



Nursery Space Waiting List Terms and Conditions

1. Introduction

Thank you for considering our nursery for your child's care. To ensure transparency and fairness in the waiting list process, please read and understand the following terms and conditions for joining our waiting list.

2. Eligibility

For your child to be added to our waiting list for a nursery space, you must meet the following criteria:

- Be a parent or legal guardian seeking to register a child in our nursery.
- You must have had a nursery tour prior to going on the waiting list.
- You must tell us the month your child is able to start with us and the days and hours you require.

3. Waiting List Registration

- Registration for the nursery space waiting list is free of charge.
- You can still register to start with us when we do have availability and remain on the waiting list in the attempt to start earlier.

4. Notification

- If a nursery space becomes available for your child, we will notify you via the contact information provided.
- It is your responsibility to keep your contact information up-to-date. Failure to do so may result in missed notifications. To update your contact details, please email: marketing@firstfriendsltd.co.uk

5. Acceptance and Registration

- Once notified of an available nursery space, you must complete the registration form online within 24 hours. www.firstfriendsltd.co.uk/register-your-child
- If you do not complete the online registration within 24 hours, it may result in the space being offered to another family on the waiting list.



6. Waiting List Priority

- When a space becomes available, the nursery manager will determine the allocation from the waiting list for the space.

7. Removal from Waiting List

- You may request removal from the waiting list at any time by contacting: marketing@firstfriendsltd.co.uk
- It is at our discretion with notice to remove a family from the waiting list.

8. Changes to Terms and Conditions

- We reserve the right to amend these terms and conditions at any time without prior notice. We will send updated versions of our Terms and Conditions when they are revised via the contact email address you have provided.
- Our waiting list T&Cs can be found on our website: www.firstfriendsltd.co.uk/policies-%26-procedures