

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

July 18, 2023

The Kingsbury County Board of County Commissioners met Tuesday, July 18, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Roger Walls, Steve Spilde, Corey Lundquist, Kyle Lee, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, and Sheriff Strande.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Chairman Kazmerzak asked for any changes or additions to the agenda.

Echo Steffensen, Auditor, requested adding review of the Request for Proposal under Human Resources. Chairman Kazmerzak added discussion of Ordinance 51 covering the transportation and application of manure.

Motion by Lundquist and seconded by Lee to approve the agenda with the additions. All present voting aye. Motion carried.

MINUTES

Motion by Spilde and seconded by Walls to approve the minutes from July 6, 2023. All present voting aye. Motion carried.

Motion by Lee and seconded by Lundquist to approve the minutes from July 11, 2023. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde and seconded by Lee that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

AT&T 113.38 UTILITIES, KEVIN BRODERSEN 15.88 REPLACE LOST CHECK, CENTURY BUSINESS PRODUCTS 135.25 SUPPLIES, CENTURYLINK 229.96 UTILITIES, CENTURYLINK 981.70 UTILITIES, CITY OF DESMET 133.54 UTILITIES, COOK'S WASTEPAPER & RECYCLING 463.33 UTILITIES, INFOTECH SOLUTIONS 3099.99 PROFESSIONAL SERVICES, KINGBROOK RURAL WATER 40.80 UTILITIES, KINGSBURY ELECTRIC COOP 343.20 UTILITIES, NORTHWESTERN ENERGY 39.25 UTILITIES, NORTHWESTERN ENERGY 13.86 UTILITIES, OTTERTAIL POWER COMPANY 130.92 UTILITIES, OTTERTAIL POWER COMPANY 1818.42 UTILITIES, SD DEPT OF REVENUE 156.75 SALES TAX, SD UNEMPLOYMENT INSURANCE 1017.46 FEES, SDACO 218.00 MP&R FEES JUNE-2023, SDN COMMUNICATIONS 917.00 PROFESSIONAL SERV, TRUENORTH STEEL 399.52 REPLACE LOST CHECK, VERIZON 242.07 UTILITIES,

HIGHWAY

Kazmerzak provided an update on highway matters. Sealing is in process and should finish up in Kingsbury County this week.

The Board discussed the condition of roads within the County.

The stop signs with flashing red lights for Badger have been ordered.

AUDITOR

Steffensen requested to remove the drop box outside the Courthouse. Caryn Hojer, Register of Deeds and Michelle Longville, Treasurer, joined the meeting. The box can no longer be used for ballots in an election year. Hojer informed the Board time sensitive documents could be left in the box and cause an issue with her office. Longville stated they use the box for customers being able to drop things off outside normal business hours and her office checks the box three times a day. The matter was tabled until further information could be gathered.

Steffensen asked the Board if they wanted to change the meeting dates in August to the 1st and the 15th to avoid the need for special meetings for an ordinance hearing. It was the consensus of the Board to change the August meetings to August 1, 2023, and August 15, 2023.

OPEN DISCUSSION

The Board discussed the possibility of changing Ordinance 51 concerning the transportation and application of manure in Kingsbury County from a facility outside the County. Currently a conditional use permit is

required. The Board discussed changing the ordinance to allow application without the need to apply for a conditional use permit annually. Joe Jensen, Planning and Zoning joined the meeting and explained the original purpose of the ordinance.

Discussion was tabled.

Gary Schumacher, States Attorney and Madeline Reintz, Planning and Zoning Assistant, joined the meeting.

PLANNING AND ZONING

Motion by Lundquist and seconded by Lee to adjourn from regular session and move into Planning and Zoning at 9:48 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Planning and Zoning at 9:56 A.M.

Steffensen read the following resolution for the Plat of Lot 26 Hauck's Bay Addition forwarded to the Board by the Planning and Zoning Commission:

RESOLUTION # 2023-12

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Lot 26 of Hauck's Bay Addition of Hauck's Landing Development A Part of Government Lots 2 & 3 of Section 22, Township 110 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota on July 18, 2023; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lot 26 of Hauck's Bay Addition of Hauck's Landing Development A Part of Government Lots 2 & 3 of Section 22, Township 110 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota

Motion by Lee and seconded by Spilde to accept and adopt Resolution 2023-12 and for Chairman Kazmerzak to sign the same.

Chairman Kazmerzak called for discussion. There was none.

All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

BOARD OF ADJUSTMENT

Motion by Lundquist and seconded by Lee to adjourn from regular session and move into Board of Adjustment at 9:59 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 10:24 A.M.

HUMAN RESOURCES

Natalie Remund, Human Resource Consultant, met with the Board to discuss the Request for Proposal for a Classification and Total Compensation Study.

Motion by Lee and seconded by Spilde to publish the Request for Proposal and move forward with the process. All present voting aye. Motion carried.

BOARD OF ADJUSTMENT

Motion by Walls and seconded by Lundquist to adjourn from regular session and move into Board of Adjustment at 11:00 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 11:18 A.M.

OPEN DISCUSSION

The Board held further discussion on Ordinance 51. Tom Walsh, Riverview LLP, joined the meeting.

Jensen, Planning and Zoning, explained the original need for the ordinance was to control the type of application and where the manure comes from and where it is put.

The Board decided with the limited time frame Riverview would need to apply for a conditional use permit for 2023. Amending the ordinance would be discussed at a future date.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to request travel approval for herself and the Deputy Director of Equalization to travel to Madison for their district meeting on August 9, 2023.

Motion by Spilde and seconded by Lee to approve Anderson's travel request. All present voting aye. Motion carried.

Anderson requested travel approval for herself to travel to Pierre in August for an Education Committee meeting.

Motion by Lee and seconded by Lundquist to approve Anderson's travel request. All present voting aye. Motion carried.

HUMAN RESOURCES

Remund met with the Board to review changes to the employee policy manual.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, met with the Board to inquire about offering the old courthouse prints for sale. It was the consensus of the Board to lower the cost to \$10.00 each.

Hojer provided a brief update on the upcoming 125th celebration.

BUDGET

The Board reviewed the 2024 budget and made adjustments deemed necessary.

The Board adjourned to Tuesday, August 1, 2023, at 8:30 A.M.

SIGNED

Doug Kazmerzak, Chairman

ATTEST

Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.