



**FULL GOVERNORS' MEETING: THURSDAY 30 NOVEMBER 2023 AT 7.00PM**

**AT SALE & DAVYS PRIMARY SCHOOL**

- 1. Attendees:** Mrs S Briggs, Mrs H Hogg, Mrs N Webster, Mr A Pabla, Mr J Comasky, Mr L Bottrill, Mrs N Read, Mr B Ward, Mrs L Hill, Mr D Stephens, Mr T Longley, Mrs H Yeo

**Apologies:**

**Clerk:** Mrs V Lindsay

Declarations of Confidential Items There were no declarations.

<p>2. <u>Reflect on DDAT Aims</u></p> <p>2.1 Governors considered the DDAT Aims</p>	
<p>3. <u>Membership</u></p> <p>3.1 Welcome to new governors, Tim Longley, Lucy Hill and Daniel Stephens. SB asked new governors to stay on after the meeting to arrange a time for their Induction Meeting. All governors agreed to ratify newly appointed governors.</p>	
<p>4. <u>Minutes of Previous Meeting</u></p> <p>4.1 The minutes of the previous meeting were discussed. <b>Action</b> to get clarity from Jayne Hadfield on the Equality session for Governors.</p>	
<p>5. <u>Correspondence and Communication</u></p> <p>No items to discuss</p>	
<p>6. <u>School Improvement Plan and Self Evaluation Form</u></p> <p>6.1 SB informed Governors that the School Improvement Plan was on Governor Hub. SB is going through the Self Evaluation Form to get it as ready as possible.</p> <p>SB informed governors that we intend to judge as good in all areas and outstanding in personal development, it is extremely hard for a small school to get outstanding. This is due to the need for subject leaders and only having four teachers. The bar has been raised since the school was last inspected. SB said teachers need to be teaching, not monitoring. LB asked if behaviour was close to outstanding SB confirmed it was very close. LB acknowledged that to be judged Outstanding, you need to achieve this in every area.</p> <p>SB said where school has identified areas to improve through DDAT visits, lesson observations, etc. The focus is on the Key priorities and bottom 20% in maths and writing.</p> <p>6.2 Headteacher's Report: SB explained the Headteacher's report is in the DDAT format, the content of the report including events taken place this term.</p>	



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**Action** VL to look at attendance data as some pupils have holiday and sickness.

SB explained the CPOMS system to new governors.

LB explained that all governors need to be clear on the school's vision.

NW asked what Early Help means. SB explained this is before social care, a child might need some sort of family support. Referral for series of counselling or family support. The school buys into Children First service for early help as the Local Authority have a long waiting list.

6.3 Governing Body Objectives: Governors agreed to look at leadership and management at the next meeting. No further objectives need to be generated as they are all on the SIP.

6.4 Maths Observations: SB carried out a maths observation, strengths were identified as work adapted for different groups the use of White Rose Maths is evident across school, books were neatly presented, Teaching Assistants were used effectively and the maths topic boards were evident. Evidence challenging tasks, Subject masters be referred to, ensure TAs used effectively with Sarah.

6.5 Geography and History Report: JC discussed the History and Geography book trawl, objectives, and knowledge mats (what we expect children to learn from topic) There was a clear sequence of lessons, evidence of adapted teaching and challenge. British Values were included. All looked great, progression shown and knowledge mats were used. What do you know, what would you like to know, what have you learned was evidenced. Some pieces of work not dated or objectives, photographs not always evident higher up the school. Opportunities to test and celebrate what has been learned. HF has been on a dictation course, there is an opportunity to implement this.

#### 7. Governors Communication

7.1 NW attended termly governor meeting. Slides and notes are on Governor Hub. Some of the information included:

- Compare data to national average. SB confirmed this is on attainment
- Attendance –Ofsted will look at this and trends
- IDSR update – SB has documents but is vague, will share at next meeting. **ACTION**
- EYFS new regulatory changes 2024
- Safeguarding – checking SCR should not be done by governors.
- Governors to update declarations as soon as possible **ACTION**

7.2 AP ATTENDED THE Governor Briefing on 29<sup>th</sup> November. This covered cost of living, focus on providing support to parents and staff. Recommended signpost to services, a calendar from Child Poverty Action Group was available to share. AP will upload the slides to Governor Hub.

NR said the 30 minute briefings are really useful. Taking place monthly in the evening. NR will see which ones can be done.



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7.3	SB reminded governors that a training link has been sent out for governors to complete annual Safeguarding training. <b>Action</b>	
7.4	Governor Hub was discussed and the declarations and confirmations for KCSIE and Policies.	
8.	<p><u>SEN</u></p> <p>8.1 HY discussed the SEN audit. There are 15 children on the register, the auditors were thrilled with what was seen. It was evident that children were happy and Teaching Assistant's showed positive improvements. Wave teaching was impressive in KS2. Constant working with children setting up and a good balance between groups. SMART targets were evidenced on IEPS, programmes of assessment for SEN. Dyslexia is a focus and multiplication in maths for SEN and greater depths. Every SEN child has SMART targets.</p> <p>HY is currently working towards the SENCo qualification.</p>	
9.	<p><u>Pupil Premium</u></p> <p>9.1 SB shared the Pupil Premium provision with NR last term. The document will be on the website by the end of term.</p>	
10.	<p><u>Safeguarding, Prevent Duty and Equality Act</u></p>	
10.1	No updates	
11.	<p><u>Equalities Duties</u></p> <p>11.1 No updates on Equality</p>	
12.	<p><u>Staffing</u></p> <p>12.1 SB confirmed that Performance Management is linked to Key Priorities.</p>	
13.	<p><u>Finance</u></p> <p>13.1 VL informed governors that the latest Budget Monitoring Report is available on Governor Hub in the Ofsted file.</p>	



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<p>14.0 <u>DDAT CEO Updates</u></p> <p>14.1 No updates from DDAT</p>	
<p>15. <u>School Policies and Documents</u></p> <p>The following policies were ratified:</p> <p>15.1 EYFS  15.2 Intimate Care  15.3 School Uniform  15.4 Behaviour and Physical Intervention  15.5 Equality  15.6 Emergency School Lockdown and Evacuation  15.7 Relationships and Sex Education  15.8 Bring your Own Device <b>NEW</b>  15.9 DDAT Financial Handbook 2023 <b>NEW</b>  15.10 Suspensions and Exclusions <b>NEW</b>  15.11 Governor Visits  15.12 Drugs and Self Harm - SB said this is not to be used as the Substance Misuse Policy replaces this.  15.13 Online Safety</p>	
<p>16. <u>Any Other Business</u></p> <p>16.1 The Single Central Record has been checked. The next DBS' Due to be renewed are in March.  16.2 BBC East Midlands Today in school on 1<sup>st</sup> December for 180 years celebration. Christmas Fair in church after school.  16.3 AP informed governors that the H&amp;S training had been postponed to new year.  16.4 SB informed governors that there is an all-inclusive prayer to use from next meeting  16.5 BW will include report from annual governor conference at next meeting  16.6 HH due to visit school on the 8<sup>th</sup> December.  16.7 New Governors – Induction Meeting planned for 15<sup>th</sup> December 12.00 – 1pm.</p>	
<p>17. <u>Have we given consideration to the 7 Nolan Principles</u></p> <p>17.1 All agreed that decisions had been made with consideration to the 7 Nolan Principles. <b>Action</b> – add these to the agenda.</p>	
<p>18. <u>Confidential Business</u></p> <p>18.1 There was no confidential business</p>	



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**Interrogation/critical evaluation by Governors is highlighted in red**

<b>Action Points</b>			
<b>What</b>	<b>Minute</b>	<b>When</b>	<b>Who</b>
Get clarity from Jayne Hadfield on the Equality session to be run for Governors.	<b>4.1</b>	<b>February</b>	<b>SB</b>
VL to look at attendance data	<b>6.2</b>	<b>February</b>	<b>VL</b>
IDSR update	<b>7.1</b>	<b>February</b>	<b>SB</b>
Governors to update declarations	<b>7.1</b>	<b>February</b>	<b>All</b>
Governors to complete annual Safeguarding training.	<b>7.3</b>	<b>February</b>	<b>All</b>
Add Nolan Principles to Agenda	<b>17.1</b>	<b>February</b>	<b>VL</b>
<b>Next meeting Thursday 1<sup>st</sup> February 7pm</b>		<b>February</b>	<b>All</b>