

TOWN OF LAFOLLETTE
BOARD MEETING
MONDAY, October 9th, 2023

Attendance: Chair Darwyn Brown, Supv Scott Lauder, Supv Mitch Coyour, Clerk Sandy Hinkley.

Absent: Treasurer Karen Mangelsen

Residents: 2

Start: 7:00 pm

Verification of Posting

Previous meeting minutes:

September 11, 2023 Monthly meeting minutes were presented; motion to accept by Scott, seconded by Darwyn.

September 27, 2023 Special Board meeting minutes were presented; motion to accept by Scott, seconded by Darwyn.

Treasurer:

Karen provided the Treasurer report to Sandy who presented it.

Savings account can be used at any time to transfer into checking account.

Funds taken from US Bank should be replaced by funds from Community Bank to ensure ARPA dollars accurate.

Motion was made to move the balance of all remaining dollars in the US Bank account into a Community Bank account that Karen deems appropriate and to close the US Bank account. This should occur before year end to ensure balanced 2024 reporting. ARPA reporting will be done separately. Motion made by Scott and seconded by Darwyn.

Treasurer's report was accepted by Scott and seconded by Darwyn

Clerk Report:

Hertel Fire annual expenses and Burnett Dairy diesel were the larger payments made since last meeting.

Workers Comp Insurance payment due, pay ½ now, ½ in 2024.

Errors made and corrections.

Tasks Completed: Learn and document SAP process for Hertel Fire. Began Election Clerk Training.

Tasks Pending: Hertel Fire meeting, Time Card update, Document employment policies

Monthly Balance Report:

Income: Will update with data from Treasures report. Expect a little more Shared Rev in Nov.

Expenses: We may be \$9,000 over budget, Payroll main area, can shift money from savings to cover.

Need to watch line items as year-end approaches. Truck repair not included, \$5000 estimate.

Website:

Electors meeting notice has been posted, and links to documents.

Updated White Pine plot map online and on poster in town hall due to sale of a plot.

White Pine Cemetery:

Tree encroachment on row A and A1 had tree debris, which Scott cleaned.

Maintenance and tree clearing discussed, Doug to clear. Determine if all plots acceptable for sale.

Road Items:

TRIP application needs a 3-year road plan defined.

Proposed 3-year road plan:

- 2023: Grind and Gravel Warner Lake Road
Grind and Gravel Williams Road
- 2024: Blacktop and Shoulder Warner Lake Road
Blacktop and Shoulder Williams Road
- 2025: Grind and Gravel and Pave Indian Creek Road
Gravel and Pave Herrick
Gravel and Pave Town Line Road - portion from Herrick to 50th Street

3-year Road Plan – moved to accept by Scott and seconded by Darwyn

- 2025: Sending two applications now for TRIPS OR D program.
Our jurisdiction portion of the Town Line Road / County border road,
School functions on Coyland Creek gaining visibility for applications

Work on dump truck starting next week.

Will work with Town of Siren on culvert repairs at end of Moser Rd.

Fire extinguishers certified, new battery for light. Set up an annual inspection.

Grader may have potential issues.

Resident issues:

Scott, July 2023 - White Tail path asked for double sign. Not possible due to emergency response because they are actually separate roads.

Meeting Adjourned: 7:45 pm. Scott moved; Mitch seconded.

Town of La Follette
October 9, 2023

RECEIPTS

State of WI - trans. aids	\$29,315.31
Burnetts Cty - sign	38.00
	<u>\$29,343.31</u>

ROAD
\$42,562.24

GENERAL
\$6360.48

TOTAL DISBURSEMENTS
\$48,922.72

BALANCE BEFORE BILLS
\$28,343.75

Comm. (Int. 18.73) {	Check.	\$9,930.15	(9/30/23)
	Savings	\$45,595.45	
	WPC	\$14,213.44	(\$450 add.)

US Bank {	Check. -	\$28,588.12	(Est.)
	Serv. Chg. -		

**TOWN OF LaFOLLETTE
7-Oct-23
2023 PROPOSED BUDGET**

2023 Approved Budget October 2022	2023 Revised Budget April 2023	2023 YTD Total	2023 Revised/YTD Difference
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INCOME

TAXES (LEVY)				
Property Taxes:	\$131,775.00	\$131,775.00	\$131,775.00	\$0.00
Road Loan Payments:				
Sterling Bank Road Loan Levy #1	\$127,980.00	\$127,980.00	\$127,980.00	\$0.00
Road Loan Levy #2				
Road Loan Levy #3				
State Funded Road Loan Levy #4	\$165,437.00	\$165,437.00	\$165,437.00	\$0.00
LEVY TOTAL	\$425,192.00	\$425,192.00	\$425,192.00	\$0.00
INTERGOVERNMENTAL :				
MFL/FCL	\$137.00	\$992.88	\$992.88	\$0.00
Shared Revenue	\$6,522.00	\$6,522.00	\$4,679.59	\$1,842.41
Transportation Aids	\$114,988.00	\$117,261.00	\$87,946.00	\$29,315.00
DNR	\$610.00	\$682.39	\$682.39	\$0.00
State Fire Aids	\$3,000.00	\$3,000.00		\$3,000.00
Fire Signs	\$200.00	\$266.00	\$266.00	\$0.00
License & Permits	\$2,500.00	\$11,640.00	\$11,640.00	\$0.00
Fuel Tax Refund	\$400.00	\$400.00		\$400.00
LRIP-S Williams Road -- WISDOT	\$149,210.00			\$0.00
Fire Department SAP		\$3,131.61	\$3,131.61	\$0.00
INTERGOVERNMENTAL SUBTOTAL :	\$277,567.00	\$143,895.88	\$109,338.47	\$34,557.41
MISCELLANEOUS:				
Bank Interest	\$8.00	\$147.23	\$147.23	\$0.00
Sterling Bank Loan				\$0.00
Personal Property Tax	\$130.00	\$130.00	\$130.00	\$0.00
Dog License Fees	\$300.00	\$300.00	\$203.11	\$96.89
Land/Equipment Sale		\$83.00	\$83.00	\$0.00
Exempt Computer	\$5.00	\$5.00		\$5.00
Transfer From ARPA Account		\$13,410.00	\$13,410.00	\$0.00
Refund		\$1,901.31	\$1,901.31	\$0.00
MISCELLANEOUS SUBTOTAL:	\$443.00	\$15,976.54	\$15,874.65	\$101.89
INCOME TOTAL	\$703,202.00	\$585,064.42	\$550,405.12	\$34,659.30

Moved to 2024

TOWN OF LaFOLLETTE
7-Oct-23
2023 PROPOSED BUDGET

	2023 Approved Budget October 2022	2023 Revised Budget April 2023	2023 YTD Total	2023 Revised/YTD Difference
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Green = paid plus projected

EXPENSES

General Fund:

Board Salary	\$17,000.00	\$16,500.00	\$16,500.00	\$0.00
Board Expenses	\$2,000.00	\$1,700.00	\$1,403.29	\$296.71
Legal Fees/Publications	\$500.00	\$2,050.00	\$2,071.28	\$21.28
Town Clerk Wages	\$16,050.00	\$16,425.00	\$16,425.00	\$0.00
Clerk Expenses	\$2,500.00	\$2,954.00	\$3,137.67	\$183.67
Accounting Expenses			\$0.00	\$0.00
Payroll Expenses	\$7,973.00	\$18,190.00	\$18,190.00	\$0.00
Treasurer Wages	\$7,000.00	\$7,450.00	\$7,450.00	\$0.00
Treasurer Expenses	\$950.00	\$950.00	\$890.82	\$59.18
Bank Charges	\$50.00	\$50.00	\$9.00	\$41.00
Assessor	\$5,700.00	\$5,700.00	\$5,700.00	\$0.00
Election Wages	\$5,000.00	\$1,204.00	\$1,203.25	\$0.75
Election Expenses	\$7,815.00	\$4,611.00	\$4,553.58	\$57.42
Town Insurance	\$7,600.00	\$7,600.00	\$0.00	\$7,600.00
Misc Insurance/Bond/WC	\$1,000.00	\$1,000.00	\$411.00	\$589.00
Siren Fire Department	\$9,156.00	\$8,990.00	\$8,552.90	\$437.10
Hertel Fire Department	\$10,676.00	\$10,676.00	\$10,676.00	\$0.00
Hertel FD Pension	\$2,191.00	\$5,501.50	\$5,501.50	\$0.00
Ambulance Services	\$33,100.00	\$33,100.00	\$32,951.94	\$148.06
Town Infrastructure	\$1,800.00	\$4,279.00	\$344.48	\$3,934.52
Utilities	\$2,000.00	\$3,590.00	\$2,580.46	\$1,009.54
Dog License Paid to County	\$100.00	\$100.00	\$0.00	\$100.00
Website	\$400.00	\$100.00	\$71.88	\$28.12
Overpaid Taxes Refund		\$241.20	\$241.20	\$0.00

GENERAL FUND SUBTOTAL \$140,561.00 \$152,961.70 \$138,865.25 \$14,506.35

Road Fund:

Hwy Wages	\$61,337.00	\$71,931.00	\$72,900.00	\$969.00
Outside Contractors	\$0.00	\$0.00	\$750.00	\$750.00
Highway Expense	\$179,887.00	\$38,804.72	\$46,428.80	\$7,624.08 Includes:
Equipment Maintenance	\$8,000.00	\$8,000.00	\$8,538.20	\$538.20 \$35,427 Warner Lake RD
Fuel	\$8,000.00	\$8,000.00	\$8,002.51	\$2.51
Bldg Maintenance	\$5,000.00	\$4,750.00	\$4,123.50	\$626.50
Shop Supplies		\$200.00	\$379.99	\$179.99
Highway Materials - Salt/Sand	\$7,000.00	\$7,000.00	\$7,334.70	\$334.70

ROAD FUND SUBTOTAL \$269,224.00 \$138,685.72 \$148,457.70 \$11,024.98

Loan Payments:

Principle Equip Loan	\$0.00	\$0.00	\$0.00	\$0.00
Interest Equip Loan	\$0.00	\$0.00	\$0.00	\$0.00
Road Loan Principle	\$284,870.00	\$281,160.00	\$281,160.00	\$0.00
Road Loan Interest	\$8,547.00	\$12,257.00	\$12,257.00	\$0.00

LOAN PAYMENT SUBTOTAL \$293,417.00 \$293,417.00 \$293,417.00 \$0.00

EXPENSE TOTAL \$703,202.00 \$585,064.42 \$580,739.95 \$25,531.33

INCOME TOTAL \$703,202.00 \$585,064.42 \$550,405.12 \$34,659.30

Surplus

Year Begin	Current	Projected
\$0.00	\$30,334.83	\$9,127.97

ARPA BREAKOUT

	Income	Expenses	Balance	Available
				\$8,470.00
2021 Grant (Broad Band & Adm)	\$28,470.00		\$28,470.00	
2021 Siren Tel BroadBand Expense		\$9,000.00	\$19,470.00	
2022 Siren Tel BroadBand Expense		\$11,000.00	\$8,470.00	
2022 Grant (General - Highway Use)	\$28,470.00		\$28,470.00	
2022 Nelson Road Gravel		\$15,060.00	\$13,410.00	
2023 Warner Lake Road Gravel		\$13,410.00	\$0.00	

WHITE PINE CEMETERY

Beginning Balance	\$13,763.44		\$13,763.44	\$13,763.44
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