

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
April 20, 2021

The Kingsbury County Board of County Commissioners met Tuesday, April 20, 2021 at 8:30 AM in the Courtroom in the County Courthouse with Commissioners Steve Spilde attending via Zoom. Commissioners Roger Walls, Delmer Wolkow, and Joe Jensen present. Chairman Walls presided.

Also attending via Zoom were, Tammy Anderson, Director of Equalization, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, stated survey from First District will need to be added to the agenda.

Wolkow stated an Executive Session for possible litigation will need to be added to the agenda while discussing Highway Matters.

Wolkow moved and Spilde seconded to approve the agenda as edited. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

MINUTES

Spilde moved and Wolkow seconded to approve the minutes of April 8, 2021. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Jensen moved and Spilde seconded to approve the minutes of April 13, 2021. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

BOARD OF ADJUSTMENT

Jensen moved and Wolkow seconded to adjourn from regular session and move into Board of Adjustment at 8:42 A.M. to review the minutes from April 8 and April 13, 2021. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 8:48 A.M.

HIGHWAY SUPERINTENDENT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the crew has been working on reclaiming shoulders on CR 14 East of Bancroft. The crew has also been spot graveling on CR 2 and removing load limit signs throughout the county.

Sorenson requested the Board authorize Chairman Walls sign the Striping Agreement with the State. This is the same agreement that is entered into every year.

Jensen moved and Wolkow seconded to authorize Chairman Walls sign the Striping Agreement with the State. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Sorenson requested an auto supplement to add funds back into the Highway 2021 Budget that had been expensed in 2021 and reimbursed by Emergency Relief in the amount of \$121,000.00.

Jensen moved and Wolkow seconded to approve the auto supplement of Emergency Relief funds back to the Highway 2021 Budget. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Sorenson requested to move into Executive Session for personnel.

Wolkow moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel and possible litigation at 8:58 A.M. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Spilde moved and Wolkow seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 9:09 A.M.

COMMISSIONER INTERVIEWS 1 AND 2

Wolkow moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 9:27 A.M. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Spilde moved and Wolkow seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 10:03 A.M.

ROCS - RURAL OFFICE OF COMMUNITY SERVICES

Scott Fink and Michelle Figland met with the Board to provide information on the presence and usage of the program in the County. Fink began with expressing his condolences for the recent losses of members in the community.

ROCS merged with ICAP for the transportation services. The Kingsbury County Transit is a service provided by ROC'S and is averaging 23 rides per day in town. Rides have been provided for as far away as Sioux Falls. ROCS also provides free rides for qualifying VA and works with the Food Panty to deliver food items. Local drivers include Maggie Sprang, Gary Wolkow and Doug Kazmerzak.

COMMISSIONER INTERVIEW 3

Jensen moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 10:30 A.M. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 11:12 A.M.

Spilde moved and Wolkow seconded to appoint Corey Lundquist to Commission District I. All present voting aye - 3, nay - 0, abstain - 1. Motion carried.

JENSEN INSURANCE - BRAD ANTONSON

Brad Antonson met with the Board to discuss potential stipends for outside health insurance options and provided the pros and cons for how this would affect the county.

PLANNING AND ZONING

Jensen moved and Wolkow seconded to adjourn from regular session and move into Planning and Zoning at 11:34 A.M. to review the minutes from April 8, 2021. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 11:36 A.M.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management, met with the Board and requested authorization for Chairman Walls to sign her Quarterly Report.

Wolkow moved and Spilde seconded for Chairman Walls to sign Bau's Quarterly Report. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Bau also informed the Board she had been notified that new 911 signs in Badger Township had been destroyed and asked who would be responsible to replace/repair them. Bau stated she would check into the cost of the signs being covered by the 911 Fund as this was not covered in the past.

Jensen moved and Wolkow seconded to hire out the sign repair at \$25.00 for just the signs and \$50.00 for the signs and polls for an intersection contingent on fund availability from 911. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

OPEN DISCUSSION

Jensen discussed the updating of building permit, conditional use, variance, rezoning and special meeting fees with the Board.

Building permit fees have not been adjusted since 1987 and conditional use, variance, rezoning and special meeting fees have not been adjusted since 2007. Jensen had reviewed fees from surrounding counties and recommended adjustments to the Board. The recommended adjustments are as follows:

Building permit for dwellings from \$55.00 to \$120.00 per square foot of area with the minimum permit fee changing from \$10.00 to \$20.00.

Farm Structures with a cement floor from \$8.00 to \$16 per square foot.
Farm Structures with a dirt floor from \$6.00 to \$12 per square foot.

Grain Bins up to 10,000-bushel capacity from \$10.00 to \$50.00.
Grain Bins more than 10,000-bushel capacity from \$1.00 to \$2.00 per 1,000-bushel capacity.

Commercial permits will remain at \$1.00 per \$1,000.00 construction cost.

Conditional Use - from \$150.00 to \$250.00
Variance - from \$75.00 to \$250.00
Rezoning - from \$250.00 to \$300.00
Special Meeting - from \$150.00 to \$250.00
Excavation only set at \$25.00

Class A CAFO set at \$500.00
Class B CAFO set at \$300.00
Class C and D CAFO set at \$200.00

Non-Ag Buildings:

\$0 to 30K	- \$35.00
\$30K to 50K	- \$45.00
\$50K to 100K	- \$55.00
\$100K to 200K	- \$100.00
\$200K to 300K	- \$200.00
\$300K to 500K	- \$250.00
\$500K to 700K	- \$500.00
\$700K to 900K	- \$700.00
\$900K to 1 Mil.	- \$900.00

Over 1,000K = \$900.00 plus \$0.50/1,000 in value over 1 Mil. Max fee of \$30,000.00.

APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

CENTURYLINK 239.25 UTILITIES, CENTURYLINK 505.62 UTILITIES, COOK'S WASTEPAPER & RECYCLING 51.63 UTILITIES, JOE JENSEN 147.00 TRAVEL REIMBURSEMENT, KINGSBURY ELECTRIC COOP 467.80 UTILITIES, KINGSBURY COUNTY TREASURER 5908.45 ADVANCE TAX, BYRON NOGELMEIER 150.00 BAL OF 3/2021 CAM, BYRON NOGELMEIER 140.00 3/2021 CAM, NORTHWESTERN 384.46 UTILITIES, OTTERTAIL POWER COMPANY 127.26 UTILITIES, OTTERTAIL POWER COMPANY 1460.62 UTILITIES, SD DEPT OF REVENUE 182416.74 3/2021 STATE REMITTANCE, SD UNEMPLOYMENT INSURANCE 1330.01 1ST QTR 2021 UNEMPLOYMENT, SD ASSOC OF ASSESSING OFFICERS 200.00 TRAVEL, SD ASSOC OF COUNTY OFFICIALS 555.00 TRAVEL, SDN COMMUNICATIONS 916.00 UTILITIES, UNITED STATES TREASURY 274.97 TAXES,

AUDITOR

Barnard requested authorization to approve unpaid FMLA leave for an employee who will be recovering from surgery due to a non-work-related injury.

Spilde moved and Jensen seconded to authorize the FMLA leave. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard informed the Board that AAA Collections has requested authorization to seek legal action for unpaid claims. One claim is for \$140.00 and the second claim is for \$4,195.00. Both individuals have received letters from the County and AAA Collection of the debt owed to the County.

Jensen moved and Wolkow seconded to authorize Chairman Walls to sign the documents from AAA Collections. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

The Board adjourned to Tuesday, May 4, 2021 at 8:30 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.