

AGENDA

BLISSFIELD TOWNSHIP SPECIAL BOARD MEETING
PUBLIC HEARING
2023-2024 BUDGET HEARING
BLISSFIELD, MI 49228
MARCH 31, 2023
9:15 AM

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

NEW BUSINESS

Amendments to 2022-2023 Budget

Fire Department Day Shift Schedule

Board Meeting Packet

Cemetery

ADJOURN

RESOLUTION TO AMEND THE BLISSFIELD TOWNSHIP GENERAL TOWNSHIP, FIRE DEPARTMENT OPERATIONS, FIRE DEPARTMENT SPECIAL EQUIPMENT, ROADS REVENUE INCOME BUDGETS

NUMBER:

WHEREAS, at a Special Board Meeting of the Blissfield Township Board, Lenawee County, held on the 31st day of March 2023 at 9:15 AM.

WHEREAS, the Blissfield Township Board desires to amend the General Township, Fire Department Operations, Fire Department Special Equipment, and Road Budgets Revenue income budgets

NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is amending the Blissfield Township General Township Budget: Property Tax Revenue Budget, Dog License Revenue Budget, Administrative Fee Revenue Budget, Sale of Township Cemetery Lot Fees Revenue Budget, Opening & Closing Cemetery fees Revenue Budget, Franchise Fees Revenue Budget, Interest Earned Fund Budget, Land Split Revenue Budget; Fire Department Operations Budget: Property Tax Revenue Budget, New Mill Tax Revenue Budget, Refunds Budget, AccuMed Operating Expenses Budget, Interest Revenue Budget; Fire Department Special Equipment Budget: Property Tax Revenue Budget; Roads Budget: Property Tax Revenue Budget, Interest Revenue Budget, Transfer From Other Funds Revenue Budget; to show a decrease of \$40,057.70 from the estimated \$1,142,917.00 to \$1,102,859.30

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

Melody Phillips, Deputy Clerk

Date: _____

RESOLUTION TO AMEND THE BLISSFIELD TOWNSHIP GENERAL TOWNSHIP, FIRE DEPARTMENT OPERATIONS, FIRE DEPARTMENT SPECIAL EQUIPMENT, ROADS REVENUE EXPENSE BUDGETS

NUMBER:

WHEREAS, at a Special Board Meeting of the Blissfield Township Board, Lenawee County, held on the 31st day of March 2023 at 9:15 AM.

WHEREAS, the Blissfield Township Board desires to amend the General Township, Fire Department Operations, Fire Department Special Equipment, and Road Revenue expense budgets

NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is amending the Blissfield Township General Township Budget: Trustee’s Salary Budget, Office Supplies Budget, Printing & Expense Budget, Computer & Web Hosting Budget, Medical and Social Security Expense Budget, Pension Premium Expense Budget, Planning Commission Expense Budget, Assessor Expense Budget, Deputy Clerk Salary Budget, Clerk Office Supplies Budget, Board of Review Expense Budget, Treasurer Salary Budget, Deputy Treasurer Salary Budget, Cemetery Keeper Salary Budget, Cemetery Utilities Expense Budget, Election Expense Budget, Payroll Expense Budget; Fire Department Operations Budget: Firemen’s Wages Expense Budget, Utilities Expense Budget, Office Supplies Budget; Fire Department Special Equipment Budget: Interest Revenue Budget; to show an increase of \$459.79 from the estimated \$765,616.49 to \$766,076.28

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

Melody Phillips, Deputy Clerk

Date: _____

RESOLUTION TO IMPLEMENT A DAY SHIFT SCHEDULE FOR THE BLISSFIELD TOWNSHIP FIRE DEPARTMENT

NUMBER:

WHEREAS, at a Special Board Meeting of the Blissfield Township Board, Lenawee County, held on the 31st day of March 2023 at 9:15 AM.

WHEREAS, the Blissfield Township Board desires to implement a day shift schedule for the Blissfield Township Fire Department

NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is approving to implement a Blissfield Township Fire Department 7-day, 2 member per shift schedule, Monday thru Friday; 1 member per shift schedule, Saturday and Sunday, at the cost of \$150.00 per shift, per employee, with the duties stipulated per Blissfield Township Fire Department Policies & Procedures.

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

Melody Phillips, Deputy Clerk

Date: _____

SHIFT DUTY PAY RATES
PROPOSED 02/08/23

	1-member	2-member	Year Total
5 Days A Week Shift Duty (260 Days Year)	\$39,000.00	\$ 78,000.00	
7 Holidays per year no shift (Savings)	\$ 37,950.00	\$ 75,900.00	
52 Weekends Shift Duty (105 Days)	\$ 15,750.00	\$ 31,500.00	
358 Day a Year Total Not Including Holidays	\$54,750.00	\$ 109,500.00	
2 Members 5 Days a week Per year			\$ 78,000.00
2 Member a week 1 Member Each Weekend			\$ 91,650.00
2 Members 7 Days a Week			\$ 107,400.00
Day Shift Dutys			\$ 91,650.00
Uniforms			\$ 4,000.00
Cost Total Per Year Shift Coverage			\$ 95,650.00
1 Year Milliage			\$ 142,000.00
Remaining money Moved Special Equipment			\$ 46,350.00

Daily Duties

Items that need to be completed everyday:

Dishes, Trash, misc. By the End of Shift

Return Radios before End of Shift

The station is our second home, if something needs done, PLEASE DO IT

Sunday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Station Duties

Clean All Bathrooms and Storage Areas

First Sunday of Month-Full SCBA Check

Tuesday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Weekly Check of Engine 5

Station Duties

Clean Club Room, Meeting Room

Uptairs Day Room

Monday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Weekly Check of Brush 1

Station Duties

Clean Kitchen, Weight Room

Radio Room

Wednesday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Weekly Check of Bravo 8

Station Duties

Clean Hallways, West Front Entrance

Outside-Pickup, Salt, Shovel, etc...

Thursday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Weekly Check of Tanker 4

Station Duties

Clean All Bay Floors (Pull Rigs Out)

First Friday of Month-Clean Windows

Saturday

Apparatus Duties

Daily Checks (Ambulance, Engine, Truck, Brush)

Weekly Check of Bravo 3

Station Duties

Clean Turnout Gear Room

Complete Any Chores that may have been missed

Friday

Apparatus Duties

Daily Checks

(Ambulance, Engine, Truck, Brush)

Weekly Check of Truck 21

Station Duties

Clean Lockerroom

RESOLUTION FOR BLISSFIELD TOWNSHIP BOARD MEETING AGENDA

NUMBER:

WHEREAS, at a Special Board Meeting of the Blissfield Township Board, Lenawee County, held on the 31st day of March 2023 at 9:15 AM.

WHEREAS, the Blissfield Township Board desires to provide a Board Agenda Packet prior to a scheduled Board Meeting

NOW, THEREFORE, BE IT RESOLVED that the Blissfield Township Board is approving to provided Board Members the following items on the Friday prior to the regularly scheduled monthly Board Meeting; Board Agenda, Board Minutes, Township Monthly Bills, Treasurer's Monthly Report, Fire Department Agenda, Reports, and Updates, and any other relevant information needed to be reviewed prior to said Meeting

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

Melody Phillips, Deputy Clerk

Date: _____