# BLISSFIELD TOWNSHIP REGULAR BOARD MEETING BLISSFIELD, MI 49228 DECEMBER 12, 2023 7:00 PM AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF NOVEMBER 14, 2023 REGULAR BOARD MEETING

MINUTES OF NOVEMBER 20, 2023 SPECIAL BOARD MEETING

MINUTES OF NOVEMBER 28, 2023 SPECIAL BOARD MEETING

**PAYMENT OF BILLS** 

Fire Fund Bills

**General Fund Bills** 

Road Fund Bill

TREASURER'S REPORT

**COUNTY COMMISSIONER REPORT** 

**PUBLIC COMMENT** 

FIRE DEPARTMENT

**Monthly Report** 

UNFINISHED BUSINESS

Zoning Issue—Amanda Deline

**Building Purchase** 

Township Office—120 S. Lane Street

**Township Payroll** 

BS&A-Tax & Assessing Cloud Service

**Township Office Hours** 

### **NEW BUSINESS**

**Township Auditor** 

2024 Blissfield Township Hardship Resolution

Office Computers

Red Letter—New Township Building Wiring & Network

2024 Township Regular Meeting Dates

2024 Planning Commission Meeting Dates

2024 ZBA Meeting Dates

PLANNING COMMISSION

**Zoning Ordinance Updates** 

**ADJOURN** 

### Blissfield Township Regular Board Meeting 120 S. Lane Street Blissfield, Michigan 49228 November 14, 2023

Meeting called to order @ 7:00 PM by Supervisor Navarro. All members present.

MOTION: Wilson second Warner to accept the November 14, 2023 agenda as presented. MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the minutes of the October 10, 2023 Regular Board Meeting as presented.

MOTION CARRIED.

MOTION: Wilson second Wynn to approve the payment of the bills for the Fire Fund in the amount of \$9,122.09 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the payment of the bills for the General Fund in the amount of \$ 3,368.73 as presented.

MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the payment of the Road Fund bills in the amount of \$ 9,233.95 as presented.

MOTION CARRIED.

MOTION: Wilson second Warner to accept the Balance Sheet of the treasures report dated November 14, 2023 as presented.

MOTION CARRIED.

MOTION: Dickerson second Wilson to contact Danbury Reality in Blissfield, to do a walkthrough of 120 S. Lane Street for an appraisal and opinion of value on the property to sell, then discuss with the Blissfield Township Board.

MOTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Wilson to change Blissfield Township office hours. New hours to be Monday through Thursday closed on Friday and opened from 8:00 AM through 12:00 PM. Beginning Monday December 4, 2023.

ROLL CALL: Wynn no, Wilson yes, Warner yes, Dickerson yes, Navarro yes. MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Wynn to adjourn @ 8:29PM. MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner Clerk Adolio Q. Navarro Supervisor

### Blissfield Township Special Board Meeting 120 S. Lane Street Blissfield, Michigan 49228 November 20, 2023 9:15 AM

Meeting called to order at 9:15 AM by Supervisor Navarro. Members present: Wilson, Dickerson, Warner. Members absent: Wynn.

MOTION: Dickerson second Wilson to accept the November 20, 2023 agenda as presented. MOTION CARRIED.

MOTION: Dickerson second Wilson TO ACCEPT BY RESOLUTION AUTHORIZING EXCCUTION AND DELIVERY OF AN INSTALLMENT PURCHASE AGREEMENT AND NOTE (PROPERTY PURCHASE). ROLL CALL: Wilson yes, Dickerson yes, Warner yes, Navarro yes. MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Dickerson to adjourn @ 9:22 AM.

Respectfully submitted,

Diann Paul-Warner Clerk Adolio Q. Navarro Supervisor

### Blissfield Township Special Board Meeting

### Tuesday November 28, 2023

#### 3:00 PM

Meeting called to order by Supervisor Navarro @ 3:00 PM. All members present.

MOTION: Dickerson second Wilson to accept the November 28, 2023 agenda as presented. MOTION CARRIED.

MOTION BY RESOLUTION: Wilson second Dickerson to continue with Paychex for payroll until further notice.

ROLL CALL: Wilson yes, Wynn yes, Dickerson yes, Warner yes, Navarro yes. MOTION BY RESOLUTION CARRIED.

MOTION: Dickerson second Wynn to adjourn @3:36 PM. MOTION CARRIED.

Respectfully submitted,

Diann Warner Clerk Adolio Q. Navarro Supervisor

### CHECK REGISTER FOR TOWNSHIP OF BLISSFIELD CHECK DATE 11/15/2023 - 12/12/2023

Check Date	Bank	Check	Vendor Name	Amount	
Bank FIRE FIRE	F FUND C	HECKING			
12/11/2023	FIRE	1(E)	ATT&T MOBILITY	299.38	
12/12/2023	FIRE	2(E)	MCKESSON	44.70	
11/27/2023	FIRE	4116	BLISSFIELD FIRE FIGHTER ASSOC	366.92	
12/12/2023	FIRE	4117	D & P CABLE	101.82	
12/12/2023	FIRE	4118	NAPA AUTO PARTS	99.96	
12/12/2023	FIRE	4119	MADISON TOWNSHIP	2,025.00	
12/12/2023	FIRE	4120	THE ACCUMED GROUP	643.03	
12/12/2023	FIRE	4121	VILLAGE OF BLISSFIELD	580.34	
12/12/2023	FIRE	4122	PATRIOTS FIRE SERVICE	935.00	
12/12/2023	FIRE	4123	AFLAC	481.26	
12/12/2023	FIRE	4124	MI DEPT OF HEALTH & HUMAN SER	150.23	
12/12/2023	FIRE	4125	BOUND TREE MEDICAL LLC	114.88	
12/11/2023	FIRE	4126	CONSUMERS	974.87	
12/12/2023	FIRE	4127	BLISSFIELD AMOCO MINI MART	959.89	
12/12/2023	FIRE	4128	STEVENS DISPOSAL	63.25	
FIRE TOTALS:					
Total of 15 Ch	necks:			7,840.53	
Less O Void Ch	necks:			0.00	
Total of 15 Di	isbursem	ents:		7,840.53	
Bank GEN GENER	RAL FUND	CHECKING			
11/28/2023	GEN	9983	BLISSFIELD TOWNSHIP FIRE DEPA	408.58	
11/28/2023	GEN	9984	OGDEN TOWNSHIP	150.00	
12/12/2023	GEN	9985	AL NAVARRO	34.88	
12/12/2023	GEN	9986	WYNN, TAMMY	18.60	
12/12/2023	GEN	9987	NANCY K. CRANOR	18.60	
12/12/2023	GEN	9988	DAVE'S GRAPHIC DESIGN	60.00	
12/12/2023	GEN	9989	FOSTER SWIFT	5,092.50	
12/12/2023	GEN	9990	RED LETTER	13,094.58	
12/12/2023	GEN	9991	JOHN HANCOCK	3,875.00	
12/12/2023	GEN	9992	KCI	1,355.43	
12/12/2023	GEN	9993	THE ADVANCE	93.75	
12/12/2023	GEN	9994	D & P CABLE	357.19	
12/12/2023	GEN	9995	CONSUMERS	308.76	
12/12/2023	GEN	9996	DIANN WARNER	19.49	
12/12/2023	GEN	9997	BS&A SOFTWARE	4,440.00	
12/12/2023	GEN	9998	BLISSFIELD TOWNSHIP	1,351.78	
12/12/2023	GEN	9999	REGION 2 PLANNING COMMISSION	1,059.48	
12/12/2023	GEN	10000	VILLAGE OF BLISSFIELD	118.41	
12/12/2023	GEN	10001	STEVENS DISPOSAL	69.00	
12/12/2023	GEN	10002	US BANK EQUIPMENT FINANCE	105.04	
12/12/2023	GEN	10003	BS&A SOFTWARE	10,155.00	
GEN TOTALS:				42 10C N7	
Total of 21 Ch				42,186.07 0.00	
Less 0 Void Ch Total of 21 Di		antc.		42,186.07	
TOTAL OF ZI D	ispursem	ents:		42,160.07	
Bank ROAD ROAD				100 000 00	
12/12/2023	ROAD	1001	LENAWEE COUNTY ROAD COMMISSIO	100,092.91	
12/12/2023	ROAD	1002	LENAWEE COUNTY ROAD COMMISSIO	9,233.95	
ROAD TOTALS:					
Total of 2 Che	ecks:			109,326.86	
Less 0 Void Ch				0.00	
Total of 2 Dis	sburseme	nts:		109,326.86	



#### Al Navarro <br/> <br/> stwpsupervisor@gmail.com>

### **December Fire Department Agenda**

1 message

Sun, Dec 10, 2023 at 6:26 PM Dale Fruchey <dfruchey@blissfieldtwpfire.com> To: "Adolio Navarro (blisstwpsupervisor@gmail.com)" <bli>stwpsupervisor@gmail.com>, Diann Paul-Warn <sew19577590@gmail.com>, Alan Dickerson <ADICKERSON@live.com>

**Good Evening** 

This is the December agenda for Blissfield Twp Fire Department.

- 1: Run Report for month of November: 32 Total (Please see Attachment)
- 2: New Hire for day shift duty's: Mark Swinehart (application is with township supervisor)
- 3: Station update:

Any questions or concerns feel free to reach out to me.

Dale Fruchey Fire Chief Blissfield Twp. Fire Department. 734-972-2849

299 E. Adrian St Blissfield MI, 49228 517-682-1212



Total	December	November	October	September	August	July	June	May	April	March	February	January	2023
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14		4	H	0	2	1	0	ω	0	2	0	1	Murical Aid Rec Given Aid
453		32	32	32	60	31	36	55	30	38	73	36490.63	<b>\</b>
Constitut (		* Section Section 1		• स्वयंत्रपादविकास		and considerable		and an action of the second					Month Total

### Change Request

BS&A Software, LLC | bsasoftware.com | 855 BSASOFT

Customer: Blissfield Township, Lenawee County MI

Prepared By: Steve Rennell

Change #	1	Date Submitted	11/29/2023
		Date Required	11/29/2023
Module/Area Affected	Cloud Payroll	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	

No.	Changed Deliverable	Reason or Description	Net Change in Cost
1	Remove Cloud Payroll		-\$2,470
2	Remove Training for Payroll	2 days @ \$1,000/day	-\$2,000
3	Remove Travel related to Payroll Training		-\$255
		Total Net Changes	(\$4,725.00)

BS&A Software, LLC	Customer
By:	Ву:
Name:	Name:
Title:	Title:
Date	Date



### **Proposal for:**

### Blissfield Township, Lenawee County MI

**November 15, 2023** 

**Quoted by: Steve Rennell** 

### Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.

BS&A Software 14965 Abbey Lane Bath MI 48808 (855) BSA-SOFT / fax (517) 641-8960 bsasoftware.com

### **Cost Summary**

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Jpgrade - Cloud Modules		
Property		
Assessing		\$3,940
Тах		\$2,755
BS&A Online		
Public Records Search + Online Bill Pay With use of integrated Credit Card Processor		\$0
	Subtotal	\$6,695

### **Upgrade Implementation**

#### Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel
  processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

\$3,800



### **Cost Totals**

Modules \$6,695 Upgrade Implementation \$3,800

Total Proposed \$10,495

Travel not expected. Any necessary travel to be billed at a per trip and/or per day cost.

### Payment Schedule

1st Payment: \$1,900 to be invoiced upon execution of this agreement.
2nd Payment: \$6,695 to be invoiced at activation of customer's site.
3rd Payment: \$1,900 to be invoiced upon completion of training.



### **Cloud Annual Service Fees**

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U)."

\$0	
\$2,755	
\$3,940	



### Additional Information

#### **Program Customization**

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

#### **BS&A Online**

### Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

### Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit https://www.bsasoftware.com/solutions/bsaonline/public-records-search/ for information.



### RESOLUTION

**WHEREAS,** the adoption of guidelines for poverty exemptions is within the purview of the Blissfield Township Board; and,

**WHEREAS**, the homestead of persons who, in the judgement of the Blissfield Township Board of Review, by reason of poverty are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 & Public Act 253 of 2020 (MCL 211.7u); and,

**WHEREAS,** pursuant to PA 390, 1994, updated by PA 253 of 2020, the Blissfield Township Board, Lenawee County Michigan, adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset level test of the claimant and all persons residing in the household in the immediately preceding year; and,

- 1. Be an owner of and occupy, as a principal residence, the property for which an exemption is requested.
- 2. File a claim and completed application with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead filed in the immediately preceding year if required by law. If any person is not required to file federal or state income tax returns by law then form 4988, Poverty Exemption Affidavit must accompany the application.
- 3. If requested, produce a valid driver's license or other form of identification.
- 4. If requested, produce a deed, land contract, or other evidence of ownership of the property for which the exemption is requested.
- 5. Meet the federal poverty income standards as defined and determined for 2024 Assessments by the United States Office of Management and Budget as attached hereto as Exhibit A.
- 6. Meet the guidelines set forth in Exhibit A as determined and approved by the Blissfield Township Board
- 7. The application for an exemption shall be filed after January 1, 2024 but before the day prior to the last day of the 2024 Board of Review.
- 8. If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25%, 50% or 75% reduction in taxable value OR any other percentage reduction in taxable value approved by the STC.
  - For applicants at or below the 2024 Federal Poverty Guidelines, 100% relief shall be granted.
  - For applicants between 100% and 115% of the 2024 Federal Poverty Guidelines, 75% relief shall be granted.
  - For applicants between 115% and 130% of the 2024 Federal Poverty Guidelines, 50% relief shall be granted.
  - For applicants between 130% and 145% of the 2024 Federal Poverty Guidelines, 25% relief shall be granted.
  - For applicants above 145% of the 2024 Federal Poverty Guidelines, 0% relief shall be granted.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT**, the Blissfield Township Board of Review shall follow the above stated policy and federal guidelines as stated in the chart below in granting or denying an exemption, and that this Resolution shall take immediate effect.

The foregoing Resolution offered by Township Board Member:
Seconded by Township Board Member:
Upon a roll call vote, the following number of Township Board Members voted:
"AYE"
And the following number of Township Board Members voted: "NAY"
The Supervisor declared the Resolution adopted.
CERTIFICATE  I, Diann Paul-Warner, the duly elected and acting Clerk of Blissfield Township, Lenawee County Michigan, hereby certify that the foregoing Resolution was adopted by the Blissfield Township Board at the regular meeting of said Board on at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said Resolution was ordered to take immediate effect.
, Township Clerk

#### **EXHIBIT A**

### TOWNSHIP BOARD RESOLUTION ON POVERTY EXEMPTIONS FOR 2024 ASSESSMENTS

#### FEDERAL POVERTY INCOME STANDARDS FOR 2024 ASSESSMENTS

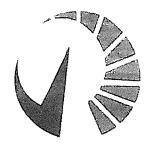
The following are the federal poverty income standards as of December 31, 2023 for use in setting poverty exemption guidelines for 2024 assessments.

Size of Family	2024 Poverty	2024 Poverty	2024 Poverty	2024 Poverty
Unit	Unit Guidelines 100%		Guidelines 50%	Guidelines 25%
	Relief	Relief Greater	Relief Greater	Relief Greater
		than 100% but	than 115% but	than 130% but
		equal to or less	equal to or less	equal to or less
		than 115% of	than 130% of	than 145% of
		Federal	Federal	Federal
		Guidelines	Guidelines	Guidelines
1	\$14,580	\$16,767	\$18,954	\$21,141
2	\$19,720	\$22,678	\$25,636	\$28,549
3	\$24,860	\$28,589	\$32,318	\$36,047
4	\$30,000	\$34,500	\$39,000	\$43,500
5	\$35,140	\$40,411	\$45,682	\$50,953
6	\$40,280	\$46,322	\$52,364	\$58,406
7	\$45,420	\$52,233	\$59,046	\$65,859
8	\$50,560	\$58,144	\$65,728	\$73,312
For Each	\$5,140	\$5,911	\$6,682	\$7,453
Additional				
Person				

#### **GUIDELINES FOR POVERTY EXEMPTION**

- 1. Applicants may be eligible or consideration if their income level meets the above criteria.
- 2. Applicant may appear at the Board of Review in person. Applicant may have to answer questions regarding their financial affairs, health, and/or the status of people living in their home at this meeting that is open to and may be attended by the public at large.
- 3. Applicants appearing before the Board of Review may be administered an oath, as follows: "Do you swear and affirm that the evidence and testimony you will give on your own behalf before this Board is the truth, the whole truth, and nothing but the truth?"
- 4. Applications will be evaluated based on:
  - a. Data submitted to the Board by the petitioner.
  - b. Testimony taken from the petitioner and information gathered from any source the board may wish to use.
- 5. The Board will also consider all assets owned by petitioner in its deliberations as to whether relief should be granted.
- 6. The applicant must have total household assets (excluding the real estate value of the principal residence) of less than \$20,000.
- 7. The Board of Review must evaluate tax relief based on poverty annually.

- 8. A successful applicant may be subject to personal investigation by the Township. This would be done only to verify information submitted or statements made to the Board of Review concerning their poverty exemption claim.
  9. The Supervisor will keep minutes of all proceedings before the Board of Review.



Red Letter 4596 Meridian Rd Addison MI 49220 **United States** (517) 264-5488 twelter@redletter.biz www.redletter.biz

### **Estimate** #EST4157

11/29/2023

Bill	To			
	avarr			
Bliss	field	Tov	vnsh	۱ip
	S. Lai			
Bliss	field	MI.	4922	28

**United States** 

Ship To Al Navarro **Blissfield Township** 120 S. Lane St. Blissfield MI 49228 **United States** 

\$7,590,00 \$8,045.40

TOTAL

PO#

**Expires** 12/29/2023

Item Note 3 New Computers for Township Office Dell Small Form Factor - i7 Processor Dell Small Form Factor - i7 Processor - Windows 11 Pro - 16GB RAM - 512GB Dell Inspiron 15 3520 Dell Inspiron 15 3520 Processor 12th Gen Intel® Core™™ i5-1235U (12 MB cache, 10 cores, 12 threads, up to 4.40 GHz Turbo) Operating System (Dell Technologies recommends Windows 11 Pro for business) Windows 11 Pro, English, French, Spanish **Graphics Card** Intel® Iris Xe Graphics Display 15.6", FHD 1920x1080, 120Hz, WVA, Non-Touch, Anti-Glare, 250 nit, Narrow Border, LED-Backlit Memory O 16 GB: 2 x 8 GB, DDR4, 2666 MT/s Storage 512 GB, M.2, PCle NVMe,

4

Qty

2

**IT Labor** IT Labor

- Replace old computers and migrate data to new computers - Labor covered under Managed Services

Subtotal Tax Total (6%) \$7,590.00 \$455.40 -TAX

0

Total

\$8,045.40

Thank you		
See Detailed Estimate Notes  Accepted By		Accepted Date
Nived to send them	expenptial.	

# RESOLUTION TO ESTABLISH BLISSFIELD TOWNSHIP REGULAR BOARD MEETING DATES FOR 2024

NUMBER:
<b>WHEREAS</b> , at a Regular Meeting of the Blissfield Township Board, Lenawee County, held on the 12 <sup>th</sup> day of December at 7:00 P.M.
WHEREAS, Blissfield Township needs to set Regular Board Meeting dates for 2024
NOW, THEREFORE, BE IT RESOLVED, that for the year 2024: the Blissfield Township Board deems that the Regular Scheduled Board Meetings of the Blissfield Township Board will be held on the second (2) Tuesday of the Month, at 7:00 PM, at the Blissfield Township Office. The Blissfield Township Office is located at 120 S. Lane Street. P.O. Box 58, Blissfield, MI, 49228.
The foregoing resolution offered by Board Member:
Second offered by Board Member:
Upon roll call vote, the following voted:
AYE:
NAY:
The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.
Diann Paul-Warner, Clerk
Date:

# RESOLUTION TO ESTABLISH BLISSFIELD TOWNSHIP PLANNING COMMMISSION MEETING DATES FOR 2024

NUMBER:
<b>WHEREAS</b> , at a Regular Meeting of the Blissfield Township Board, Lenawee County, held on the 12 <sup>th</sup> day of December at 7:00 P.M.
WHEREAS, Blissfield Township needs to set Blissfield Township Planning Commission Board Meeting dates for 2024
NOW, THEREFORE, BE IT RESOLVED, that for the year 2024: the Blissfield Township Board deems that the Planning Commission Quarterly Board Meetings will be held on January 03, 2024, April 03, 2024, August 07, 2024 and November 06, 2024, at 7:00 PM, at the Blissfield Township Office. The Blissfield Township Office is located at 120 S. Lane Street. P.O. Box 58, Blissfield, MI, 49228
The foregoing resolution offered by Board Member:
Second offered by Board Member:
Upon roll call vote, the following voted:
AYE:
NAY:
The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.
Diann Paul-Warner, Clerk
Date:

## RESOLUTION TO ESTABLISH BLISSFIELD TOWNSHIP ZONING BOARD OF APPEALS MEETING DATES FOR 2024

NUMBER:
<b>WHEREAS</b> , at a Regular Meeting of the Blissfield Township Board, Lenawee County, held on the 12 <sup>th</sup> day of December at 7:00 P.M.
WHEREAS, Blissfield Township needs to set Blissfield Township Zoning Board of Appeals Meeting dates for 2024
<b>NOW, THEREFORE, BE IT RESOLVED,</b> that for the year 2024: the Blissfield Township Board deems that the Zoning Board of Appeals Meetings will be held on a as-needed basis, at 7:00 PM, at the Blissfield Township Office. The Blissfield Township Office is located at 120 S. Lane Street. P.O. Box 58, Blissfield, MI, 49228
The foregoing resolution offered by Board Member:
Second offered by Board Member:
Upon roll call vote, the following voted:
AYE:
NAY:
The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.
Diann Paul-Warner, Clerk

Date: \_\_\_\_\_