

JEFFERSON TOWNSHIP

REGULAR MEETING

August 14, 2023

CALL TO ORDER:

The Jefferson Township Board of Supervisors' regular meeting was called to order by Chairman John Cypher, Monday, August 14, 2023 at 7:01 P.M. as advertised. All rose to pledge the flag.

ROLL CALL:

Those present were John Cypher, Chairman – Lois J. Rankin, Vice-Chair. – Braden Beblo, Supervisor – Leo J. Rosenbauer, III, Manager, and Lois Fennell, Sec/Treas.

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED: None.

ANNOUNCEMENTS: None.

MINUTES:

Motion by John Cypher to approve the July 10, 2023 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

FINANCIAL:

The list of bills paid between the July 10, 2023 and August 14, 2023 meetings totaled \$34,636.91. The list of bills presented for payment this evening from the General Fund totaled \$44,160.70. No bills were presented for payment this evening from the State Fund or the ARPA Funds. The Balance of All Funds after payment of the bills presented totaled \$3,204,720.08. *Motion* by John Cypher to pay the bills presented and any other bills that come and are due prior to the Sept. 11, 2023 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

RECREATION COMMITTEE:

Brian Patten, Recreation Board Chairman, reported on the Aug. 2, 2023 Recreation meeting.

Baseball: Fall ball registration is ongoing. A new scoreboard will be installed on Field #1 in August. The lower concession stand remodel is to start August 21st. There will be a new baseball representative appointed to replace Jamie McSwaney. The Supervisors will be notified to approve the new representative at the Sept. meeting.

Pool: The pool's operation is going well...no major issues at this time. A new A/C unit was installed in the concession stand. They are working on matching funds toward the pool renovation.

Softball: They are planning renovations to the dugout after the annual tournament (Aug. 4th to 6th.) Fall ball registration will be opening the week of August 7th. They are looking at new management software.

Soccer: Their soccer camp was moved from the park location to the high school. The fall season will begin Sept. 9th.

Action Requests: None. The next meeting is Sept. 6, 2023 at 8 P.M.

Baseball: www.saxonburgbaseball.com

Pool: www.sebcopool.com

Softball: www.sagsa.org

Soccer: www.knochsoccer.org

Leo Rosenbauer added the following comments regarding the park/pool:

- 1) Renovations to the existing restroom are to begin August 21, 2023.
- 2) The two new restroom units will be ordered soon! An extended 'maintenance road' will be placed between the Legion and T-Ball fields and will be gated.
- 3) Greg Bauer met with HRG's representative and the contractor for the pool renovation earlier today (Mon. 8/14). It was noted that the contractor needs to remove the pump house. Bids will

RECREATION REPORT, cont.:

go out in December. It was reported that the pool lifeguards have about \$1,000 in donations to submit to the township toward the pool project. John Cypher mentioned the \$5,500 donated by the Christian Leadership Network. He said the Township Officials, on behalf of the Township, owe a big thank you to the all the volunteers and others who donated toward the pool renovation. *Motion* by John Cypher to write letters of ‘thanks.’ *Seconded* by Lois Rankin. All agreed and *motion carried*.

- 4) Lois Rankin commented that she still would like to have a ‘financial report’ from the pool association and that the print-out from them listing the prices for pool use and various classes is not what she wanted.

ROAD REPORT:

Chairman Cypher read the road report as follows:

- The chip seal and fog coat project was completed on Simon Rd., Caldwell Dr., Green Manor Dr., Rancindin Rd, Bullcreek Rd., Mushrush Rd., Knoch Rd., Fisher Rd., Cobham Lane, Whitaker Rd., and Charlemagne Dr. Fog seal work on Patterson Rd. and Fisher starting at Audrey Ln. will be done in the next week or so. Russell Standard did a great job, no issues.
- Under drain and an inlet were installed on the south side of Frazier Rd. to alleviate the wet ditch line caused by pasture run-off.
- Multiple washouts were fixed (several times) at the park on the trail and on the roadway to Rt. 356. The road crew will haul millings over to raise the grade in the main parking lot to sheet-flow the stormwater instead of a concentrated flow.
- The spreader on the new MACK was tested and seems to be operating properly.
- Maintenance on the 2-door Ford truck was performed.
- A second large leaf blower was purchased for about \$600.
- The road crew hauled free topsoil to our current stockpile.

As noted on the agenda, discussion took place regarding application of the GSB88 ‘sealer’ on Bonniebrook Road this year **or** waiting until next year to apply the Delta Mist rejuvenator. John Cypher said renovations to Bonniebrook Rd. were done about four years ago, and it should be treated now (this year) with the GSB88 for the estimated cost of \$57,000 to \$58,000. After further discussion, John Cypher *moved* to advertise for bid the GSB88 for application to Bonniebrook Rd. Bid opening is planned for Sept. 11, 2023. *Seconded* by Lois Rankin. All agreed and *motion carried*.

Leo Rosenbauer noted that there is ‘Local Share Account grant’ offered via the DCED, which proposes to use state gambling taxes. The application period begins on Sept. 1st. He said he’d like to apply for funds to purchase a new excavator. The Supervisors had no objections.

PLANNING COMMISSION:

It was noted that The Planning Commission’s July 17, 2023 meeting was cancelled due to lack of business. The August meeting took place tonight at 6 P.M. prior to the Supervisors’ meeting; these minutes will be prepared and reported to the Supervisors at the Sept. 11th meeting. There will be NO P.C. meeting on August 21, 2023. The Sept. 18th P.C. meeting and their ‘third Monday’ meetings thereafter will start at 6 P.M.

UNFINISHED BUSINESS:

Motion by John Cypher to adopt Resolution #514 to approve and authorize execution of a Confirmatory/Corrective Deed for the Laura J. Doerr Memorial Park. This is for the DCNR grant paperwork for the pool renovation. *Seconded* by Braden Beblo. All agreed and *motion carried*.

UNFINISHED BUSINESS, cont.:

The manager is working on a revision of Chapter 15 of the Jefferson Township Code of Ordinance to set the speed limit on Bullcreek Rd. to 35 MPH per a recent study done by LTAP (PA's Local Technical Assistance Program) and other changes needed. The Supervisors would like to see the draft ordinance before authorizing advertisement.

The revised Intergovernmental Cooperation Agreement with Winfield Township for sharing of the Emergency Management Coordinator was prepared by the Township Attorney, Matt Marshall. He recommended that an 'ordinance' be adopted which will include a repeal of the prior ordinance. It was forwarded to Winfield Township last week for their Board to review. Once we get their response, our ordinance will be advertised for adoption (advertisement previously approved at the April meeting).

NEW BUSINESS:

The workmen's comp. renewal invoice was received for \$19,702.00. It was due on 8/1/23, so it has been paid. The increase is due to the recent W/C audit & reclassification of the manager position and the additional wages for the 4th full-time road employee.

The annual fuel bids were advertised for opening and probable award this evening. Read by Chairman Cypher as follows: Purvis Brothers, Inc., which was the only bid received. A bid bond was enclosed, and the insurance certificate was received.

Item 1 – up to 6,500 gal. on road diesel fuel - Unit price \$3.3220 & \$.17 differential = \$3.4920 per gal.
Winterization per gal. \$.04 (cents).

Item 2 – up to 1,000 gal. unleaded (E-Zero) gas -Unit price \$3.2725 + \$.80 differential = \$4.0725 per gal.

Item 3 – up to 3,000 gal. regular 87 Octane gas – Unit price \$2.7337 + \$.17 differential - \$2.9037 per gal.

Motion by John Cypher to award the bid to Purvis Brothers, Inc. (the only bidder) as bid for all three items. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The Minimum Municipal Obligation (MMO) for our Pension Plan for 2024 is \$23,700. *Motion* by John Cypher to authorize this amount to be included in our 2024 budget. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Leo Rosenbauer asked for authorization to select a contractor to install an epoxy floor in the garage office, breakroom, locker room and bathrooms. Cost quoted: \$3,540 for a single coat epoxy and \$3,875 for a double coat. The contractor who quoted the double-coat, did not recommend a painted baseboard. After some discussion, John Cypher *moved* to accept the quote of \$3,875 for the double coat epoxy floor (no baseboard.) *Seconded* by Braden Beblo. Lois Rankin opposed. *Motion carried* 2 to 1.

Motion by John Cypher to do road 'line-painting' (standard list plus Bonniebrook Rd. once it is sealed.) Three (3) quotes will be obtained. *Seconded* by Braden Beblo. All agreed and *motion carried*.

Motion by John Cypher to purchase new cover (canvas type) for the salt storage building to be installed when it comes in. The cost, estimated at \$5,000 or \$6,000, will be paid from the ARPA funds. *Seconded* by Lois Rankin. All agreed and *motion carried*.

The manager received a request from Liberty Pointe Partners to release the amount of \$34,456.38 for the rock construction entrance and 90% of the silt sock installation or Phase I of the 'letter of credit'. *Motion* by John Cypher to authorize the release of the \$34,456.38 from the Liberty Pointe letter of credit. *Seconded* by Lois Rankin. All agreed and *motion carried*. The manager prepared a letter to be sent to Liberty Pointe Partners. The manager noted that the project has been delayed due to the pond's location being too close to the mature oak trees in the Stoneybrook Plan.

PUBLIC BUSINESS or COMMENT: None.

MISC. BUSINESS FROM TOWNSHIP OFFICIALS:

Notice of well drilling received from PennEnergy Resources that they are applying for permits for Clinton Township for Well 1H through 5H at Sarver Rd.

Notice of well drilling received from Moody & Assoc. (on behalf of PennEnergy) applying for Permit to Drill and Operate unconventional wells in Middlesex Township on Logan Rd. (PER Reno 4H,6H,8H,9H,10H & 11H.)

Notice of well drilling received from Moddy & Assoc. (on behalf of PennEnergy) applying for Permit to Drill and Operate an unconventional well in Middlesex Township on Glade Miller Rd. (PER Ferree 3H).

Lois Rankin asked about quotes requested for the township audit this year. The manager responded that one audit quote was received from Bowser Accounting (CPA), but we are waiting for the other firm to respond to our inquiry, and they have until Sept. 1st.

Lois Rankin asked about the 173 Blakely Rd. driveway access matter. The manager said there was no response yet to the letter that was sent.

Lois Rankin asked about the progress on the Concordia shelter matter. There was some discussion, including that the township's responsibility is to enforce the land development building permit regulations and setbacks. Lois Rankin asked if the manager would inquire as to who handles state inspections of childcare facilities.

The manager reported that PA American Water did an unpermitted 'open cut' across Knoch Rd. after it was sealed. He has required them to mill and pave, then tar & chip, that section to match the rest of the road.

John Cypher noted that Lois Rankin made up a very nice basket for the South Butler Community Library Booktoberfest. The manager will have it delivered or have someone pick it up.

ATTENDANCE:

Bob Veselich, Evie Gross, Brian Patten, Carol Freehling, and Chrissy Keck,

ADJOURN:

John Cypher *moved* to adjourn at 8:46 P.M. on August 14, 2023. *Seconded* by Lois Rankin. All agreed and *motion carried*.

NEXT MEETING:

The next scheduled meeting is Monday, September 11, 2023 at 7:00 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002.