

# Elkins High School PTO

## Meeting Minutes

September 13, 2022

- **Meeting** called to order by Angie Korger at 7:02 pm.
  
- **Members Present:** Kali Shiller, Angelica Morales, Angie Korger, Rachel Zetino, Kimberly Bradby, Nadine Skinner, Kim Brown, Rebecca Randall, Ana Apolinar, Patty Roberts, and Traci Munsey
  
- **Secretary Report (Nadine Skinner)**
  - Angelica Morales made a motion to approve the August 2022 meeting minutes. Kim Bradby seconded the motion. All approved, and the motion passed.
  
- **SEPAC Report (Janie Terrones)**
  - SEPAC (special education parent advisory committee) is based on parent volunteers. Each school has a SEPAC.
  - Would like to work in conjunction with PTO.
  - Co-Chair is Eugenia Peck.
  - Current problem is getting information to and reaching parents. District will not give SEPAC a list of parents.
  - She wants to do a WhatsApp group.
  - SEPAC has a monthly meeting.
  - She hopes to have coffee mornings at EHS- 1<sup>st</sup> will be on October 6<sup>th</sup>.
  - How can PTO help: help bring awareness, help get SEPAC a bulletin board to share information, help give treats out during special education week. Maybe have blue out/orange out ribbons. Possibly partner with student council.
  - PTO can share SEPAC information on our platforms, such as Facebook. We can also help share information in school newsletter.
  - Angie will discuss SEPAC with administration, and she will find out which AP is over SPED at Elkins. Post Meeting Note: SPED admin is Dr. Brown.
  
- **President Report (Angie Korger)**
  - The EHS library will be our meeting location until January.
  - Got a report from Kroger; we have made \$59.79 in profit.
  - The district wants more collaboration between administration and PTO. Angie will have a meeting with admin soon.

- **Treasurer Report (Rachel Zetino)**

- Pizza sales for August were around \$5400.
- The membership team has brought in over \$20K so far.
- The senior sunrise brought in over \$200 in donations.
- Hospitality spent \$355.
- The first run of t-shirts cost about \$1900. The second run will cost between \$2600-\$2700.
- Pizza sales are going well. However, it has been hard to gauge the number of pizzas to purchase.
- Please send Rachel anything you need to have reimbursed.
- The first week of September pizza sales will be donated to the senior class (class of 2023). Total donated will be \$870.78. We will hold onto that amount and give it to them as they need it. The first week of each month's pizza sales will be donated to a different class.

- **Safety Report (Kali Shiller)**

- Sidewalks are going in.
- Trees have been cut down at Knights Court and Thompson Ferry to allow for more lighting and the sidewalks.
- The board of trustees voted to use some of the 2018 bond to upgrade the exterior lighting to LED lights. There will also be some extra lights at the back of the blue hallway. Contractors are now on board.
- Student Council is now in the process of planning a day to pick up trash along Knights Court. Kali suggested driving by with donuts on that day.
- She reached out to Ms. Ward and Mr. Schultz about some new signs the district put up around the school. Some of the signage is wrong and makes it look like Knights Court is a one-way street.
- It was asked if the district-wide assessment of the campus has been completed. Kali will find out. The PTO wants to put up some signs (such as "Buckle Up Knights" when the assessment is complete.)
- Parking passes are not in yet. Kali wants to get stickers for the backs of the passes with driving tips. She would like to hand out gift cards for good driving.
- She will bring thank you notes to the next meeting for us to sign.

- **VIPS Report (Nakia Allen and Michelle Tolbert)**

- There was a kickoff meeting with FBISD on September 1<sup>st</sup>. It was a roundtable discussion. These are all the points from the meeting.
- Focus this year: recruit, retain, culture, climate
- Have a strong PTO.
- District has 95% attendance.

- 79,000 students in FBISD. This is the most ever.
  - District has cut \$15 million from the budget, and they want to cut \$23 million more.
  - VATRE in November.
  - Culture of kindness.
  - Last bond was issued in 2018. Next bond election in May 2023.
  - Vendors are important. Use approved vendors.
  - Do our background checks.
  - Each school should have a Shared Dreams representative.
  - Report volunteer hours.
  - Angie said that a September goal should be to let teachers know that PTO is here if they need volunteers.
  - There are 598 people on our VIPS list. We will start sending out pizza slots to the VIPS list.
  - Representatives for other booster clubs in the school should forward the volunteer hour reporting form to their booster club members.
- **Pizza Sales Report (Kim Brown)**
    - First few weeks we have been trying to find a happy medium with number of pizzas to order. This week, we are ordering about 200 pizzas (most ever ordered).
    - Pizzas passes last week worked out great. Thanks, Kim!
    - There is a new delivery driver for our pizzas. There has been some negative feedback, but we are working through the kinks.
    - Rachel has been handling the deposits. Thank you!
    - Angie took care of the plates and napkins.
    - Rachel suggested that a parent could be pizza runner.
- **Social and Website Report (Angelica Morales)**
    - Post on Facebook if you need to or send to Angelica.
    - Send her items for the school newsletter. She sends information to Mr. Campbell on Wednesdays.
    - She is trying to fix the Amazon link.
    - If you see scammers on Facebook, tag the admin.
- **Beautification Report (Rebecca Feit)**
    - She is trying to find a time the JROTC can assist. She has an email out.
    - Ms. Lourdes oversees maintenance for EHS. She is already working on a power wash request from the district. Ms. Lourdes, alternatively, said she would power wash herself. Angie will give Rebecca her phone number.

- Rebecca will need help from maintenance for the big trimming of bushes.
  - Rebecca said that beautification work needs to happen after school.
  - Rebecca suggested working with student council on legacy rocks in the front of the school. This could maybe be a senior committee fundraiser.
- **Membership Report (Kim Bradby and Monica Sheffield-Willis)**
    - We have about 200 family members and 75 teacher/staff members.
    - Membership drive officially ended on August 30<sup>th</sup>. People can still join (families for \$30 and teachers/staff for \$20) but they won't get any incentives.
    - Ordered about ½ of hoodies and t-shirts. Still have a 2<sup>nd</sup> order coming. Will get order in 3-4 weeks. Families will get an email. They will pick up merchandise at EHS.
    - We will have to order a new donor banner.
    - Pizza Passes: Students were sharing pizza passes or coming in line more than once. So, they created a code to go on the back of each pass that could only be scanned one time. This is still rolling out. Notes: Siblings each have their own pizza pass/code. 225 pizza passes were sold this year.
    - Still working on company matches.
    - Kim was asked if PTO members can have their own private communication sent to them, so they know what is happening with PTO. We can post meeting minutes to the website, but people want something sent to them.
- **Shared Dreams Report (Angelica Morales)**
    - We need a Shared Dreams chair.
    - Shared Dreams has volunteer opportunities listed on their website. Maybe a chair could get with VIPs, and they could make our own Elkins volunteer day.
    - There is no more Knights Chamber.
    - There was a Shared Dreams coordinator meeting in August.
    - Shared Dreams is asking for feminine hygiene products and deodorant. The Elkins nurse requested these items.
    - Shared Dreams typically has a drive once per semester.
    - Schools usually donate money in the winter for a lunch for the teachers at the Ferndell Henry Center (they don't have a PTO/PTA).
    - We can advertise the Shared Dreams chair opening to our new PTO members.
- **Senior Committee Report (Angie Korger)**
    - Senior Sunrise was a success. Had 400 students sign in with the QR code. Also had students who have off 1<sup>st</sup> period who didn't have to use QR code. Total attendance was about 450 students.
    - Angie met with senior class officers yesterday.

- They want to do an October event.
- **Hospitality Report (Angie Korger)**
  - Next event is in November.
- **YES Hours Report (Angelica Morales)**
  - Students don't know how to get YES hours.
  - Engineering Academy puts volunteer opportunities in their newsletters.
  - Maybe we can have a new coordinator who helps find and push volunteer opportunities out to the students.
  - The website volunteerhou.org was suggested to help find opportunities. It also tracks volunteer hours.
  - Angelica suggested bringing back the YES table at lunches with flyers and QR codes. We could maybe have the table once a week. We would need volunteers from VIPS for the table.
- **Other Business (Angie Korger)**
  - Custodian Requests:
    - Ms. Lourdes requested oil paint to touch up around doorways and frames from Home Depot (\$200). Rachel motioned to spend no more than \$200 for the oil paint. Rebecca seconded. All in favor, and the motion passed.
    - Ms. Lourdes request 10 4x6 waterhog classic rugs for a total of \$1120. These are for doorways and t-shacks and to help prevent students from slipping and falling. Angelica motioned to spend up to \$1120 for 10 rugs. Vidhya seconded the motion. All in favor, and the motion passed.
    - Ms. Lourdes has also requested trash cans, but the vendor has not gotten back to her yet.
  - Parking Tags (Mr. Schultz)
    - Mr. Schultz has requested parking tags from Rydin for \$960 (450 tags). Quality is the only reason given to us as to why the school wanted to use Rydin as the vendor. The alternative is to use the district print shop.
    - Discussion: Dulles has stickers, and the CTE has a hang tag. Where has the money gone that the kids paid for the parking? No EHS admin are PTO members. The Board and members did not think that better quality justified providing this expense that was already covered by the students that have paid for their passes.
    - Rebecca made a motion to deny the request for \$960 for parking tags. Nadine seconded the motion. All approved the motion, and the motion passed. Tags will not be purchased.
  - Spanish Honor Society

- They want help with a hospitality event for teachers (cooking Spanish food).
  - Kim Bradby thought that last year we said we would give \$150 to student clubs. Will have to look at last year's minutes.
  - We will need to address how we will deal with student clubs this year.
  - Sponsor of student club does not have to be a PTO member.
  - We will deal with this over email and try to clarify what the Honor Society wants.
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- **Next VIPS meeting** on October 20<sup>th</sup>.
  - **Meeting** adjourned by Angie Korger at 8:57 pm.
  - **Minutes** respectfully taken by Nadine Skinner, Secretary.