

Category:

Process Improvement

Course Prerequisite:

None

Course Length:

16 hours

Facilitator Fee:

\$6,975

Materials:

NA

**Minimum Number of
Students:**

4

**Maximum Number of
Students:**

12

Delivery:

Classroom and Virtual
(Additional charges for in-
person classes greater than
60miles from Worcester Ma)

Why this training:

- Enhance, improve and streamline processes
- Identify *implementable* opportunities for improvement
- Deeply understand a process & get team members on the same page
- Develop employees Leadership skills, technical skills and project management skills
- Build camaraderie, teamwork, employee engagement
- Advantage over the competition
- Continuous improvement

Day 1: Training

- What is Process Flow
- Identifying wastes
- How to create a Process map
- Basic data collection - simulation
- 5 Methods for Brainstorming problems & solutions
- How to Prioritize solutions
- Developing an improvement plan

Day 2: Application

- Create a map for their process
- Facilitating a mapping event
- Brainstorm opportunities & solutions
- Prioritize solutions on a Priority chart
- Implement “Just do it’s”
- Develop an action plan
- Develop Opportunity / improvement sheets

Ideal candidates for this course:

- Supervisors, Managers, Front-line team members, office workers, project managers
- In manufacturing, healthcare, transactional, and service industries

