

RCRCA

AREA II / RCRCA

December 1, 2022 Board of Directors Meeting
Redwood Learning Center, Redwood Falls MN - Zoom / In-person

NOTE: Roll Call Voting on all motions

AREA II Members Present: Jeff Veerkamp, Larry Anderson, John Maatz (Zoom), Joe Drietz (Zoom), Gary Crowley, Lori Gunnink (Zoom), Luke Johnson, Glen Kack, and Rick Wakefield.

RCRCA Members Present: Jeff Veerkamp, Mark Wellner (Zoom), Larry Anderson, Clark Lingbeek, Joe Drietz (Zoom), Glen Sorensen, Gary Crowley, Mark Meulebroeck, Lori Gunnink (Zoom), Paul Posthuma, Luke Johnson, Brad Kruisselbrink (Zoom), Rick Wakefield, Ed Carter, and Glen Kack.

Others Present: Kerry Netzke – Executive Director, Joy Bruns – RCRCA Office Manager, and Jeanne Prescott – Redwood SWCD.

The meeting was called to order at 9:00 AM by RCRCA Chairman Johnson and Area II Chairman Maatz.

ADOPT AGENDA. **RCRCA** - Motion by Meulebroeck, seconded by Posthuma, to approve the agenda as presented. Motion carried unanimously. **Area II** - Motion by Crowley, seconded by Veerkamp, to approve the agenda as presented. Motion carried unanimously.

AGENCY AND MEETING REPORTS.

MASWCD – Lingbeek reported that the Area V meeting on November 17 was well attended. The MASWCD Annual Convention is December 12-14 in Bloomington.

AMC – Chairman Johnson reported that the AMC Annual Conference in Bloomington is December 5-7. Prior to the conference, MN Rural Counties will meet December 4 at 6 PM. He encouraged other counties to reconsider MN Rural Counties as Capitol Hill Associates will now be handling administration and lobbying. Chairman Johnson and the AMC Environmental Committee met with the DNR Commissioner yesterday to discuss issues. Johnson found the discussion frustrating.

APPROVE RCRCA MINUTES of November 2022 Board Meeting. Motion by Veerkamp, seconded by Crowley, to approve the November 2022 Minutes as amended. Motion carried unanimously.

APPROVE AREA II MINUTES of November 2022 Board Meeting. Motion by Johnson, seconded by Crowley, to approve the November 2022 Minutes as amended. Motion carried unanimously.

APPROVE RCRCA TREASURER’S REPORT – November 2022. Financials were reviewed with the Board. Revenue received: \$1,824.09 Contract Services Income, \$982,617.04 Grant Reimbursement, \$433.00 MCIT Dividend, \$33.24 Miscellaneous Income, and \$2,044.91 Interest Income. Bill for approval: \$454,350.00 JF Brennan Co. Motion by Anderson, seconded by Posthuma, to file the November 2022 Treasurer’s Report subject to audit and to approve payment of the bill. Motion carried unanimously.

Revenue from the following sources was recorded:

Canoe/Kayak Rental	\$ 0.00	Contract Services Income	\$ 1,824.09
Interest-Cash Sweep/CD	\$ 23.19	Interest-Checking Acct	\$ 91.16
Grant Funds	\$ 982,617.04	Miscellaneous Income	\$ 466.24
Appropriations	\$ 0.00	Investment/MAGIC Interest	\$ 1,930.56

Paid bills are summarized below:

Operations/Occupancy	\$ 1,140.64	Travel Expenses	\$ 507.00
Monitoring/Evaluation	\$ 457.20	Personnel	\$ 10,586.26
Project Costs	\$ 657,930.61	Contract Services-Area II	\$ 6,007.77
Capital Outlay (Grant Related)	\$ 0.00	Other Services & Charges	\$ 87.43

Capital Outlay (Laptops)	\$	0.00	Promotion/Education	\$	464.48
Contract Services – Moldestad	\$	692.17			

Bills for approval:

Professional Fees (Consultants)	\$	0.00	Project Costs	\$	454,350.00
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APPROVE AREA II TREASURER’S REPORT – November 2022. Financials were reviewed with the Board. Motion by Crowley, seconded by Veerkamp, to file the November 2022 Treasurer’s Report subject to audit and to authorize payment of the bills. Motion carried unanimously.

RCRCA – COST SHARE APPLICATIONS/AMENDMENTS/CANCELLATIONS/PAYMENTS.

NEW CONTRACT:

CFW-2021-18	PLUM CREEK	
Jon Boerboom	North Hero 10 NE - Redwood	410 Grade Stab & 638 WSCBs
EST Cost: \$51,906.30		EST Cost Share: \$38,929.73 (75%)
		<u>CFW C/S: \$ 7,785.95 (15%)</u>
		319 Funds \$31,143.78 (60%)

CONTRACT CANCELLATION:

CFW-2021-13	PLUM CREEK	
Darold Knakmuhs	Holly 9 - Murray	412 Grassed Waterway
EST Cost: \$13,982.40		EST Cost Share: \$10,486.80 (75%)
		<u>CFW C/S: \$ 2,097.36 (15%)</u>
		319 Funds \$ 8,389.44 (60%)

CONTRACT AMENDMENT:

CFW-2022-02	*PELL CREEK*	
Tim Christensen	Ann 6 - Cottonwood	638 WSCBs
EST Cost: \$44,658.60		EST Cost Share: \$ 33,493.95 (75%)
ACT Cost: \$46,131.93		ACT Cost Share: \$ 34,598.95 (75%)
		<u>CFW C/S: \$34,598.95 (75%)</u>

CONTRACTS FOR PAYMENT:

CFW-2022-02	*PELL CREEK*	
Tim Christensen	Ann 6 - Cottonwood	638 WSCBs
ACT Cost: \$46,131.93		ACT Cost Share: \$ 34,598.95 (75%)
		<u>CFW C/S: \$34,598.95 (75%)</u>

CFW-2022-08	*PELL CREEK*	
Lamberton Township	Lamberton 18 - Redwood	580 Streambank Stabilization
EST Cost: \$9,445.00		EST Cost Share: \$7,083.75 (75%)
ACT Cost: \$9,445.00		ACT Cost Share: \$7,083.75 (75%)
		<u>CFW C/S: \$7,083.75 (75%)</u>

CFW-2022-06	*PELL CREEK*	
Collins Family Ltd. Partnership	Lamberton 32 - Redwood	412 Grassed Waterway
EST Cost: \$53,200.50		EST Cost Share: \$39,900.38 (75%)
		<u>CFW C/S: \$13,695.38 (75%)</u>

Less Partial Payment #1 (September 2022):

ACT Cost: \$18,260.50	ACT Cost Share: \$13,695.38 (72%)
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Partial Payment #2 (Final):

ACT Cost: \$34,940.00

ACT Cost Share: \$18,469.50 (72%)

CWF C/S: \$26,205.00 (75%)

Netzke presented one new cost share contract for Plum Creek CWF Grant: North Hero 10 NE – Redwood; one contract cancellation for Plum Creek CWF Grant: Holly 9 – Murray; one contract amendment for Pell Creek CWF Grant: Ann 6 – Cottonwood; and three contracts for payment for Pell Creek CWF Grant: Ann 6 – Cottonwood, Lamberton 18 – Redwood, Lamberton 32 – Redwood. Motion by Sorensen, seconded by Lingbeek, to approve the new cost share contract North Hero 10 NE – Redwood, approve the contract cancellation of Holly 9 – Murray, amend the Ann 6 – Cottonwood cost share contract, and payment of the Ann 6, Lamberton 18 and Lamberton 32 cost share contracts as presented. Motion carried unanimously.

EXECUTIVE DIRECTOR’S REPORT.

AREA II

• **MAWD Project of the Year** – The Lac qui Parle-Yellow Bank Watershed District will be receiving MAWD’s Project of the Year Award for the Del Clark Lake Sediment Basins project. The annual convention’s banquet and awards ceremony are the evening of December 2 at Alexandria. Area II was notified in the event staff or board members would like to attend. Netzke will not be attending due to another commitment.

RCRCA

• **Lake Redwood Dredging Update** – Work this month included:

- 1) **Current Status:** JF Brennan completed large-scale demobilization of all the equipment and pipeline in early November. Restoration of driveways/field approaches/roadways took place the first week of November and bituminous was replaced. Mathiowetz Construction Company hydroseeded disturbed areas after restoration. Additional restoration is anticipated for Spring 2023 including Perk’s Park laydown area.
- 2) **Construction Storm Water Permit:**
 - a. MPCA/RCRCA/City/HEI met virtually November 4 to discuss CDF design and management plans. Afterwards, MPCA requested to meet in person at the CDF on November 7. Following the onsite meeting, MPCA would remove any monetary penalty for alleged ‘working without a permit’ if RCRCA agreed to apply for a Construction Storm Water Permit (\$400) and develop a SWPPP (Storm Water Pollution Prevention Plan) to cover the driveways/roadways which the pipeline crossed, disturbed areas at the laydown area, and the dredge materials within the CDF. Doering agreed to inspect the site weekly and after ½” precipitation events. Inspections are suspended for frozen ground conditions. The existing plan to aerially seed the CDF in Spring 2023 was acceptable to MPCA. Once the vegetated areas are 70% covered, the permit may be terminated.
 - b. Wind Erosion at CDF: With the crazy WSW winds, the accumulated sand has been blowing from the property. RCRCA and the City of Redwood Falls may need to knock down the sand hill and create windrows to help alleviate the wind erosion that is occurring. Once rain/snow covers the dredge materials and the ground freezes, this erosion is expected to cease. If erosion does not cease, then mechanical intervention will be needed.

• **Cottonwood-Middle MN 1W1P** – Work this month included:

- 1) Elected Officials Orientation Meeting (in-person) -- Julie Westerlund of BWSR will be presenting at this meeting to educate all the partnering entities with a focus on newly elected officials. This orientation will be Wednesday, November 30 from 1-3 PM at Southwest Research and Outreach Center at Lamberton. Netzke added that the meeting was well attended with 32 present.
- 2) The MOA has been revised to add the City of Springfield. Following the Elected Official Orientation meeting, the MOA will be distributed to the partners to review, approve and sign by December 31, 2022. Once executed, we can generate a grant agreement with BWSR to secure the planning funds. Partners will be asked to appoint a delegate and alternate to the Policy Committee at their January organizational meetings.

NOMINATING COMMITTEES FOR AREA II /RCRCA JANUARY BOARD ELECTIONS. New officers for Area II will be needed as Maatz and Kack have reached their term limits of 4 years (2 2-year terms) in one officer position. RCRCA has annual elections (3 county commissioners and 3 SWCD supervisors) with no term limits. Discussion followed. The commissioners plan to discuss nominees at the AMC conference next week.

AREA II – ENGINEER’S REPORT.

Springdale 24 Small Dam, Redwood County. We are still waiting for a determination from Northern Natural Gas Company as to impacts on their facilities by the proposed dam. Our latest communication is that they are still reviewing the project. ***Monroe 17 and 22 Water & Sediment Control Basins, Lyon County.*** The Monroe 17 and 22 projects are set for construction by Ryan West Excavating in the next weeks. ***Holly 10 Small Dam, Murray County.*** Design work is nearly complete on this dam located just off Plum Creek. Funding will likely be through the Plum Creek CWF Grant. Soil borings have been completed, and we have received the geotechnical report. The wetland delineation has been completed, and we have plotted the limits. We are finalizing the plans for permit applications. ***Holly 11 Small Dam, Murray County.*** Bids were recently opened for this project. The low bidder is A & C Excavating at \$133,604.70. The next bidder was Ryan West Excavating at \$159,503.95 with the Engineer’s Estimate at \$141,071.43 with 10% contingency. The landowner would like to rebid the project after January in hopes of lower fuel costs and less urgency on the contractor to complete the project in the short period of time. ***Holly 21 Dam Repair, Murray County.*** Design is also well underway for this dam project. The design may incorporate two water and sediment control basins which were designed by the SWCD. We met with the landowner who is considering the design. Funding would be through the Plum Creek CWF Grant. ***Lake Marshall 28 Small Dam Repair, Lyon County.*** This project, which was designed several years ago, has been re-activated. The dam restoration will help alleviate flooding in a downstream ditch system. Funding will be through the SWCD, Lyon County and the landowner. This project has been bid, but construction will be delayed until the spring of 2023 due to pipe unavailability. ***Lynd 13 Streambank Stabilization, Lyon County.*** Design work has been completed for this project, and the plans have been submitted to DNR for permitting. ***Nordland 8 Small Dam Repair, Lyon County.*** Plans are nearly complete for this project. The existing small dike has reportedly been leaking, causing a draw-down of the pond. The project would excavate a core trench under the dike and install clay to try to stop the seepage, as well as install a new outlet pipe. ***Holly 4 Small Dam, Murray County.*** We have started design work on this dam southwest of Walnut Grove. The dam site would be adjacent to an unnamed protected waters stream and in a potential wetland area. We are hoping to design the dam as a conservation project to minimize wetland impacts. ***Lynd 2 Small Dam, Lyon County.*** We have started design work on this relatively small dam. The landowner’s plan is to create a small pond for recreational purposes in addition to floodwater retention. ***Lake Shaokatan Dam, Lincoln County.*** The soil report has been received for this project. There is interest in moving the dam closer to the lake from the lake residents and the county; this option is being explored. The DNR has concerns with the move because of public water wetland impacts and increased cost (design, additional soil borings and report, and mitigation). We will be submitting a preliminary plan to DNR Dam Safety so they can determine the ramifications of moving the existing structure. ***Island Lake 3 Road Retention, Lyon County.*** The soils report reveals sand under the roadway, but the full depth of the sand layer was not determined in the field. We are investigating our options for additional borings or other soil correction alternatives.

RCRCA – Cottonwood-Middle Minnesota 1W1P Planning Memorandum of Agreement. The MOA has been reviewed and approved by four county attorneys. Netzke requested all partners to seek approval for signatures by December 31, 2022. Once the MOA is executed, it will be submitted to BWSR along with the work plan, timeline, and budget to generate the planning grant agreement. ***RCRCA – Motion by Crowley, seconded by Meulebroeck, to approve the MOA for the Cottonwood-Middle Minnesota 1W1P. Motion carried unanimously. Area II – Motion by Anderson, seconded by Drietz, to approve the MOA for the Cottonwood-Middle Minnesota 1W1P. Motion carried unanimously.***

RCRCA – 2023 DRAFT BUDGET. Netzke reviewed the draft FY 2023 budget with the board. Discussion followed. Supervisor Carter recommended discontinuing the Adopt-A-Highway program. With both organizations paying a charity to conduct the ditch cleaning on their behalf, he feels it may not be a good use of public funds. Discussion followed. ***RCRCA - Motion by Carter, seconded by Lingbeek, to discontinue the Adopt-A-Highway program with MNDOT. Motion carried unanimously. Area II - Motion by Johnson, seconded by Veerkamp, to discontinue the Adopt-A-Highway program with MNDOT. Motion carried unanimously.***

Motion by Carter, seconded by Lingbeek, to approve the RCRCA FY2023 Budget as presented. Motion carried unanimously.

OTHER BUSINESS: Supervisor Sorensen announced that he will be retiring after 38 years serving on the Lincoln SWCD board and 28 years on the RCRCA Board of Directors. He presented the board members and staff with a handcrafted gift to remember him by.

ADJOURNMENT: Chairman Johnson and Chairman Maatz adjourned the meeting at 10:27 AM. The next meeting will be on January 5 at the Lyon County Government Center in Marshall, MN.

UPCOMING MEETINGS.

January Board Meeting	Thursday, January 5, 2023	Lyon County Government Center
February Board Meeting	Thursday, February 2, 2023	Redwood County Learning Center

Luke Johnson, RCRCA Chairman

Date