

# THE CRUMLEY RANCH HOUSE

## EVENT RENTAL CONTRACT AND POLICIES

REQUESTED CHECK IN DATE & TIME: \_\_\_\_\_

REQUESTED CHECK OUT DATE & TIME: \_\_\_\_\_

This Event Rental Contract outlines important information for rental of the Crumley Ranch House located at 9613 Crumley Ranch Road, Austin, TX 78738. The mailing address is 9609 Crumley Ranch Road, Austin, TX 78738.

This signed contract, along with the rental deposit and security deposit must be returned in order to secure the rental date above. The balance must be paid in full ten (10) days prior to your event along with the cleaning fee.

The site is available for events at 3 p.m. until 12:00 midnight on Friday and Saturday and until 10:30 p.m. on Monday through Thursday unless otherwise approved.

If alcohol is being served, a TABC certified bartender will be provided at \$20.00 per hour and must be paid directly by the renter. Tipping is acceptable. If renter hires a bartender, a current copy of the bartender's TABC certification must be provided ten (10) days prior to event along with the balance of payment. **THE SALE OF ALCOHOL IS STRICTLY PROHIBITED. ALL LIABILITIES ARE ASSUMED BY THE RENTER WHEN PROVIDING ALCOHOL AND THE RENTER SHALL NOT ALLOW ANY INTOXICATED PERSON TO OPERATE A MOTOR VEHICLE.** Additionally, any vendors hired must provide current proof of insurance no less than ten (10) days prior to the event date.

**FEES:** A security deposit of \$250.00 is required and is refundable within 20 days following the event date provided that all rules and guidelines were followed and no damages occurred during the event period. We reserve the right to withhold funds from the security deposit if there are damages or if guidelines were not followed. If damages exceed \$250.00, the renter is responsible for repair and/or replacement costs that exceed this amount. There is a \$125.00 cleaning fee. The non-refundable rental deposit of \$150.00 and a signed copy of this contract will hold your date. If you cancel your event, we ask that you please email us ([thecrumleyranchhouse@gmail.com](mailto:thecrumleyranchhouse@gmail.com)) your notice 20 days prior to your event.

The Crumley Ranch House holds up to 48 guests for an inside seated dining event and a maximum 80 for an outdoor event. If the number of guests exceed 50, a portable toilet will be arranged, at the expense of the renter. Please consider during times of social distancing that the number of guests for inside seating could be reduced based on your personal decisions on how to enforce this issue.

The Crumley Ranch House can sleep up to four (4) people. Overnight lodging is \$125.00 nightly plus an additional \$55.00 cleaning fee per stay. The house can also be booked through AirBnb.com for overnight stays (lodging not included in event pricing).

### **Options Include**

- (5) 60" round tables that seat 8-10 people
- (6) 6' long tables
- (80) white folding chairs
- (4) wicker cocktail tables
- fire pit (weather permitting and as long as there is not a burn ban in place)
- (2) patio tables with chairs
- outdoor bar
- room for overflow parking
- landscape lighting
- Gas grill
- Horseshoe and washer pits
- Web swing
- Tether Ball
- Ping Pong

### **Rental Item Options**

- LED pillar candles (\$1 each)
- fairy lights (\$1 each)
- mason jars for decor and for drinks (\$1 each)
- 40 - cup coffee urn (\$5)
- 2 bluetooth speakers (\$8 each)
- White linens for round tables and (1) black for 6' tables (\$5 each)
- (2) white 10x20 canopies with walls (\$80 each includes set up & take down)
- (2) 10x10 canopies (\$45 each includes set up & take down)

### **Rules and Regulations**

- No ground fires or open flames (besides fire pits), candles, fireworks
- No confetti, glitter, bird seed
- No smoking inside the house - ashtrays/receptacles provided outside
- **No staples, thumbtacks, push pins, nails or screws.** Tape used for decorations must be removed. No holes in walls or structures.
- All trash must be placed inside the onsite dumpster. Please bring extra trash bags for outdoor trash cans.
- NO cigarette butts on the ground.
- All personal items must be removed after the event. Any item left will be kept up to 30 days before disposing or donating.

- No pets allowed on premises.
- Chairs and tables are self set up unless otherwise arranged with caterer and must be folded up and left at agreed upon location
- All dishes that belong to the Crumley Ranch House must be washed and put away
- Cleanup includes placing all items and furniture (inside and outside) back to its original location

### **Rental Fees**

- \$295.00 event fee up to 50 people/\$395.00 for party of 50-80 people
- \$125.00 event cleaning fee
- \$150.00 rental deposit (non-refundable) which applies to the event fee
- \$250.00 security deposit (refundable within 20 days following the event if no damages occurred and regulations/rules adhered to)
- Portable toilet rental for events of 50 or more (owner will arrange for delivery, price is based on size and if hand wash station is added)
- Taxes are not included
- Payment can be made by check, cash or credit card (a 3.75% processing fee is added for credit card transactions)
- Video productions and use for photo shoot site location fee is \$100/hour. Details of the use and activities must be fully disclosed in writing and be approved prior to acceptance. Liability Insurance must also be provided in advance.

Renter, by executing this Rental Agreement Contract, agrees to indemnify and hold harmless the owners (and their associates) of the Crumley Ranch House from and against any and all claims, damages, losses and expenses (including, but not limited to, attorney fees) resulting from renters' use of the house and its grounds of own gross negligence.

**Acceptance of Rental Contract Agreement Terms**

By signing below, the renter acknowledges that he/she has read, understood and approved and agrees to comply with the terms of this contract.

\_\_\_\_\_  
Printed Name:

Date: \_\_\_\_\_

Address and phone number (s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature by the owner(s) of the Crumley Ranch House

\_\_\_\_\_  
Printed Name and Date:

Email: [thecrumleyranchhouse@gmail.com](mailto:thecrumleyranchhouse@gmail.com)

Website: [thecrumleyranchhouse.com](http://thecrumleyranchhouse.com)