
RECORD OF PROCEEDINGS

Minutes of the Special Meeting Of the Board of Directors Reserve Metropolitan District No. 1 August 19, 2022

The Special Meeting of the Board of Directors of the Reserve Metropolitan District No.1 Gunnison County, Colorado, was held on August 19, 2022, at 10 am. This meeting was held virtually via Zoom.

Attendance

The following Directors were present and acting:

- Erica Mueller-Sollberger
- Gavin Sollberger
- Ethan Mueller

Also in attendance were:

- Heather Hartung & Clint Waldron, White, Bear, Ankele, Tanaka & Waldron PC
- Eric Weaver, Marchetti & Weaver, LLC
- Debbie Braucht, Secretary for the Meeting, Marchetti & Weaver, LLC

Call To Order

The Meeting of the Board of Directors of the Reserve Metropolitan District No.1 was called to order at which time Director Mueller-Sollberger noted a quorum was present.

Conflicts Of Interest

The directors reviewed the agenda for the meeting, following which each director confirmed the contents of any written disclosure previously made. Each director also confirmed that nothing appeared on the agenda for which disclosure certificates had not been filed. The Board noted, for the record, that these disclosures are restated at this time with the intent of fully complying with laws pertaining to potential conflicts. Additionally, the Board determined that participation by the directors with potential conflicts of interest was necessary to obtain a quorum or otherwise enable lawful action to occur.

Consideration of Agenda

There were no changes to the Agenda.

Public Comment

There was no public comment.

Minutes

Upon review and by motion duly made and seconded it was unanimously

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RESOLVED to approve the November 19, 2021 meeting minutes as presented.

Meeting Calendars

Today's meeting is the only meeting scheduled for 2022 but if any other business comes up the Board could call a special meeting. Upon motion duly made and seconded it was unanimously

RESOLVED to adopt the 2022 and 2023 meeting calendars.

May 2023 Directors Election Resolution and Board Member Vacancies

To move Special District elections to May of odd numbered years another Directors election is scheduled for May 2, 2023. There was discussion of an additional Board member so Ms. Hartung's office will publish the required legal notice.

Ms. Hartung stated the Election Resolution calls the May 2023 Directors election, appoints the Designated Election Official to conduct the election and authorizes the DEO to cancel the election if there are no more self-nomination forms than there are seats available. Upon motion duly made and seconded it was unanimously

RESOLVED to adopt the May 2023 Directors Election Resolution.

Election of Officers

Director Ethan Mueller was elected by acclamation and his Oath of Office was administered and filed before the deadline. Upon motion duly made and seconded it was unanimously

RESOLVED to appoint Director Ethan Mueller as Assistant Secretary Treasurer.

2023 Annual Administrative Matters Resolution

Ms. Hartung stated the Annual Administrative Matters Resolution outlines the statutory and administrative requirements and authorizes their office and Marchetti & Weaver to carry out those tasks to stay in compliance. Upon motion duly made and seconded it was unanimously

RESOLVED to adopt the 2023 Annual Administrative Matters Resolution.

Annual Report to the Town of Mt. Crested Butte

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A copy of the report was included in the meeting packet and filed by the deadline of March 1st. Upon review and by motion duly made and seconded it was unanimously

RESOLVED to ratify the filing of the Annual Report to the Town of Mt. Crested Butte.

Electronic Funds Transfer-Call Back Policy

Mr. Weaver stated his office is working on a Policy for wire & bank transfers that the insurance company is requiring. They have not finalized the policy so he would ask the discussion be tabled at this time.

Resolution to Adopt the Town of Mt. Crested Butte Code Related to Parking Restrictions and Intergovernmental Agreement with the Town of Mt. Crested Butte for Parking Enforcement

Ms. Hartung stated the District would like to enter into an intergovernmental agreement with the Town of Mt. Crested Butte to enforce parking restrictions. For them to be able to do that the District will also need to adopt their Code Related to Parking Restrictions. Upon motion duly made and seconded it was unanimously

RESOLVED to adopt the Town of Mt. Crested Butte's Code Related to Parking Restrictions.

FURTHER RESOLVED to approve the Intergovernmental Agreement with the Town of Mt. Crested Butte for parking enforcement.

Online Posting of Meeting Notices and 24-Hour Posting Location

Upon motion duly made and seconded it was unanimously

RESOLVED to adopt the Resolution for the Posting of Meeting Notices and re-affirm the website as the official posting location as adopted on September 26, 2019 and if the internet is down to post at a location in the District.

2021 Audited Financials, Application for Extension of Time to File and Audit Engagement Letter

Mr. Weaver stated the District did not meet the requirements to be exempt from audit for 2021 because of a late RETA deposit. He contacted the firm who audited the District before and they agreed to fit the audit into their schedule. Mr. Weaver discussed this with Director Mueller-

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Sollberger and Chadwick Steinkirchner and Davis, LLP was engaged to perform the 2021 Audit. Because this was not known at the time of the last meeting the Board needs to ratify the Audit Engagement Letter. Also because the audit was unexpected the final draft of the audit is not ready to be filed so Mr. Weaver is asking the Board to approve an Application of Extension of Time to File just in case the final audit is not ready to be filed before the deadline of September 30th. The extension will give an additional 30 days to file the report. Mr. Weaver has reviewed the draft audit and would recommend approving it. Upon motion duly made and seconded it was unanimously

RESOLVED to ratify the Audit Engagement Letter with Chadwick Steinkirchner Davis, LLP to perform the 2021 audit, to approve the Application of Extension of Time to File and approve the 2021 audit subject to final review and approval of Mr. Weaver.

Public Hearing for the 2023 Budget and 2022 Amended Budget

Mr. Weaver stated today has been published as the public hearing for the 2022 amended and the 2023 budgets. He opened the public hearing to public comment, there being none he closed the public hearing. He reviewed the 2023 Budget and there was discussion of a request by the Reserve Metro District No.2 for a contribution for improvements and possibly their landscaping. Taking this into consideration and upon review and by motion duly made and seconded it was unanimously

RESOLVED by the Board to approve the resolution to adopt the 2023 budget; and

FURTHER RESOLVED by the Board to approve the resolution to certify the mill levy for District No.1 at 0.000 mills; and

FURTHER RESOLVED by the Board to approve the resolution to appropriate funds for spending in 2023.

FURTHER RESOLVED to amend the 2022 budget.

2022 Application for Exemption from Audit

The District is on track this year to be exempt from audit so an audit will not be need. In the past, the Board did not want to have an audit unless it was required because of the cost. After discussion and upon motion duly made and seconded it was unanimously

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RESOLVED to authorize Marchetti & Weaver to prepare the 2022 Application for Exemption from audit.

Accounts Payable Listing

Upon review and by motion duly made and seconded it was unanimously

RESOLVED to approve and ratify the Accounts Payable listing as presented.

Legislative Memo

Ms. Hartung stated their legal memo was included in the meeting packet.

Adjournment

There being no further business to come before the Board, upon motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of Reserve Metropolitan District No. 1 Board of Directors this August 19, 2022.

Respectfully Submitted



Secretary for the Meeting