

# Leadership Monroe County Class XXXI Application



## Instructions for Application

Application Deadline: August 14, 2023. Incomplete or late applications will not be considered.

Application should consist of:

1. Cover Letter
2. Fully completed and signed application (including employer signature and notarized waiver form)
3. Resumé
4. Letters of recommendation (suggested minimum of three)
5. Tuition payment check for \$2000 made payable to Leadership Monroe County (check is held until program acceptance; it is returned to participants who are not accepted)

If you are applying for the Leadership Monroe non-profit applicant scholarship, please send in these additional items with your application:

1. Scholarship application
2. 501c(3) form

Submit application and support materials (items 1-4) to [apply@leadershipmonroecounty.org](mailto:apply@leadershipmonroecounty.org)

Mail tuition payment (item 5) to: Leadership Monroe County, PO Box 1364, Key West FL 33041

Contact the Program Coordinator Michael Shields at 305-394-3804 with questions.

## Selection Criteria

- Full-time Monroe County resident for at least one year
- Registered to vote in Monroe County
- Significant commitment to remain in Monroe County with no anticipated relocation
- Achievement of top leadership position(s) in a company, organization, and/or in the community
- A demonstrated history of commitment to volunteer service in community organizations outside of your job description
- A demonstrated interest in seeking key volunteer positions, public office, or other leadership roles in Monroe County
- The ability to make the time commitment to the program—attending and actively participating in all sessions

## FAQs:



1. What are the 2023-24 session dates?
  - 1) *Tourism/Economy (Key West): September 29-30*
  - 2) *Human Services (Key West): October 13*
  - 3) *Environment (Upper Keys/Everglades): November 10-12*
  - 4) *Education/Government (Marathon): December 1*
  - 5) *Military (Key West): January 12*
  - 6) *Health Care (Marathon): February 9*
  - 7) *Law (Key West): March 1*
  - 8) *Arts/Culture/Media (Key West): April 5*
  - 9) *Emergency Management & Closing/Graduation (Marathon): April 26-27*
  
2. Do I have to attend all sessions? *Yes. Attendance is mandatory, and absence will indicate a withdrawal from the program. Refunds will not be considered after the participant has confirmed acceptance into the program. Extenuating circumstances may be considered and should be discussed with the Program Coordinator.*
  
3. Can dietary restrictions be accommodated? *Vegetarian and gluten-free options are usually available.*
  
4. During overnight accommodations, will I have a roommate? *Yes. Tuition costs are based on double accommodation. If you would like to have your own hotel room, please check the box on the application. Single accommodation is not available during the Environment session. If you select single accommodation on your application, you are responsible for all supplemental hotel costs. These costs will vary based on market rate as well as which sessions you will be staying overnight for, but are expected to be between \$300-\$1200. Your choice of single or double accommodation will not be a consideration for the selection committee.*
  
5. What does tuition payment cover? *Tuition covers meals, snacks, lodging, transportation during most sessions, session materials, entrance fees to session events, and graduation. Tuition does not cover participant transportation to/from each session, alcoholic beverages, or souvenirs.*
  
6. Who is eligible for the Leadership Monroe Henry Rosenthal non-profit scholarship? *Up to one \$2000 scholarship may be offered to an applicant from an IRS-classified nonprofit. The individual should still send in the tuition check for \$2000; this will be returned if the applicant receives the scholarship. If a scholarship recipient moves out of Monroe County within three years of graduation, the recipient agrees to refund the cost of tuition (\$2000) to Leadership Monroe County. Eligible applicants may fill out the Scholarship Application form.*
  
7. Who should I ask for letters of recommendation? *Recommenders should be individuals that know you well and can speak to your contributions within the community. They should represent the range of your involvement and activities (for example: your employment, your volunteer interests, your fundraising, your character). Leadership Monroe County alumni can be recommenders, but members of the Board of Directors cannot.*
  
8. Can my application be reviewed before I submit it? *We recommend having former Leadership Monroe County participants review your application to identify strengths and areas for improvement. Applications submitted at least a week before the deadline can be reviewed by the Program Coordinator for completeness.*
  
9. If I am not selected, can I apply again in the future? *Yes! Re-application is strongly encouraged as your experience and position in the community continues to evolve. Many Leadership Monroe County alums were not accepted on their first try.*