

**JEFFERSON TOWNSHIP  
ADDRESS REQUEST APPLICATION FORM**

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1. APPLICANT (please print):

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_\_) -- \_\_\_\_\_ -- \_\_\_\_\_

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2. OWNER of Land (on which proposed construction is to occur). If same as above, check

here:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number (\_\_\_\_\_) -- \_\_\_\_\_ -- \_\_\_\_\_

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3. SITE LOCATION:

Street Name \_\_\_\_\_ Subdivision Lot, Tract or Parcel # \_\_\_\_\_

COUNTY TAX MAP & PARCEL # \_\_\_\_\_

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5. EXPLAIN REASON for request for new address:

\_\_\_\_\_

\_\_\_\_\_

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6. **SUBMIT THIS APPLICATION WITH THE STANDARD BUILDING PERMIT APPLICATION AND ATTACHMENTS** (when applicable).

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7. **Signature:**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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8. FEE: No fee for address request/processing

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APPLICATION RECEIVED DATE: \_\_\_\_\_ BP# \_\_\_\_\_ (if applicable)

**When the address is approved/issued,  
you will receive an 'Address Notification Letter' from the Township.**