

AGENDA

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING

Blissfield, MI 49228

May 10, 2022

7:00 PM

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF APRIL 12, 2022 REGULAR BOARD MEETING

MINUTES OF MAY 03, 2022 SPECIAL BALLOT MILLAGE HEARING

TREASURER'S REPORT

PAYMENT OF BILLS

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

Sexton Contract

Building Maintenance

Cemetery Fence

BS&A Software Online

Chart of Accounts

Land Division Application Fee

Township Attorney

NEW BUSINESS

Project Phoenix Resolution

DDA Board

PLANNING COMMISSION

ADJOURN

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING

Blissfield, MI 49228

April 12, 2022

7:00 PM

Meeting called to order by Supervisor Navarro @ 7:00 PM. All members were present.

MOTION: Gritmaker second Wilson to accept the agenda as presented.

MOTION CARRIED.

MOTION: Wilson second Gritmaker to approve the minutes from Regular Board Meeting held March 8, 2022 as presented.

MOTION CARRIED.

MOTION: Gritmaker second Wilson to approve the minutes from the Special Budget Meeting held March 29, 2022 as presented.

MOTION CARRIED.

MOTION: Gritmaker second Wilson to approve the minutes from the Special Budget Amendment Board Meeting held March 31, 2022 as presented.

MOTION CARRIED.

MOTION: Gritmaker second Wilson to accept Treasurer's Report dated April 12, 2022 as presented.

MOTION CARRIED.

MOTION: Wilson second Gritmaker to accept the payment of bills dated April 12, 2022 as presented.

MOTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the bid from R & R Fire Truck Repair Inc, to repair the ladder truck hose and nozzle for \$ 4303.63.

ROLL CALL: Gritmaker yes, Wilson yes, Wynn yes, Warner yes, Navarro yes.

MOTION BY RESOLUTION CARRIE.

MOTION: Gritmaker second Wilson to approve AEMT License Reimbursement for Brandon Lidster @ cost of \$ 326.00.

MOTION CARRIED.

MOTION: Wilson second Gritmaker to approve AEMT License Reimbursement for Jeremy Davis @ cost of \$326.00.

MOTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the Blissfield Township Credit Card Use Resolution.

ROLL CALL: Wilson yes, Wynn yes, Warner yes, Navarro yes, Gritmaker yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Wilson second Gritzmaker to accept Blissfield Township Purchasing Policy effective April 12, 2022.

ROLL CALL: Wynn yes, Warner yes, Navarro yes, Gritzmaker yes, Wilson yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritzmaker second Wilson to accept the revised Blissfield Township Personnel Policies & Procedures effective May 10, 2022.

ROLL CALL: Warner yes, Navarro yes, Gritzmaker yes, Wilson yes, Wynn yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritzmaker second Wilson to accept the Sexton Independent Contractor Agreement dated April 1, 2022 – March 31, 2024 with the correction to April 1 and October 1 payment dates for probing.

ROLL CALL: Wilson yes, Wynn yes, Warner yes, Navarro yes, Gritzmaker yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Wilson second Gritzmaker to accept Grounds Maintenance Agreement with Independent Contractor April 1, 2022 – March 31, 2024.

ROLL CALL: Wynn yes, Warner yes, Navarro yes, Gritzmaker yes, Wilson yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Gritzmaker second Wilson to hire Tammy Wynn as a financial independent consultant to work on Chart of Accounts.

ROLL CALL: Navarro yes, Gritzmaker yes, Wilson yes, Wynn abstain, Warner yes.

MOTION CARRIED.

MOTION: Gritzmaker second Wilson to pay Tammy Wynn \$20.00 per hour as she works on Chart of Accounts.

MOTION CARRIED.

MOTION BY RESOLUTION: Gritzmaker second Wilson to accept Blissfield Township Road Agreement Contract for McMahon Road for \$ 166,906.60.

ROLL CALL: Gritzmaker yes, Wilson yes, Wynn yes, Warner yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritzmaker second Wilson to accept Blissfield Township Road Agreement Contract for Garno Road for \$ 20,255.92.

ROLL CALL: Wilson yes, Wynn yes, Warner yes, Navarro yes, Gritzmaker yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritzmaker second Wilson to accept Blissfield Township Road Contract for Driggs Hwy. for \$ 36,635.99.

ROLL CALL: Wynn yes, Warner yes, Navarro yes, Gritzmaker yes, Wilson yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept Blissfield Township Joint Road Agreement Contract with Raisin Township for Wrellsville Hwy. for \$ 37,770.06.

ROLL CALL: Warner yes, Navarro yes, Gritmaker yes, Wilson yes, Wynn yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION Gritmaker second Wilson to accept Blissfield Township Joint Road Agreement Contract with Raisin Township for Wellsville Hwy. at Laberdee Road for \$ 6,455.25.

ROLL CALL: Navarro yes, Gritmaker yes, Wilson yes, Wynn yes, warner yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept Blissfield Township Joint Road Agreement Contract with Deerfield Township for Bleasner Hwy. for \$ 9,055.13.

ROLL CALL: Gritmaker yes, Wilson yes, Wynn yes, Warner yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept Blissfield Township Joint Road Agreement Contract with Deerfield Townhship for Bleasner Hwy. for \$ 6,693.94.

ROLL CALL: Wilson yes, Wynn yes, Warner yes, Navarro yes, Gritmaker yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Gritmaker second Wilson to adjourn the meeting @ 8:49 PM.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner  
Clerk

Adolio Q. Navarro  
Supervisor



SPECIAL MEETING  
BLISSFIELD TOWNSHIP MILLAGE LANGUAGE  
Blissfield, Michigan 49228  
May 3, 2022 @ 10:AM

Meeting called to order at 10:00 AM by Supervisor Navarro. All members were present.

MOTION: Wilson second Gritmaker to accept the agenda as presented.

MOTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the ballot wording for Proposal A for road maintenance and improvement as approved by Township attorney for 2023-2026, to be placed on August 2, 2022 election.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the ballot wording for Proposal B for fire operations as approved by Township attorney for 2023-2026, to be placed on the August 2, 2022 election.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the ballot wording for Proposal C for fire operations as approved by Township attorney for 2023-2026, to be placed on the August 2, 2022 election.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the ballot wording for Proposal D for fire equipment as approved by the Township attorney for 2023-2026, to be placed on the August 2, 2022 election.

MOTION BY RESOLUTION CARRIED.

MOTION BY RESOLUTION: Gritmaker second Wilson to accept the ballot wording for Proposal E for operations, daytime staffing and special equipment truck purchases as approved by the Township attorney for 2023-2026, to be placed on the August 2, 2022 election.

MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Gritmaker to hire Foster Swift to review solar ordinance.

MOTION CARRIED.

MOTION: Gritmaker second Wilson to adjourn the meeting @ 10:40 AM

MOTION CARRIED.

Respectfully submitted,

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Diann Paul-Warner Clerk

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Adolio Q. Navarro, JR Supervisor

## Blissfield Township Treasurer's Report

### Saturday, April 30, 2022

<b>BEGINNING BALANCE GENERAL FUND</b>	\$	1,493,821.29
Account Interest	\$	184.99
Franchise Fees	\$	453.33
Cemetery Lot Sales	\$	850.00
Cemetery Open/Close		
Land Split	\$	285.00
Revenue Sharing	\$	2,934.25
Community Stabilization		
FOI	\$	-
Property Taxes	\$	7,002.23
Dog Licenses	\$	197.25
Admin	\$	472.26
<b>TOTAL RECEIPTS</b>	<u>\$</u>	<u>12,379.31</u>
<b>TOTAL DISBURSEMENTS</b>	<u>\$</u>	<u>18,871.98</u>
<b>ENDING BALANCE</b>	\$	1,487,328.62
<b>ROAD FUND BALANCE</b>	\$	609,377.23
<b>SP EQUIP FUND BALANCE</b>	<u>\$</u>	<u>219,361.83</u>
<b>TOTAL GENERAL FUND BALANCE</b>	\$	658,589.56
<b>BEGINNING BALANCE FIRE OPERATIONS</b>	\$	366,722.05
Account Interest	\$	53.50
Accumulated/Ambulance Bills	\$	9,932.68
Miscellaneous	\$	676.60
Community Stabilization	\$	-
Property Taxes	\$	2,346.55
<b>TOTAL RECEIPTS</b>	<u>\$</u>	<u>13,009.33</u>
<b>TOTAL DISBURSEMENTS</b>	<u>\$</u>	<u>16,410.66</u>
<b>ENDING BALANCE</b>	\$	363,320.72
<b>BEGINNING BALANCE SP EQUIPMENT</b>	\$	218,145.68
Interest	\$	38.85
Community Stabilization		

Property Taxes	\$	1,177.30
<b>TOTAL RECEIPTS</b>	\$	<u>1,216.15</u>
<b>TOTAL DISBURSEMENTS</b>		
<b>ENDING BALANCE</b>	\$	<u><u>219,361.83</u></u>

**BEGINNING BALANCE ROAD FUND** \$ 605,821.93

Interest	\$	85.10
Community Stabilization		
Property Taxes	\$	3,470.20
<b>TOTAL RECEIPTS</b>	\$	<u>3,555.30</u>
<b>TOTAL DISBURSEMENTS</b>		
<b>ENDING BALANCE</b>	\$	<u><u>609,377.23</u></u>



TOWNSHIP OF BLISSFIELD

5/10/2022 1:13 PM

Register: BLISSFIELD STATE BANK:101 103 002 GENERAL FUND

From 04/13/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/14/2022	9710	Fox Construction V...	101 262 930 REPAIR-...	VOID: Cemete...		X		355,062.66
04/14/2022	APRIL I...	Fox Construction	101 262 930 REPAIR-...	VOID: For CH...		X		355,062.66
04/25/2022			-split-	Deposit		X	890.50	355,953.16
04/28/2022	9711	BS & A SOFTWARE	-split-	invoice # 139826	1,714.00			354,239.16
04/28/2022	9712	Tom & Patti Shafer	101 262 643 SALE OF...	reimbursement ...	800.00			353,439.16
04/28/2022	9713	STEVENS DISPOSAL	101 262 920 CEMETE...	invoice # 8263...	69.00			353,370.16
04/28/2022	9714	JOHN HANCOCK	101 103 722 TWP-PE...	billing statement	36.00			353,334.16
04/28/2022	april Pay		-split-	April PAY	11,736.28	X		341,597.88
04/28/2022	april Pay		BLISSFIELD STATE ...		1,504.19	X		340,093.69
04/29/2022	9715	Benjamin Fox	101 262 930 REPAIR-...	replace roof on ...	3,529.00			336,564.69
04/30/2022			101 103 671 INTERES...	Deposit		X	61.04	336,625.73
04/30/2022			-split-	Deposit		X	2,983.74	339,609.47
04/30/2022			-split-	Deposit			29.07	339,638.54
04/30/2022			-split-	Deposit			11,512.23	351,150.77
04/30/2022	APRIL I...		66000 · 101 103 702 P...	INVOICE FOR...	171.40	X		350,979.37
05/03/2022			-split-	Deposit			2,341.00	353,320.37
05/09/2022	9716	D & P Cable	101 101 850 TELEPH...	act # 00049938...	296.41			353,023.96
05/09/2022	9717	The Advance	101 101 900 PRINTIN...	invoice # 1588...	275.40			352,748.56
05/09/2022	9718	CONSUMERS	-split-	act # 10001883...	295.06			352,453.50
05/09/2022	9719	IMPACT PRINTING...	101 101 727 OFFICE ...	invoice # 97087	95.25			352,358.25
05/09/2022	9720	Amstutz Tree Service...	101 262 930 REPAIR-...	invoice # 0243	2,200.00			350,158.25
05/09/2022	9721	PROJECT Z CONS...	101 103 930 REPAIR ...	invoice # 1496a	374.00			349,784.25
05/09/2022	9722	VILLAGE OF BLIS...	101 265 920 OFFICE ...	act # 00675-00	104.77			349,679.48
05/09/2022	9723	TLC Visa	101 101 727 OFFICE ...	Act Descriptio...	7.38			349,672.10
05/10/2022	APRIL I...	Fox Construction	101 262 930 REPAIR-...	VOID: Reverse...		X		349,672.10

## TOWNSHIP OF BLISSFIELD

5/10/2022 1:12 PM

Register: BLISS SB 101 340 002 FIRE FUND

From 04/13/2022 through 05/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/18/2022	3820	Jeremy Davis	101 302 960 LIC/EDU...	101-302-960	326.00			599,476.12
04/18/2022	3821	BRANDON LIDSTER	101 302 960 LIC/EDU...	101-302-960	326.00			599,150.12
04/28/2022			101 302 634 AMBUL...	Deposit		X	1,583.32	600,733.44
04/28/2022	3822	STEVENS DISPOSAL	101 340 920 UTILITIES	invoice # 8268...	63.25			600,670.19
04/28/2022	3823	AFLAC	101 340 231 AFLAC I...	invoice # 4416...	202.80			600,467.39
04/30/2022			101 302 634 AMBUL...	Deposit		X	2,262.90	602,730.29
04/30/2022			101 340 702 FIREME...	Deposit		X	676.60	603,406.89
04/30/2022			101 340 671 INTEREST	Interest		X	45.32	603,452.21
04/30/2022			-split-	Deposit			929.48	604,381.69
04/30/2022			101 340 956 MISCEL...	Service Charge	1.00	X		604,380.69
04/30/2022	3833	MCKESSON	101 302 740 OPERAT...	invoice # 1929...	181.78			604,198.91
04/30/2022	3834	GilRoy's	101 340 930 REPAIR-...	Act # B11017	15.61			604,183.30
05/03/2022			-split-	Deposit			3,396.00	607,579.30
05/03/2022	3824	BP	101 302 930 REPAIR/...	act # 58702567...	110.84			607,468.46
05/03/2022	3825	BLISSFIELD TWP ...	101 103 695 REIMBU...	workers comp r...	617.00			606,851.46
05/09/2022	3826	VILLAGE OF BLIS...	101 340 920 UTILITIES	act # 00011-00	539.29			606,312.17
05/09/2022	3827	CONSUMERS	101 340 920 UTILITIES	act # 10001883...	1,113.51			605,198.66
05/09/2022	3828	PROJECT Z CONS...	101 340 930 REPAIR-...	invoice # 1497a	111.00			605,087.66
05/09/2022	3829	D&P CABLE	101 340 853 TELEPH...	act # 00008508...	101.34			604,986.32
05/09/2022	3830	Danko Emergency E...	101 340 930 REPAIR-...	invoice # 123122	256.62			604,729.70
05/10/2022	3831	The AccuMed Group	101 302 956 ACCUM...	invoice # 30675	458.63			604,271.07
05/10/2022	3832	CHARTER TOWNS...	101 302 634 MADISO...	invoice # 1976	4,150.00			600,121.07

Dale Frucney <dalefrucney@gmail.com>

To: Al Navarro <blisstwpsupervisor@gmail.com>

Cc: Steven Wilson <sew19577590@gmail.com>, Roger Bill Gritzmaker <blisstwptrustee2@gmail.com>, Tammy Wynn <blisstwptreasurer22@yahoo.com>, blisstpclerk <blisstpclerk@gmail.com>

Good evening

Sorry for the delay with the Fire Department agenda.

- 1 Run report for April; Total 38 (Attachment below)  
Received assistance Palmyra 1 and Madison 1  
Assisted Riga 3 and Deerfield 2
- 2 Jeffrey Brushaber Resignation letter. (Attachment below)
- 3 Lending our ambulance to other neighbouring departments when their rig is out of service for a long period of time.  
During our fire at our station Addison Fire Department rented their ambulance to us for a rate of 1 time \$500 dollar fee and additional \$2.00 per mile.  
Deerfield is asking to use ours due to theirs going in for a new engine.  
Discussion; do we charge a fee for our neighbours?? Do we lend out our ambulances??
- 4 Station update;  
In the process to renew our EMS license ( Station and Ambulances) with the State of Michigan.

5/10/22, 9:08 AM

Gmail - May Board Meeting

Ladder 21 nozzle at the tip of Ladder has been replaced by R&R. Ariel is back in service.  
 Lenawee county Fire Chiefs meeting Thursday the 12th  
 Coin cards will be handed out Tuesday night the 10th. Association program to help raise money for the department.

Any questions feel free to reach out to me. Thank you.

Dale Frucney  
 Fire Chief  
 Blissfield Twp Fire Department.

[Quoted text hidden]

**3 attachments**

 **Run Reports.xlsx**  
32K

 **Member Monthly Report.xlsx**  
16K

 **Jeff Brushaber Regsination Letter.docx**  
8K