



**Milhaven HOA Board of Directors Quarterly Meeting**  
**Wednesday, July 13, 2022**  
**7:00PM**

**MINUTES**

1. Call to Order - Connie Daniels
  - a. Attendees: Connie Daniels, Judi Baker, Sheryl Stephens, Ashley Herrinton, and Michele Wittig
  - b. Meeting began at 7:00PM at Judi Baker's home
  - c. Future quarterly meetings - January 11, April 12, and Annual Meeting June 14
  
2. Treasurer's Report - Sheryl Stephens
  - a. All dues invoices have been printed and mailed
  - b. Budget has been adjusted to reflect actual expenses from the years prior
  - c. Checks issued/items paid - General Liability insurance paid 6/30
  - d. Motion to update disclosure package cost to \$200. Following up with DPOR to assure this is in compliance with the Virginia code
  - e. Motion to follow up on Property Insurance for the entrance way (brick pedestals and white fence - possibly landscaping) to the subdivision
  - f. Noted that HOA Articles of Incorporation, Declaration of Restrictions, and Bylaws should be reviewed, revised and updated every 3-5 years. Last update was September 30, 2018. We are due for a review in September 2023.
  
3. Socials Report - Michele Wittig

- a. Back 2 School Social - Saturday, September 10th, 1-4PM in Milbranch cul de sac
  - b. Halloween Parade - Monday, October 31st, 6PM meeting at the Milhaven sign
4. Next Meeting is Wednesday, October 12th at 7:00PM at Judi Baker's house
5. Meeting adjourned at 9:30PM