

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING  
BLISSFIELD, MI 49228  
NOVEMBER 14, 2023  
7:00 PM

AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF OCTOBER 10, 2023 REGULAR BOARD MEETING

PAYMENT OF BILLS

Fire Fund Bills

General Fund Bills

Road Fund Bill

TREASURER'S REPORT

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

Firemen Reimbursement

UNFINISHED BUSINESS

Zoning Issue—Amanda Deline

Fencing Construction

Building Purchase

Township Office—120 S. Lane Street

NEW BUSINESS

Township Office Hours

PLANNING COMMISSION

ADJOURN

Blissfield Township Regular Board Meeting  
120 S. Lane Street  
Blissfield, Michigan 49228  
October 10, 2023

Meeting called to order @ 7:01 PM by Supervisor Navarro. All members present.

MOTION: Wilson second Dickerson to approve the October 10, 2023 agenda as presented.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the minutes of the Regular Blissfield Township Board Meeting dated September 12, 2023, with the correction to the Blissfield Township Zoning Ordinance.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the minutes of the Blissfield Township Special Board Meeting dated September 28, 2023.  
MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the payment of the Blissfield Township Fire Fund Bills dated September 13, 2023 – October 10, 2023 in the amount of \$ 18,203.82.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the payment of the Blissfield Township General Fund Bills dated September 13, 2023 – October 10, 2023 in the amount of \$ 26,950.42  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the payment of the Blissfield Township Road Fund Bills dated October 10, 2023 in the amount of \$12,415.21.  
MOTION CARRIED.

MOTION: Navarro second Dickerson to accept Justin Miller as a probationary fireman to the Blissfield Township Fire Department.  
MOTION CARRIED.

MOTION: Dickerson second Wilson to cover the cost of the instructor training class for Chief Fruchey in the amount of \$300.00.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to cover the cost of the instructor training class for Coty Lemley in the amount of \$ 300.00.  
MOTION CARRIED.

MOTION: Dickerson second Wilson to proceed with legal action on fire fighter #1.  
MOTION CARRIED.

MOTION BY RESOLUTION: Wilson second Dickerson in respect to purchase of new building at 177 W. Brooke, Supervisor Navarro, can carry out finalization, after receiving resolutions from township attorney.  
ROLL CALL: Dickerson yes, Wilson yes, Wynn no, Warner yes, Navarro yes.  
MOTION BY RESOLUTION CARRIED.

MOTION: Dickerson second Wilson to allow Benjamin Saxton to move forward with the Eagle Scout project at Pleasant View Cemetery.  
MOTION CARRIED.

MOTION BY RESOLUTION: Wilson second Dickerson to submit a resolution from Blissfield Township expressing support to maintain local control for the following, including, but not limited to short term rentals, solar farms, wind farms, and gravel pits. For resolution in its entirety please see township clerk at Blissfield Township Office 120 S. Lane Street, Blissfield, MI.

ROLL CALL: Wynn yes, Wilson yes, Warner yes, Dickerson yes, Navarro yes.

MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Dickerson for Blissfield Township to have a Personal Property Statement Joint Agreement in the amount of \$ 107.10 per parcel.

MOTION CARRIED.

MOTION: Dickerson second Wilson to allow Debbi and Eric Rogers to do Wreaths Across America at all Blissfield Township Cemeteries.

MOTION CARRIED.

MOTION: Wilson second Dickerson to adjourn the regular meeting at 8:03PM.

MOTION CARRIED.

Respectfully submitted,

Diann Paul-Warner  
Clerk

Adolio Q. Navarro  
Supervisor

INVOICE REGISTER

POST DATES 10/11/2023 - 11/14/2023  
POSTED AND UNPOSTED  
PAID

Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Pay By Post Date
11/14/2023 00000003	MAMC 120 N WASHINGTON SQ, SUITE 110A , 48933-1609 2024 MEMBERSHIP FEES 101-101-915.000	11/14/2023 DWARNER MEMBERSHIPS	01/31/2024	150.00	0.00	Paid	Y 11/13/2023 Paper Check
11/14/2023 00000007	AMERICAN LEGION POST 325 4511HIGHT [Empty Address] BLISSFIELD, MI 49228 JOHN DASHNER FLAG HOLDER 101-000-626.000	11/14/2023 DWARNER CEMETERY FEES	11/14/2023	82.40	0.00	Paid	Y 11/13/2023 Paper Check
160258 00000008	THE ADVANCE 121NEWSPAPERST [Empty Address] BLISSFIELD, MI 49228 ACT # 1088 101-101-900.000	11/14/2023 DWARNER PRINTING AND PUBLISHING	11/14/2023	131.25	0.00	Paid	Y 11/13/2023 Paper Check
92991 00000009	IMPACT PRINTING SERVICES 5145BRINTHAVENDRIVE [Empty Address] SYLVANIA, OH 43560 CHECKS FOR GEN ACCOUNT & DEPOSIT SLIPS F DWARNER 101-101-900.000	11/14/2023 DWARNER PRINTING AND PUBLISHING	11/27/2023	212.55	0.00	Paid	Y 11/13/2023 Paper Check
ACT # 00675-00 00000010	VILLAGE OF BLISSFIELD 130 S LANE ST P.O. BOX 129 BLISSFIELD, MI 49228 WATER BILL 101-265-918.000	11/07/2023 DWARNER WATER	11/27/2023	109.11	0.00	Paid	Y 11/13/2023 Paper Check
1105 00000011	MEREDITH FRANCIS 204 E. CHURCH STREET ADRIAN, MI 49221 CONSULTING FES & CHART OF ACCOUNTS PREPA DWARNER 101-223-801.000	11/07/2023 DWARNER CONTRACTUAL/PROFESSIONAL SERVICES	11/27/2023	1,050.00	0.00	Paid	Y 11/13/2023 Paper Check

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Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Pay By Post Date
P17789 00000012	MACQUEEN EQUIPMENT 350 AUSTIN CIRCLE DELAFIELD, WI 53018 TURN OUT GEAR 206-336-979.001	10/31/2023 DWARNER FIRE EQUIPMENT CAPITAL OUTLAY		5,800.71	0.00	Paid	Y Paper Check 11/13/2023
425686 00000013	SUPERIOR UNIFORM 909 PHILLIPS AVE TOLEDO, OH 43612 CARGO TROUSER 206-336-704.005	11/09/2023 DWARNER FIRE PART TIME WAGES	12/09/2023	144.00	0.00	Paid	Y Paper Check 11/13/2023
10169760 00000014	HUTSON INC. 106 N OCCIDENTAL TECUMSEH, MI 49286 PARTS 206-336-979.001	DWARNER FIRE EQUIPMENT CAPITAL OUTLAY		366.92	0.00	Paid	Y Paper Check 11/13/2023
10394938 00000015	D & P CABLE 4200 TEAL RD PETERSBURG, MI 49270 TELEPHONES ACT # 00008508-9 206-336-850.000	DWARNER TELEPHONE/COMMUNICATIONS		102.32	0.00	Paid	Y Paper Check 11/13/2023
11/14/2023 00000016	GILL-ROY'S HARDWARE 6429 W PIERSON RD SUITE 19 FLUSHING, MI 48433 REPAIRS 206-336-931.001 206-336-931.001 206-336-931.001 206-336-931.001	DWARNER 2310784091 2310895697 2310847134 FIRE EQUIPMENT REPAIRS EARLY PAYMENT DIS		53.48	0.00	Paid	Y Paper Check 11/13/2023
287324814975X10 00000017	ATT&T MOBILITY [No Converted Address] IPADS 206-336-850.000	DWARNER TELEPHONE/COMMUNICATIONS		299.38	0.00	Paid	Y EFT Transfer 11/13/2023

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#00295 00000018	BLISSFIELD FIRE FIGHTER ASSOC [No Converted Address]			100.00	0.00	Paid	Y Paper Check 11/13/2023
	USE OF SMOKE TRAILER 206-336-915.000	DWARNER MEMBERSHIPS		100.00			
515290 00000019	BLISSFIELD FIRE FIGHTER ASSOC [No Converted Address]			300.00	0.00	Paid	Y Paper Check 11/13/2023
	ALERTING SUBSCRIPTION FOR AN AGENCY 206-336-758.000	DWARNER DIESEL FUEL		300.00			
ACT # 00011-00 00000020	VILLAGE OF BLISSFIELD 130 S LANE ST P.O. BOX 129 BLISSFIELD, MI 49228 WATER BILL 206-336-920.000	DWARNER ELECTRIC WATER BILL		580.34	0.00	Paid	Y Paper Check 11/13/2023
11/14/2023-2 00000021	CONSUMERS PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 ELECTRIC BILLS 206-336-920.000 206-336-920.000 206-336-920.000	DWARNER ELECTRIC100018831121 UTILITIES 100020876874 UTILITIES 100018831360		618.41	0.00	Paid	Y Paper Check 11/13/2023
869413 00000001	FOSTER SWIFT 313 S. WASHINGTON SQUARE LANSING, MI 48933 ZONING DISPUTE 101-266-801.000		10/20/2023	275.00	0.00	Paid	Y Paper Check 11/14/2023
		DWARNER CONTRACTUAL/PROFESSIONAL SERVICES		275.00			
11/14/2023 00000002	ADOLIO Q. NAVARRO P.O. BOX 58 120 SOUTH LANE BLISSFIELD, MI 49228 MILEAGE 101-101-861.000		10/20/2023	35.96	0.00	Paid	Y Paper Check 11/14/2023
		DWARNER MILEAGE REIMBURSEMENT		35.96			

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11/14/2023 00000004	CONSUMERS PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309 UTILITIES 101-567-920.000 101-265-920.000	DWARNER ACT # 100017449743 ACT # 100018830917	11/17/2023	194.01	0.00 Paid	Y Paper Check 11/14/2023
149906 00000005	BS&A SOFTWARE 14965 ABBEY LANE , 48808 ANIMAL LIC SYSTEM 101-101-933.000	DWARNER BS & A		541.00	0.00 Paid	Y Paper Check 11/14/2023
10388944 00000006	D & P CABLE 4200 TEAL RD PETERSBURG, MI 49270 ACT # 00049938-5 101-101-850.000	DWARNER TELEPHONE/COMMUNICATIONS	11/14/2023 11/18/2023	356.77 356.77	0.00 Paid	Y Paper Check 11/14/2023
931602 00000023	STEVENS DISPOSAL P.O. BOX 500 TEMPERANCE, MI 48182 ACT # CMA3954 101-265-920.000	DWARNER UTILITIES	11/10/2023	69.00	0.00 Paid	Y Paper Check 11/14/2023
514894823 00000024	US BANK EQUIPMENT FINANCE PO BOX 790448 ST LOUIS, MO 63179-0448 CR ACT # 1853874 101-101-752.000	DWARNER SUPPLIES	11/05/2023 11/29/2023	161.68	0.00 Paid	Y Paper Check 11/14/2023
931018 00000025	STEVENS DISPOSAL P.O. BOX 500 TEMPERANCE, MI 48182 ACT # CMA5830 206-336-920.000	DWARNER UTILITIES	11/10/2023	63.25	0.00 Paid	Y Paper Check 11/14/2023

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Invoice Number Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Pay By Post Date
010058902310310 00000026	ARBOR PROFESSIONAL SOLUTIONS 2090 SOUTH MAIN STREET ANN ARBOR, MI 48103 CLIENT#5890 206-336-801.000	10/31/2023 DWARNER CONTRACTUAL/PROFESSIONAL SERVICES		79.48	0.00	Paid	Y 11/14/2023
35264 00000027	THE ACCUMED GROUP P.O. BOX 2122 RIVERVIEW, MI 48193 EMS BILLING 206-336-801.000	DWARNER CONTRACTUAL/PROFESSIONAL SERVICES		613.80	0.00	Paid	Y 11/14/2023
102909 00000028	LENAWEE COUNTY ROAD COMMISSION [No Converted Address] WORK ORDER 233619 245-446-801.000 245-446-801.000 245-446-801.000	DWARNER CONTRACTUAL/PROFESSIONAL SERVICES CONTRACTUAL/PROFESSIONAL SERVICES CONTRACTUAL/PROFESSIONAL SERVICES		9,233.95 315.13 8,847.32 71.50	0.00	Paid	Y 11/14/2023
# of Invoices: 27 # Due: 0 # of Credit Memos: 0 # Due: 0 Net of Invoices and Credit Memos:				21,724.77 0.00 21,724.77	0.00 0.00 0.00	Totals: Totals:	
* 1 Net Invoices have Credits Totalling: (5.22)							
--- TOTALS BY GL BANK ---							
FIRE				9,122.09			
GEN				3,368.73			
ROAD				9,233.95			
--- TOTALS BY GL DISTRIBUTIONS ---							
101-000-626.000				82.40			
101-101-752.000				161.68			
101-101-850.000				356.77			
101-101-861.000				35.96			
101-101-900.000				343.80			
101-101-915.000				150.00			
101-101-933.000				541.00			
101-223-801.000				1,050.00			



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	101-265-918.000			109.11			
	101-265-920.000			194.26			
	101-266-801.000			275.00			
	101-567-920.000			68.75			
	206-336-704.005			144.00			
	206-336-758.000			300.00			
	206-336-801.000			693.28			
	206-336-850.000			401.70			
	206-336-915.000			100.00			
	206-336-920.000			1,262.00			
	206-336-931.001			53.48			
	206-336-979.001			6,167.63			
	245-446-801.000			9,233.95			
---- TOTALS BY FUND ----							
	101 GENERAL FUND			3,368.73		0.00	
	206 FIRE FUND			9,122.09		0.00	
	245 ROAD IMPROVEMENT FUND			9,233.95		0.00	
---- TOTALS BY DEPT/ACTIVITY ----							
	000			82.40		0.00	
	101 TRUSTEES			1,589.21		0.00	
	223 AUDITOR			1,050.00		0.00	
	265 TOWNSHIP HALL			303.37		0.00	
	266 ATTORNEY			275.00		0.00	
	336 FIRE			9,122.09		0.00	
	446 ROADS			9,233.95		0.00	
	567 CEMETERY			68.75		0.00	

TOWNSHIP OF BLISSFIELD  
**Balance Sheet**  
 As of November 14, 2023

	<u>Nov 14, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
150 276 002.1 PERFECT- HERMAN	1,803.55
150 276 002.2 PERFECTUAL-C DREW	728.24
150 276 002.3 PERFECT-KARNER/Zi	419.10
150 276 002.4 PERFECT-J CLARK	739.30
BLISS SB 101 340 002 FIRE FUND	456,996.32
BLISSFIELD STATE BANK	
101 103 002 GENERAL FUND	308,836.75
101 257 401 ADMINISTRATION FEE	108,153.60
BLISSFIELD STATE BANK - Other	549.21
<b>Total BLISSFIELD STATE BANK</b>	<u>417,539.56</u>
BSB ARPA 101 084 282	65,634.49
OLD NATIONAL BANK	
101 103 001 GENERAL FUND	71,087.97
OLD NATIONAL BANK - Other	128.77
<b>Total OLD NATIONAL BANK</b>	<u>71,216.74</u>
PREMIER BANK	
401 444 002 ROAD FUND	739,527.85
PREMIER BANK - Other	800.99
<b>Total PREMIER BANK</b>	<u>740,328.84</u>
<b>Total Checking/Savings</b>	<u>1,755,406.14</u>
<b>Other Current Assets</b>	
101 000 078 DUE FROM STATE	10,752.00
101 000 084 DUE FROM TAX COLLEC	14,693.86
101 000 084.206 Due from Fi Fu	2,943.78
101 103 018 TAXES RECEIVABLE	369.85
101 340 018 TAXES RECEIVABLE	1,238.14
206 340 018 TAXES RECEIVABLE	628.48
401 444 018 TAXES RECEIVABLE	1,796.55
<b>Total Other Current Assets</b>	<u>32,422.66</u>
<b>Total Current Assets</b>	<u>1,787,828.80</u>
<b>TOTAL ASSETS</b>	<u><u>1,787,828.80</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
101 000 220 Accounts Payable	2,503.34
101 000 339 Unearned Revenue	65,365.18
101 103 231 PENSION PREMIUMS	281.26
101 340 726 ACCT PAY FF	6,610.01
206 000 214.101	2,943.78
<b>Total Other Current Liabilities</b>	<u>77,703.57</u>
<b>Total Current Liabilities</b>	<u>77,703.57</u>
<b>Total Liabilities</b>	77,703.57

10:29 AM  
11/14/23  
Cash Basis

TOWNSHIP OF BLISSFIELD  
**Balance Sheet**  
As of November 14, 2023

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	<u>Nov 14, 23</u>
<b>Equity</b>	
101 000 390 Unrestricted FB	537,705.28
101 340 390.0 net asset ff	697,662.33
150-276-390.0 fund bal -perpet	3,694.60
206 340 390.0 Fnd bal sp fir	476,822.95
401 444 390.0 fnd bal rd improv	903,669.51
Net Income	-909,429.44
<b>Total Equity</b>	<u>1,710,125.23</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,787,828.80</u></u>



Al Navarro &lt;blisstwpsupervisor@gmail.com&gt;

**Township Fire Dept Agenda November**

1 message

**Dale Fruchey** <dfruchey@blissfieldtwfire.com>  
To: Adolio Navarro <blisstwpsupervisor@gmail.com>  
Cc: Rodney Lippens <rlippens@blissfieldtwfire.com>

Sun, Nov 12, 2023 at 9:18 PM

Al

I am attaching township agenda for the Fire Department. I will not be able to attend as I am up north for a week. Rodney will be sitting in my place.

Also, I stopped by Friday at the office and dropped off bills and payroll to Diann and explained the bill for the firemen's gear from 1.5 years ago. Just as a reminder. Early 2022 we ordered 2 sets of gear and never received them. You and I put in for 4 sets of gear in 2023 for Michigan Grant. In the mean time we received the 2 sets of gear from last year. Now that we know we will be reimbursed from the grant, I turned in the invoice from last year gear order to be paid.

November Agenda:

1: Run Report for October. Total runs 31 (please see attachment)

Station Update.

Coty and myself have completed Fire Instructor class.

Feather party was this past Saturday and went well.

Pump testing was completed on E5 and L21, both have passed certification.

E5 is scheduled for annually oil service this month.

Any questions or concerns feel free to contact me.

Dale Fruchey  
Fire Chief  
Blissfield Twp. Fire Department.  
734-972-2849

299 E. Adrian St  
Blissfield MI. 49228  
517-682-1212

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 **Run Reports.xlsx**  
42K

2023	Citizens Assist		BLS Transfer		Medical		Tree/Wires		CO Alarm		P/I		Wildland/Brush		Fire		Assist PD		Mutual Aid Rec		Mutual Aid Giv		Month Total	
January	5	1	24	0	1	1	1	0	0	0	0	0	0	2	0	0	2	1	1	2	0	0	34	
February	3	0	21	43	4	1	0	0	0	0	0	0	1	1	0	0	2	0	0	2	0	0	73	
March	3	2	26	2	1	1	1	2	1	1	1	2	0	0	0	0	4	2	2	0	0	0	38	
April	3	1	22	1	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30	
May	7	1	41	2	0	1	1	2	1	1	2	0	0	0	0	0	0	3	3	0	0	0	55	
June	6	3	20	4	0	1	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	36	
July	4	1	20	2	0	1	3	0	0	0	0	0	0	0	0	0	2	1	1	0	0	0	31	
August	3	7	33	10	0	2	0	5	0	2	0	0	0	0	0	0	0	2	2	0	0	0	60	
September	4	1	20	2	0	2	0	2	0	2	0	0	2	1	1	0	0	0	0	0	0	0	30	
October	7	2	19	0	0	0	0	4	0	0	0	0	4	0	0	0	0	1	1	0	0	0	31	
November																								
December																								
<b>Total</b>	<b>45</b>	<b>19</b>	<b>246</b>	<b>66</b>	<b>6</b>	<b>10</b>	<b>9</b>	<b>19</b>	<b>1</b>	<b>10</b>	<b>9</b>	<b>19</b>	<b>1</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>418</b>		