

JEFFERSON TOWNSHIP

REGULAR MEETING

May 9, 2022

CALL TO ORDER:

The Jefferson Township Board of Supervisors regular meeting was called to order on Monday, May 9, 2022 at 7:00 P.M. as advertised, by Chairman John Cypher. All rose to pledge the flag prior to the 'public hearing'.

ROLL CALL:

Those present were John Cypher - Chairman, Lois J. Rankin - Vice-Chair., Braden Beblo - Supervisor, Leo Rosenbauer – Manager, and Lois Fennell - Sec/Treas.

ANNOUNCEMENTS:

The Supervisors met in executive session immediately following the 4/11/22 meeting for about 45 minutes (on personnel matters.) Due to employment ad placed, interviews will be ongoing. They have interviewed two since the ad ran. There was a brief executive session just prior to tonight's meeting (5/9/22) on personnel matters.

PUBLIC COMMENT ON THE AGENDA AS PRESENTED: None.

MINUTES:

Motion by John Cypher to approve the April 11, 2022 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the April 11th meeting and May 9, 2022 totaled \$11,593.82. The list of bills presented for payment this evening from the General Fund totaled \$13,401.11. No bills were presented for payment from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$2,647,172.42. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the June 13, 2022 meeting. *Seconded* by Lois Rankin. All agreed and *motion carried*

PUBLIC BUSINESS OR COMMENT:

Jill Cavalero was present to discuss a road drainage problem on Patterson Road in front of her mother's property. She showed pictures to the Supervisors and after some discussion, Chairman Cypher noted that he appreciates her bringing the matter to the Supervisors, but he, and the road department, need to see the whole area, the lay of the road/land, etc., to determine what should be done and who caused the problem with the culvert. She said she would like the dirt filled back in or perhaps a culvert and catch basin could be installed.

RECREATION COMMITTEE REPORT:

Brian Patten could not be present this evening, so Chairman Cypher reported briefly from the May 4, 2022 Recreation minutes.

Pool: Opening Day – May 28th. Prices remain the same as in 2021. www.sebcopool.com

Baseball: Scott Kriley has resigned as SABA Representative on the Recreation Board. Jamie McSwaney was nominated for appointment by the Board of Supervisors. Season opener was May 7th (rain date 5/14/ although regular games will start May 9th weather permitting. www.saxonburgbaseball.com

Softball: The season has started for the younger ages; older ages will begin after school is out. They are beginning plans to rehab the dugouts after this season is over. They asked if the road crew could paint 3 to 5 parallel lines in the gravel parting lot. www.sagsa.org

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RECREATION, cont.:

Soccer: The weather has been challenging for getting in the games & practices. Their fields have been seeded and treated; but still have some drainage issues on one field. Some minor parking lot ruts and potholes need to be rectified. Youth soccer camp is Aug. 8 through Aug. 11. www.knochsoccer.org

New Business: Several committee members expressed interest in a possible ‘multi-use building’ at the park to be used for a variety of activities. The Supervisors commented that there is nothing in ‘master plan’ for such a structure and they have no plans to build one at this time.

Old Business: ‘Doerr Park Drive’ has been approved by the Butler County 911. As a formality, John Cypher *moved* to approve the name and addressing. *Seconded* by Lois Rankin. All agreed and *motion carried*. A copy of the address map for the park will be distributed to the Supervisors.

Park Projects: Cale Patten is still working on the Kiosks/Signs at the two park entrances. The goal is to complete the project by late spring 2022. Cale and Dara are going to rehab the landscaping (mulch & flowers) at the two park entrance signs. *Motion* by John Cypher to authorize reimbursement by the township for the mulch & flowers, as well as the new kiosk materials. *Seconded* by Lois Rankin. All agreed and motion carried. *Motion* by Lois Rankin to hire Antoszyk’s Greenhouse to landscape around the gazebo up to two times this summer if needed. *Seconded* by John Cypher. All agreed and *motion carried*.

Action Requests: *Motion* by John Cypher to appoint Jamie McSwaney as the new SABA representative to the Recreation Committee. *Seconded* by Lois Rankin. All agreed and *motion carried*.

After a brief discussion on the request for the road crew to paint lines on the softball parking lot, the Supervisors commented that the road crew will not be painting any lines. *Motion* by John Cypher to authorize the Softball Assn. to paint lines as reported (orange was suggested). *Seconded* by Lois Rankin. All agreed and *motion carried*.

ROAD REPORT:

John Cypher read the road report. Snow fence removal was completed on 4/18/22. All salt spreaders have been removed and stored. Trucks and garage floors have been washed. The foreman will order 400 to 500 ton of salt before the current contract ends (7/20/22). Two large trees that fell across Bullcreek Rd. (between Smith and West Jefferson Roads) were removed by the road crew. PennEnergy Resources donated about 1200 ton of reclaimed limestone to the Township. The Township will pay about \$2,500 for trucking costs. They plan to start mowing the road shoulders on May 18th. The 2015 F550 needs a new particulate filter; it is on back order and should be covered under warranty. They are still using the truck; repairs will be done in a month or so when the part is in. The 2023 Mack Truck build date is 10/26/22. It may be Feb. or March 2023 before the truck is finally completed for our use (hydraulics, snowplow & spreader, final Allison transmission adjustments, and undercoating). It looks like the new tractor & boom mower (on order) will be delivered around Feb. 2023. A retainment wall along Jones Road at the intersection of the walking & bike trail needs to be reset. There was more discussion on the Ventrac mower for the park. After significant discussion, John Cypher *moved* to authorize purchase of a new Ventrac mower with all the attachments previously quoted (deck, leaf plow, etc.) with the condition that it be ‘under state contract’ OR it must be bid out for current prices. *Seconded* by Braden Beblo. Lois Rankin said no. *Motion carried* 2 to 1.

The Manager reported several items: He received three quotes for the tree trimming at the walking trail and southern entrance and Legion ballfield parking lot: Stephenson’s was \$8,000; Falling Timber was \$7,800 and Toth Tree Service was \$7,200. The Board had no objection to proceeding with the lowest quote of \$7,200. He is in the process of getting quotes for the three park pavilion roofs. He received a quote for the damage done at Jones Road intersection by a semi-truck; it was \$4,000. He has

recently met with Peoples Gas on the following roads (Alwine, Keck, West Jefferson and Fisher Roads) to come to an amicable agreement on their requests for pipeline installation. The Manager and Supervisors discussed the drainage issue at Robinson's at Rt.356 and Bonniebrook Rd. He has been in frequent contact with PennDOT regarding this issue. PennDOT has been continuing to pump the water that accumulates on the property. PennDOT finally awarded a contract to get repairs done to rectify the problem!

PLANNING COMMISSION:

Leo Rosenbauer reported on the Planning Commission's April 18, 2022 meeting. Luke and Lloyd Brewer talked to the P.C. about a possible subdivision alternative to the one discussed back in June 2021 for access to a new lot at 117 Neupert Rd. Subsequently, they have submitted three modification requests and a formal subdivision application for the P. C. to review on May 16, 2022.

Leo Rosenbauer said the P.C. members will continue reviewing the ordinances for revisions. Discussion began back in Sept. 2021 and continue last month... and will continue. John Cypher thanked the P.C. for their efforts!

UNFINISHED BUSINESS:

Wendy Leslie sent us the 'Cooperation Agreement' with the Redevelopment Authority for the 2021 CDBG funding (which was designated for housing rehab. back on Aug. 9, 2021.) John Cypher signed (executed) the form this evening.

Motion by John Cypher to authorize registration and regular expenses (mileage) for township officials to attend the 2022 Spring Convention of the Butler County Assn. of Township Officials. *Seconded* by Lois Rankin. All agreed and *motion carried*. Two supervisors, the manager, the sec/treas. and two planning members wish to attend.

NEW BUSINESS:

Motion by John Cypher to re-hire Dennis Sybert as dog officer for Jefferson Township at a new rate of \$60.00 per call plus mileage (at the IRS rate of \$.585 per mile) as mentioned by the manager last month (under Misc. Business). It was determined to place it on the May 2022 agenda (this evening). *Seconded* by Braden Beblo. All agreed and *motion carried*.

After a brief discussion, John Cypher *moved* to hire 'up to' two road crew personnel. Wages are set per the range written in the current union contract and as determined by the Supervisors and the Road Foreman. *Seconded* by Braden Beblo. All agreed and *motion carried*.

There was significant discussion on road paving and seal coat project for this year. The 'road budget' is approx. \$625,000 from general and state funds; plus there is ARPA or Impact Fee Funds available for use. Cory Shaffer from PennDOT Municipal Services met with the road foreman and the manager and determined that Rennick Road needs to be paved (including drainage and fabric) after a section is milled and filled, from Bonniebrook Rd. to Wally Allen's property. The roads to be 'single sealed' and fog sealed are: Marwood, Patterson, Victory and Neupert Roads. They also want the Board to consider a fog seal on Caldwell, Bullcreek and Frazier Roads (these roads were paved three years ago.) Chairman Cypher expressed that the PennDOT approved fog seal is satisfactory. *Motion* by John Cypher to authorize bidding all three 'separate projects' with the 'township reserving the right to reject or award the bids or portion thereof'. *Seconded* by Braden Beblo. All agreed and *motion carried*.

PSATS is promoting the adoption of Resolution America250PA supporting the Pennsylvania Commission for the United States Semi-quintcentennial. There was no interest from the Supervisors.

MISC. BUSINESS FROM TWP. OFFICIALS:

Leo Rosenbauer asked the Supervisors if they would want the 'pool study review' during the next meeting, July 13, 2022 and they agreed.

MISC. BUSINESS, cont.:

Mr. Rosenbauer also noted that he and the sec/treas. have contacted P.R.I.N.T. to plan for a new directory and map this summer. The last one was in 2014 and we had 3,200 copies printed. There is still no 'cost' to the township for printing or mailing. The Supervisors had no objections, and he will sign the agreement to get process started (for the same number of copies.)

ADJOURN:

Motion by John Cypher to adjourn at 8:55 P.M. *Seconded* by Lois Rankin. All agreed and *motion carried*

ATTENDANCE:

Jill Cavalero, Evie Gross, and Jim Rankin.

NEXT MEETING: Regular meeting - Monday, June 13, 2022 at 7 P.M. at the municipal building.