

# JEFFERSON TOWNSHIP

## REGULAR MEETING

March 13, 2023

### CALL TO ORDER:

The Jefferson Township Board of Supervisors' regular meeting was called to order by Chairman John Cypher, Monday, March 13, 2023 at 7:03 P.M. as advertised. All rose to pledge the flag.

### ROLL CALL:

Those present were John Cypher, Chairman – Lois J. Rankin, Vice-Chair. – Braden Beblo, Supervisor – Leo J. Rosenbauer, III, Manager, and Lois Fennell, Sec/Treas.

PUBLIC COMMENT ON THE AGENDA ITEMS AS PRESENTED: None.

### ANNOUNCEMENTS:

The Supervisors met in executive session just prior to tonight's meeting on personnel matters. John Cypher and Lois Rankin met with the Manager and the Butler County Parks & Recreation Director at 9 AM this morning (3/13) in an informational meeting regarding the pool.

### MINUTES:

*Motion* by John Cypher to approve the February 13, 2023 regular meeting minutes as written and distributed. *Seconded* by Lois Rankin. All agreed and *motion carried*.

### FINANCIAL:

The list of bills paid between the Feb. 13, 2023 meeting and March 13, 2023 totaled \$10,745.97. The list of bills presented for payment this evening from the General Fund totaled \$42,900.18. No bills were presented for payment this evening from the State Fund. The Balance of All Funds after payment of the bills presented totaled \$3,173,967.36. *Motion* by John Cypher to pay the bills presented and any other bills come and are due prior to the April 10, 2023 meeting. *Seconded* by Braden Beblo. All agreed and *motion carried*.

### RECREATION COMMITTEE:

Brian Patten, Recreation Board Chairman, reported on the March 1, 2023 meeting. There was no meeting on Feb. 1<sup>st</sup> due to lack of a quorum. They voted to approve their Oct. 5, 2022 minutes.

POOL: Opening day is planned for Sat., May 27, 2023. They hope to uncover the pool on March 25<sup>th</sup> and ask that the road department pick up the cover for summer storage on or about March 28<sup>th</sup>. *The road crew will be notified*. It was reported that the pool dumpster is in poor condition (holes in the bottom allow animal access, leakage, and the lids cannot be locked.) They ask that the township look into having Vogel replace it. *The Township Manager will look into the matter*.

SOFTBALL: Registration is now closed for the spring. Clean-up day was Sat., March 4<sup>th</sup>. The softball president voiced concern about a large oak tree located between fields 4 & 5. He asked that the township look at it. *The Township Manager said they already removed a 'double tree' in that area. He will contact the softball president about the matter*.

SOCCER: No report. BASEBALL: No report.

ACTION ITEMS: 1) Request to look at the oak tree between fields 4 & 5. 2) Have the pool cover picked up for summer storage sometime around or after March 28<sup>th</sup>. 3) Check with Vogel about having them check the dumpsters' condition at the park for possible replacement. 4) The four associations are to let the township secretary/treas. know the beginning and end dates (1<sup>st</sup> pick-up and last pick-up) for their seasons!

Baseball: Website: [www.saxonburgbaseball.com](http://www.saxonburgbaseball.com)

Pool: Website: [www.sebcopool.com](http://www.sebcopool.com)

Softball: Website: [www.sagsa.org](http://www.sagsa.org)

Soccer: Website: [www.knochsoccer.org](http://www.knochsoccer.org)

## ROAD REPORT:

Chairman John Cypher gave the road report as follows:

Since the last meeting, only about 26 ton of salt was used. The 2023-2024 Co-Stars salt contract was completed for the same tonnage as last year. We do have about 300+ tons to purchase on the current contract.

The road crew has been updating speed limit signs on various roads. Mr. Veselich was present concerning the speed signs on Bullcreek Rd. and Chairman Cypher invited him to speak at this point since we are on the subject. He expressed concern over the 40 MPH signs (correct MPH per ordinance) that replaced old 35 MPH signs. After some discussion, it was agreed that the township will look into the matter and may consider having a new traffic speed study done. The manger will contact LTAP.

Th 5-foot side deck rotary mower has been serviced, fabrication work completed, and painted. It is ready for the JD6330 when they are ready to start mowing this spring.

The snow fence removal will start as weather and time allow; completion goal is April 15<sup>th</sup>. The road crew repaired one concrete pipe on Mushrush Rd.; two other pipes on Mushrush Rd. need to be done yet. A catch basin repair at the intersection of Rancindin and Caldwell was completed.

The Hotsy pressure washer motor had to be repaired and a new GFI cord was needed. It is about 16 years old and the foreman said the township should consider replacing it soon.

Rental of a vacuum truck is being set-up for after Labor day for one month. The road crew plans to clean out all the catch basins during that time.

Drainage pipe will be needed but can be purchased within the 'quoting' threshold (between \$12,200 and \$22,500 three quotes are needed). Crushed concrete was investigated as requested by Chairman Cypher. Cost is \$11.75 per ton plus delivery brings it to approximately \$13.25 per ton. This material was used on Mushrush Road and it worked well. There is a sample pile in the stone yard to be checked out. The foreman suggests purchasing 800 ton for about \$10,600. *Motion* by John Cypher to proceed to purchase the 800 ton of crushed concrete as priced via John W. Thrower. *Seconded* by Lois Rankin. All agreed and *motion carried*. The road foreman also looked into prices for 2A limestone. At \$22.80 per ton delivered for 300-ton, cost would be \$6840.00. No other stone (aggregate) will be needed this year. The cost for both crushed concrete and 2A limestone \$17,440.00 is within the 'quoting' threshold and will not require bidding (3 quotes are needed.)

Wayne Township has agreed to purchase the JD6300 with boom mower for \$30,000. They will need a bill of sale so they can put insurance on it before they get it. They may have Seigworth deliver it after our new boom mower is delivered (sometime in April.) John Cypher *moved* to accept the \$30,000 for the JD6300 with boom mower from Wayne Township. *Seconded* by Braden Beblo. All agreed and *motion carried*. A "Wayne Township' check at the time of or just prior to pick-up will be sufficient.

The 2023 Mack truck is now at Stephenson Equipment and is waiting for central hydraulics, plow and spreader. The road foreman will go to a prebuild on Tuesday 3/14/23.

The road foreman plans to meet the Cory from Municipal Services on Wed., March 22<sup>nd</sup>, to review road projects for this year. No paving is planned for 2023. The foreman is thinking a single seal with a fog seal as done last year. The Supervisors would like to see a list of roads to be done and they would like to ride along with the foreman to review the roads prior to the next meeting (around April 1<sup>st</sup>.)

The road foreman noted that the Township saved a lot of money from wear and tear on equipment, overtime, salt and anti-skid usage, and spring time clean-up due to the milder winter season. He asked that the Supervisors consider using that savings to offset the cost of a new excavator that has been discussed. Significant discussion results: John Cypher is still against the purchase of the excavator. Lois Rankin is in favor of the purchase. Braden Beblo would like to list the equipment replacement needs, the storage needs, and the office/meeting room space needs first; then meet to plan for the next 5 to 7 years. The Supervisors agreed to Mr. Beblo's suggestion.

## ROAD REPORT, Cont.:

Manager Leo Rosenbauer added the following report:

The Dirt and Gravel Road certification (via Penn State Extension) expires for John Cypher and Bill Foertsch this year. They can attend a 1-day re-certification course this fall. There was discussion on having the two newer road employees attend the certification classes on May 16 and 17 in Cranberry Township. There is no fee for registration, but May 16<sup>th</sup> is Election Day (a holiday for employees) and they may request to be paid overtime for the day. *Motion* by John Cypher to attempt to make arrangements, if possible, for Gerry and Brian to attend and authorize overtime (time+1/2). *Seconded* by Braden Beblo. All agreed and *motion carried*.

E & E Salvage was caught burning scrap; a copy of the report from the Saxonburg Fire Company was sent to our attorney as they are not to be doing 'any burning' at all (especially since they are not to be 'in business' at this time).

Stephenson's are in process of tree trimming and there was an incident on Dreher Rd. (a semi-truck hauling a large shipping container and assumed to be overweight.) The manager contacted the State Police and was told that the owner whose property was damaged by this truck is to contact the State Police with the truck/driver information.

The manager is working with HRG on the Janice Lane and O'Hara Rd. pipe project. The bids for the restroom project are due tomorrow (3/14) to the County CDBG office.

The March 6<sup>th</sup> Appeal Hearing on the Knoch School District storm shelter was continued until March 22, 2023 for a final determination.

The attorney has reviewed the False Alarm Ordinance and due to the fire department not having authority to enforce, a form letter will need to be prepared by him to be used by the Fire Department and the Township for enforcement.

## PLANNING COMMISSION:

Leo Rosenbauer, P.C. Chair., reported on the Feb. 20, 2023 Planning Commission meeting. He noted that Steve Graff (Graff Surveying) contacted him today to request that both the Chick Plan #3 and the S. Sell Plan be 'tabled' by the Board of Supervisors until the April 10, 2023 meeting. *Motion* by John Cypher to **table** the Chick Plan #3 at the request of their surveyor. *Seconded* by Lois Rankin. All agreed and *motion carried*. *Motion* by John Cypher to **table** the S. Sell Plan due to surveyor's request. *Seconded* by Lois Rankin. All agreed and *motion carried*. The Board of Supervisors must make a decision by the April 10, 2023.

The P.C. discussed the meeting with the Saxonburg Volunteer Fire Dept. regarding the proposed 'false alarm ordinance' and then voted to recommend that the Supervisors consider adoption of such ordinance. The P.C. meeting was lengthy and they did not discuss the SALDO and other ordinances under review.

UNFINISHED BUSINESS: None.

## NEW BUSINESS:

*Motion* by John Cypher to adopt Resolution #508 "Disposition of Records". *Seconded* by Braden Beblo. All agreed and *motion carried*.

*Motion* by John Cypher to authorize advertisement of Ordinance #509 to correct the Intergovernmental Cooperation Ordinance (original #377) re: shared EMC. *Seconded* by Braden Beblo. All agreed and *motion carried*.

*Motion* by Lois Rankin to authorize either Leo Rosenbauer or William Foertsch to sign the title papers for the sale of the JD6300 mower with boom mower deck (for availability purposes). *Seconded* by Braden Beblo. All agreed and *motion carried*.

## PUBLIC BUSINESS or COMMENT::

The Supervisors talked to Mr. Veselich during the road report. He added comments about the bend near his house on Bullcreek Rd. and offered to work with the township if they need to install a culvert or catch basin. The manager and the road crew will inspect the bend.

Representative Marci Mustello noted that her office is sponsoring two events and gave flyers to the manger for posting at the township. These have already been posted on our website home page ([www.jeffersontownship.com](http://www.jeffersontownship.com)). Her office is still working with people on property tax and rent rebates. She also urges constituents to contact her office if their PA License plate needs to be replaced.

## MISC. BUSINESS:

The manger noted that he has someone lined up to open and stock restrooms and empty trash this summer for pavilion rentals. He suggested increasing the 'per trip' to \$25.00 to allow for rising fuel prices.

The manager asked the Supervisors to review the photo's being considered for the new PRINT Directory for Jefferson Township

Lois Rankin announced that the BCATO Spring Convention is Thurs., May 18, 2023. They will have speakers from the Butler County Conservation District. The Spring PSATS Conference is April 23, 24, 25, & 26 (Sun.-Wed.) She is registered to attend from Jefferson Township. The Butler County Association of Township Officials will have a 'County Table' at the State Conference to highlight the 32 Townships of the Second Class in Butler County, PA.

## ATTENDANCE:

Robert Veselich, Brian Patten, Evie Gross, Jim Rankin, Representative Marci Mustello.

## ADJOURN:

Braden Beblo *moved* to adjourn at 8:50 P.M. on March 13, 2023. *Seconded* by Lois Rankin. All agreed and *motion carried*.

## NEXT MEETING:

The next scheduled meeting is Monday, April 10, 2023 at 7:00 P.M. at the municipal building - 157 Great Belt Rd., Butler, PA 16002.