



**Milhaven HOA Board of Directors Quarterly Meeting  
Wednesday, October 12, 2022  
7:00PM**

**MINUTES**

1. Call to Order - Connie Daniels
  - a. Attendees: Connie Daniels, Judi Baker, Sheryl Stephens, and Ashley Herrinton
  - b. Meeting began at 7:00PM at Judi Baker's home
  - c. Future quarterly meetings - January 11, April 12, and Annual Meeting June 14
  
2. President's Report - Connie Daniels
  - a. In the past quarter, we have sent letters to four properties for property improvement.
  
3. Treasurer's Report - Sheryl Stephens
  - a. There are two outstanding HOA dues. Multiple notices have been sent. The board agreed to send a final notice with a due date of October 31st.
  - b. Motion to update disclosure package cost to \$200. Everyone in attendance voted in favor of this change.
  - c. Motion to follow up on Property Insurance for the entrance way (brick pedestals, white fence, landscaping and irrigation) to the subdivision. The annual cost would increase from \$702 to \$1,660. The board all voted against pursuing this expense.

- d. Motion to approve an expense of \$50 to update the exterior of the little library. All members in attendance voted in favor of this expense.
  - e. Noted that HOA Articles of Incorporation, Declaration of Restrictions, and Bylaws should be reviewed, revised and updated every 3-5 years. Last update was September 30, 2018. We are due for a review in September 2023. The board will send out a notice to anyone interested in joining a working group to update these documents following the January meeting.
4. Socials Report - (Michele Wittig not in attendance but reviewed previous notes)
- a. Halloween Parade - Monday, October 31st, 6PM meeting at the Milhaven sign.
  - b. Luminaries will be distributed in December.
  - c. Motion to plan a Spring Neighborhood wide yard sale. Further plans will be discussed at the January meeting.
5. Next Meeting is Wednesday, October 12th at 7:00PM at Judi Baker's house
6. Meeting adjourned at 8:57PM