

Category:

Workplace organization with
Process improvement

Course Prerequisite:

None

Course Length:

16 hours of training

Facilitator Fee:

\$6,975 per event

Materials:

Included (digitally only)

**Minimum Number of
Students:**

4

**Maximum Number of
Students:**

12

Delivery:

Classroom & Virtual (*Additional charges for in-person classes greater than 60 miles from Worcester Ma*)



This adult learning course focuses on improving workplace organization and safety using effective signage, visual controls, checklists and tracking for sustained gains.

Participants learn to identify opportunities that will improve processes, reduce time spent searching for items, reduce excess and obsolete inventory, improve new hire orientation, free up needed space, improve quality and create workspace that is ready for show! Along with improving the usability of their workspace, participants will learn improvements that support moving toward zero accidents.

In this training, participants will not only learn the skills needed to improve but will implement identified improvements.

What participants will learn in throughout program:

Day 1

- What is LEAN and LEAN 6S
- Benefits of applying 6S
- How to use visual controls and shadow boards
- How to measure improvement
- Walk the work area to identify opportunities
- Develop day 2 improvement plan

Day 2

- Implement the improvement plan
- Create improvement sheets
- Methods for auditing and sustaining a 6S program
- Develop on-going work plan / task list

At the end of the course and successful presentation of a project:

- Each participant will receive LEAN 6S certificate.

Ideal candidates for this course:

- Frontline employees, Office workers, area leaders, supervisors and managers