Blair County Tax Collection Bureau

Employer Online Filing Questionnaire

In order to have the ability to file your EIT (earned income tax) W-2 and/or LST (local services tax) detail online, please complete the form below and email it to: info@blairtax.org, or fax it to (814) 317-5255. We will register your account and issue a temporary password. Employers who process their own payroll, fill out Section 1. Payroll processing services, please fill out Section 2. Please type or write legibly.

Section I (Individual Employers):

1. Business Name:_____
2. Federal EIN:_____
3. Mailing Address:_____
4. Work Location Address:_____

   _____
5. Blair County Tax Collection Bureau Account Number:_____
6. Amount of Last Quarterly EIT Payment (for verification purposes):$_____
7. Contact Person:_____
8. Email address for Contact Person:_____
9. Phone Number:_____

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Section II (Payroll Provider)

1. Payroll Processor Name:_____
2. Payroll Processor EIN:_____-_____
3. Contact Person:_____
4. Email address for Contact Person:_____
5. Phone Number:_____

In addition to the above information, Payroll Processors must e-mail an Excel Spreadsheet containing the following details:

- Identify the attachment as W-2 data or LST Accounts
- BCTCB account number for each employer
- Federal EIN for each employer
- Name of each employer