

KAUTTER & KELLEY ARCHITECTS
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ADDENDUM #3

TO: Prime Contractors
ATTN: Management and Estimating
FROM: Michael Kautter, AIA
DATE: 11.13.23
PROJECT: 2204 – Reading School District "Red Knight's Keep" Renovation Project
RE: Addendum #03
VIA: Email, Amy Laughlin, amyl@kautterkelley.com

Addendum to Architectural Drawings and Project Manual dated 10.16.23 for construction of the Reading School District "Red Knight's Keep" Renovation Project and related coordination work.

This Addendum forms a part of the Contract Documents. This Addendum supersedes and supplements all portions of the bidding documents with which it conflicts. The General Conditions apply to this Addendum. Costs for items enumerated in this Addendum shall be included in or deleted from the Prime Contractor's base bid, alternate costs, and unit prices as appropriate.

Bidders must acknowledge receipt of this and all other Addendum documentation in the space provided on the Bid Forms and by signing and returning each Addendum document (exclusive of attachments).

ATTACHMENTS

The following documents are included in Bid Addendum #03 for reference:

- 004393 Bid Submittal Checklist

PROJECT MANUAL CLARIFICATIONS

1. Omit General Clarification response to Question 5 in Addendum #2 regarding submission of Schedule of Values with the bid.
2. The Schedule of Values and subcontractor/supplier list can be supplied after the bid if in consideration for award.
3. A revised 004393 Bid Submittal Checklist is attached to this addendum.

END OF ADDENDUM #3

RETURN THE SIGNED SIGNATURE PAGE OF THIS ADDENDUM WITH THE BID FOR CONSTRUCTION

ACCEPTED BY:

CONTRACTOR

DATE

SECTION 004393 - BID SUBMITTAL CHECKLIST

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Prime Contract: _____.
- C. Project Name: Reading School District Reading High School Red Knight's Keep
- D. Project Locations: 801 N. 13th Street, Reading.
- E. Owner: Reading School District.
- F. Architect: **KAUTTER & KELLEY ARCHITECTS, Inc.**
- G. Architect Project Number: 2204
- H. ME Engineer: Consolidated Engineers
- I. ME Engineer Project Number: 22-2892-1

1.2 BIDDER'S CHECKLIST

- A. In an effort to assist the Bidder in properly completing all documentation required, the following checklist is provided for the Bidder's convenience. The Bidder is solely responsible for verifying compliance with bid submittal requirements.
- B. Attach this completed checklist to the outside of the Submittal envelope. Submit (2) copies of each document.
 - 1. Used the Bid Form provided in the Project Manual.
 - 2. Prepared the Bid Form as required by the Instructions to Bidders.
 - 3. Indicated on the Bid Form: Addenda received.
 - 4. Indicated on the Bid Form: Unit Prices.
 - 5. Attached to the Bid Form: Bid Bond OR a certified check for the amount required.
 - 6. Attached to the Bid Form: Non-Collusion Affidavit of Prime Bidder
 - 7. Attached to the Bid Form: Agreement of Surety
 - 8. Attached to the Bid Form: Statement of Bidder's Qualifications and Financial Disclosure
 - 9. Attached to the Bid Form: Certificate Regarding Lobbying
 - 10. Bid envelope shows name and address of the Bidder.
 - 11. Bid envelope shows the Bidder's Contractor's License Number.
 - 12. Bid envelope shows name of Project being bid.
 - 13. Bid envelope shows name of Prime Contract being bid.
 - 14. Bid envelope shows time and day of Bid Opening.
 - 15. Verified that the Bidder can provide executed Performance Bond and Labor and Material Bond.
 - 16. Verified that the Bidder can provide Supplemental Attachment, AIA Document G715
 - 17. Verified that the Bidder can provide Certificates of Insurance in the amounts indicated.

18. Verified that the contractor along with the Surety will provide completed warranty bonds once awarded the project to guarantee the contractor will provide it upon award.

END OF DOCUMENT 004393