

**Jefferson Township, Butler County**

157 Great Belt Rd., Butler, PA 16002  
Phone: 724-352-2324 Fax: 724-352-8850  
[www.jeffersonbutler.com](http://www.jeffersonbutler.com)

**Subdivision and/or Land Development Application**  
Before completing, please review 'Instructions' form.

Name of Subdivision and/or Land Development: \_\_\_\_\_

Type of Application: Preliminary only \_\_\_\_\_ Final only \_\_\_\_\_ Preliminary/Final \_\_\_\_\_

Drawing File / Project Number: \_\_\_\_\_ Drawing Plan Date: \_\_\_\_\_

Location / Site Address of Property: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax no. \_\_\_\_\_

Property Owner(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax no. \_\_\_\_\_

Engineer or Surveyor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax no. \_\_\_\_\_

PLEASE PROVIDE a PDF of the APPROVED plan to the Township prior to recording.

Proposed Use(s): \_\_\_\_\_

Total Acreage of Tract (s) \_\_\_\_\_ Total Number of Lots \_\_\_\_\_

Acres this Phase \_\_\_\_\_ Total Number of Phases \_\_\_\_\_

Number of Acres to be Developed \_\_\_\_\_ Lots this Phase \_\_\_\_\_

Water Supply \_\_\_\_\_ Public \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Sewage Disposal \_\_\_\_\_ Public \_\_\_\_\_ Other (Specify) \_\_\_\_\_

# Subdivision and/or Land Development Application (page 2 of 3)

Applications:	Date
Percolation Test	_____
DEP Planning Module	_____
Additional DEP Applications	_____
Municipal Water & Sewer Authority	_____
Butler County Conservation District	_____
Butler County Planning Commission	_____
State Highway Occupancy Permit (HOP)	_____

---

---

## Subdivision and/or Land Development Worksheet

This worksheet will be used to evaluate all applications for review. The following information is required by ordinance. Please check box if information is provided with this application.

### Information:

- North Arrow
- Location Map
- Title Block
- Tract Boundary Lines
- Engineer / Surveyor Seal
- Acreage of Individual Parcels
- Existing Land Uses (subject & adjacent)
- Draft of Protective Covenants

### Proposed Land Development:

- Map at 100 Scale or Less
- Contour Intervals
- Natural & Artificial Features
- Owners of Adjacent Properties
- Existing and Proposed Right(s)-of-Way
- Driveway Locations and Widths
- Easements (Utility, Drainage)
- Location and Size of Utilities
- Flood ways/Flood plain area(s)
- Sub-Surface Conditions
- Existing Easements
- Proposed Improvements

# Subdivision and/or Land Development Application (page 3 of 3)

Engineering:

- Profiles Cross Sections of Street Improvements
- Stormwater Management Plan
- Layout and Number of Lots
- Building Setback Lines
- Location and Size of Utilities   
(Gas, telephone, electric, cable TV)
- Distances and Bearings
- Location of Monuments
- Complete Curve Data
- Identify Dedicated Lands

The applicant/developer shall reimburse the Township for all fees and expenses incurred by the Township related to a subdivision and/or land development and/or the review of any application under this Chapter, including, but not limited to, the reasonable and necessary charges by the Township's professional consultants, the Township Engineer and/or the Township Solicitor for review and report on an application, subdivision and/or land development under this Chapter and the inspection of improvements related thereto. (Chap. 22, Part 1601) I certify that the information contained herein is true and correct, and I acknowledge that the cost of engineering and/or related professional and technical studies determined necessary by the Jefferson Township Planning Commission or Board of Supervisors are the responsibility of the undersigned:

(Printed Name of Property Owner) (Developer or Applicant)	(Signature of Property Owner) (Developer or Applicant)	(Date)
(Not Surveyor or Engineer unless they are taking responsibility for these costs!)		

**FOR TOWNSHIP USE ONLY:**

Application No. _____ (if applicable) + Date of Submission _____		End Date of 90 Day Review _____
		Extension (if any) # of days: _____ End date _____
		Extension (if any) # of days: _____ End date _____
Butler County Planning Approval _____		<b>SUPERVISORS' Review Date</b> _____
Conservation District Comments Rec'd _____	<input type="checkbox"/>	Tabled Until _____
PennDOT Occupancy Permit Approved _____	<input type="checkbox"/>	Tabled Until _____
Environmental Protection (DEP) Approval _____	<input type="checkbox"/>	_____
<b>Township Planning Review Date</b> _____	<input type="checkbox"/>	_____
<input type="checkbox"/> Tabled for more information until _____	<input type="checkbox"/>	Approved with Conditions _____
<input type="checkbox"/> Tabled for more information until _____	<input type="checkbox"/>	_____
<input type="checkbox"/> _____	<input type="checkbox"/>	_____
<input type="checkbox"/> _____	<input type="checkbox"/>	Approved as Submitted _____
<input type="checkbox"/> Approved with Conditions _____	<input type="checkbox"/>	DENIED _____
<input type="checkbox"/> _____		
<input type="checkbox"/> Approved as Submitted _____		
<input type="checkbox"/> DENIED _____		

**County Planning Commission Applications – call 724-284-5300**