.90
		WPC -	\$14,613.44

TOWN OF LaFOLLETTE 11-Mar-24 2024 BUDGET		2024 Approved Budget October 2023	2024 Revised Budget Ongoing	2024 YTD Total	2024 Revised/YTD Difference
INCOME	CarryOver from 2023		\$18,796	\$18,796	\$0
TAXES (LEVY)					
Property Taxes:	\$282,432	\$282,432	\$239,393	\$43,039	
Siren Fire Department Increase					
Road Loan Payments:					
Sterling Bank Road Loan Levy #1	\$128,012	\$128,012		\$128,012	
Road Loan Levy #2					
Road Loan Levy #3					
State Funded Road Loan Levy #4					
LEVY TOTAL	\$410,444	\$410,444	\$239,393	\$171,051	
INTERGOVERNMENTAL :					
MFL/FCL	\$137	\$137		\$137	
Shared Revenue	\$39,446	\$39,446		\$39,446	
Transportation Aids	\$117,261	\$117,261	\$29,315	\$87,946	
DNR	\$610	\$610		\$610	
State Fire Aids	\$3,000	\$3,000		\$3,000	
Fire Signs	\$200	\$200	\$38	\$162	
License & Permits	\$2,500	\$2,500		\$2,500	
Fuel Tax Refund	\$400	\$400	\$345	\$55	
LRIP-S Williams Road -- WISDOT	\$149,210	\$149,210		\$149,210	
TRIP Warner Lake Road	\$18,000	\$18,305		\$18,305	
Hertle Fire Department SAP	\$3,200	\$3,200	\$156	\$3,044	
INTERGOVERNMENTAL SUBTOTAL :	\$333,964	\$334,269	\$29,854	\$304,415	
MISCELLANEOUS:					
Bank Interest	\$8	\$190	\$190	\$0	
Sterling Bank Loan					
Personal Property Tax	\$130	\$130		\$130	
Dog License Fees	\$300	\$300		\$300	
Land/Equipment Sale					
Exempt Computer	\$5	\$5		\$5	
Transfer From Insurance Account (Hail Damage)					
Refund/Overpayment of taxes	\$0	\$3,561	\$3,561	\$0	
MISCELLANEOUS SUBTOTAL:	\$443	\$4,186	\$3,751	\$435	
INCOME TOTAL	\$744,851	\$767,695	\$291,794	\$475,901	

TOWN OF LaFOLLETTE
11-Mar-24
2024 BUDGET

2024
Approved
Budget
October 2023

2024
Revised
Budget
Ongoing

2024
YTD
Total

2024
Revised/YTD
Difference

EXPENSES

General Fund:

Board Salary	\$15,600	\$14,600	\$0	\$14,600
Board Expenses	\$2,000	\$2,000	\$102	\$1,898
Legal Fees/Publications	\$500	\$500	\$0	\$500
Town Clerk Wages	\$16,200	\$16,200	\$2,700	\$13,500
Clerk Expenses	\$3,000	\$3,000	\$1,329	\$1,671
Accounting Expenses	\$0	\$0	\$0	\$0
Payroll Expenses	\$22,250	\$14,400	\$1,866	\$12,534
Treasurer Wages	\$9,000	\$9,000	\$0	\$9,000
Treasurer Expenses	\$1,000	\$1,000	\$101	\$899
Bank Charges	\$50	\$50	\$5	\$45
Assessor	\$5,700	\$5,700	\$1,425	\$4,275
Election Wages	\$3,000	\$3,000	\$0	\$3,000
Election Expenses	\$7,900	\$7,900	\$0	\$7,900
Misc Insurance/Bond/WC	\$1,000	\$1,312	\$1,312	\$0
Siren Fire Department	\$11,570	\$11,570	\$9,186	\$2,384
Hertel Fire Department	\$10,700	\$10,700	\$0	\$10,700
Hertle Fire Department SAP	\$5,600	\$5,600	\$4,294	\$1,306
Ambulance Services	\$35,000	\$35,260	\$17,629	\$17,631
Town Infrastructure	\$7,000	\$18,000	\$0	\$18,000
Utilites	\$2,000	\$2,000	\$954	\$1,046
Dog License Paid to County	\$100	\$100	\$0	\$100
Website	\$400	\$400	\$0	\$400
Overpaid Taxes Refund	\$0	\$3,561	\$3,561	\$0

Add Broadband \$11,000
From Carryover

GENERAL FUND SUBTOTAL

\$159,570 \$165,853 \$44,464 \$121,389

Road Fund:

Hwy Wages	\$70,000	\$70,000	\$14,592	\$55,408
Outside Contractors	\$1,500	\$1,500	\$0	\$1,500
Highway Expense	\$349,969	\$366,660	\$60	\$366,600
Equipment Maintenance	\$8,000	\$8,000	\$2,484	\$5,516
Highway Insurance	\$7,600	\$7,600	\$0	\$7,600
Fuel	\$8,000	\$8,000	\$1,597	\$6,403
Bldg Maintenance	\$5,000	\$5,000	\$155	\$4,845
Shop Supplies	\$200	\$200	\$78	\$122
Highway Materials - Salt/Sand	\$7,000	\$6,000	\$930	\$5,070
Animal Control/Culvert Cleaning		\$1,000	\$500	\$500

Added \$7,796 from carryover
Moved from General Expense
Added split from HM

ROAD FUND SUBTOTAL

\$457,269 \$473,960 \$20,397 \$453,563

Loan Payments:

Principle Equip Loan	\$0	\$0		\$0
Interest Equip Loan	\$0	\$0		\$0
Road Loan Principle	\$124,303	\$124,303		\$124,303
Road Loan Interest	\$3,709	\$3,709		\$3,709

LOAN PAYMENT SUBTOTAL

\$128,012 \$128,012 \$0 \$128,012

EXPENSE TOTAL

\$744,851 \$767,825 \$64,860 \$702,965

INCOME TOTAL

\$744,851 \$767,695 \$291,794 \$475,901

Available

Current Projected
\$226,933 \$130

HAIL DAMAGE 2023

	Income	Expenses	Balance	Available
				\$12,906
2023 Initial Payment Firemans Ins	\$9,995		\$9,995	
2023 Second Payment Firemans Ins	\$2,911		\$12,906	

WHITE PINE CEMETERY

Beginning Balance \$14,613 \$14,613 **\$14,613**

TOWN OF LaFOLLETTE
Burnett County
LIQUOR, CIGARETTE AND OPERATOR LICENSE RENEWALS
April 1, 2024

Your current beer, liquor, cigarette and operator licenses will expire June 30, 2024. Enclosed are application forms for the licensing year July 1, 2024 to June 30, 2025. Please complete forms in full, **include \$20 for publication fee** and return per instructions, all due by May 1, 2024.

Liquor License Fees:

Class "C" Wine	\$ 100.00
Class "B" Beer	\$ 100.00
Class "B" Liquor	\$ 300.00

Other Fees:

Tobacco License	\$5.00
Bartender License	\$15.00
Publication Fee	\$20.00

(Renewal Fees due after license approved by Town Board)

The following forms are included in this packet:

- AT-115 Renewal Alcohol Beverage License application and instructions,
- Cigarette License application
- Operator License application with general information for applicants.
- LaFollette Ordinance 2022-003 and Ordinance 2022-004 (Class B Liquor)

Please include a copy with application:

- Seller's permit number which can be downloaded from the DOR website.
- New operator licenses require the Responsible Beverage Server Certificate.
- Renewal operator licenses (if possible), please include the Responsible Beverage Server Certificate
- CORPORATION/LLC: If there are any changes in officers and/or directors, each person must complete a Form AT-103. If there has been a change in agent since your last approved agent, they must complete Forms AT-104 and AT-103. You can get these forms from the town office or the DOR website: <https://www.revenue.wi.gov/pages/home.aspx> ("search" for the forms.) See the AT-115 instructions page for more information. When there has been a change in agent since your last approved agent, you must immediately notify the municipal clerk in writing of the appointment of a new agent and the reason for cancellation of the previous agent.

Please complete and include all required forms by **May 1, 2024**
Send to Town of LaFollette – P O BOX 322 – Siren, WI 54872

Note: We will not accept late applications. Any renewal application submitted after the due date will be considered forfeit. The applicant must resubmit a NEW application (no longer eligible for renewal) for Board consideration.

DUE DATES

- May 1, 2024: Due date for completed applications along with \$20 publication fee to be submitted to the Town Clerk.
- May 13, 2024 Applications presented for approval to the LaFollette Town Board at monthly town meeting. Invoices for renewal fees mailed following meeting.
- June 10, 2024 License pick up will be available at June Town Board Meeting or upon arrangement with the Town Clerk. Payment in full for all fees due before license can be picked up.

If you have any questions, please call the Town Clerk at 612-865-1534 or clerk@tn.lafollette.wi.gov

Sandy Hinkley
Clerk, Town of LaFollette
P O Box 322
Siren, WI 54872

enc.

Date: February 29, 2024
To: LaFollette Town Board
From: Scott Lauder, Supervisor
Subject: Agricultural Road Improvement Program (ARIP)

I attended the February 28th ARIP webinar. I will summarize the highlights below; a full copy of the webinar slides will be available on the WTA website later this week.

1. The Wisconsin Legislature approved 150 million dollars in grant monies to improve roads used for agricultural purposes. Agricultural purposes include traditional farming, dairy and livestock farming, and logging.
2. The grants are a 90/10 award. The state will pay 90 percent of the improvement cost and the local agency will pay 10 percent of the cost.
 - a. The state will only pay 90 percent of the awarded amount; cost over runs will be absorbed by the local agency.
 - b. Additionally, if the project is under budget, the state will pay only 90% of the actual cost.
 - c. A well-designed project estimate is encouraged.
3. The grants will be awarded in two phases:
 - a. \$50 million will be awarded in Phase 1
 - b. \$100 million will be awarded in Phase 2
4. Deadline for applications:
 - a. Phase 1, April 5, 2024 at 5:00 PM. Late applications will not be considered. The applications will be reviewed in April and May of 2024 and successful applicants will be notified in July 2024.
 - b. Phase 2, Mid-2024 with a date and time to be determined later.
5. Each applicant may submit up to two applications per phase for a total of four applications. Applications that were unsuccessful in Phase 1 can be resubmitted in Phase 2 and will be considered as new applications. Resubmitted applications may be modified or unmodified.
6. Criteria for the grant:
 - a. The road must be a local road or minor connector.
 - b. The road must feed to a non-weight restricted road (i.e., the same class that the target road will be at the completion of construction).
 - c. The road must have been weight restricted for at least month in 2023.
 - d. The road redesign must bring the selected road up to standards where road restrictions will not be applied for ten (10) years (i.e. heavily build with no foreseeable weight restrictions except under extreme conditions).
 - e. The road improvement must show a positive benefit on the agricultural community it serves. The grant will require financial and impact statements from the agricultural community that the road serves. The application must show that that posted road is a problem for the effected businesses and how the road improvement will benefit them.

7. There are two ways to submit an application: online and a two-page fillable PDF. WisDOT encourages creating an account on the ARIP website to complete the application; however, the fillable PDF, if used, must be received by the application deadline.
8. The application must address all the items in point #6 above as well as:
 - a. Input from the affected farmers and loggers in the form of impact on business, the size of their business, and the number of days and amount of lost revenue due to road restrictions (i.e., "testimonials" from the effected agricultural business owners).
 - b. Maps of the road to be improved as well as how the road feeds into other non-restricted roads.
 - c. A summary letter showing how this grant will benefit the community and agricultural businesses (i.e., this is where the applicant "sells" the project to the review committee).
 - d. Photos of the road that show the current condition of the road.
 - e. A "spot-on" Project Cost estimate and time line.
 - f. A road engineer approved road design to meet the non-restriction criteria listed above.

I will download the ARIP guidelines from the WisDOT website when they become available. We can discuss this grant process at the March Meeting. Let me know if you have any questions.

-Scott