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Bookkeeping for Small to Medium Churches

Do you currently have accounting software	Yes/No
If yes, name of software	<input type="text"/>
	<input type="text"/>

What area do you need help with:	Check (X) all that apply
Simple Set up (your software of choice)	
Chart of accounts set up	<input type="checkbox"/>
Fund accounting tracking	<input type="checkbox"/>
Organizing financial records	<input type="checkbox"/>

Routine bookkeeping	
Recording transactions	<input type="checkbox"/>
Reconciling accounts	<input type="checkbox"/>
Organizing financial records	<input type="checkbox"/>

Accounts payables	
Managing accounts payable	<input type="checkbox"/>
Tracking invoices	<input type="checkbox"/>

Needs Assessment Form

Paying invoices

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Monitoring payables balance

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Financial Reporting

Balance sheet

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Income statement

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Ministry and other special reports

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General ledger management

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Consulting

Risk assessment

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Policies and procedures manual

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Budgeting advice

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Income/spending trends

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Strategic / long-term planning

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Fixed assets schedule and tracking

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Accounting software set-up and training

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Internal audit committee training

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