

AGENDA

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING

Blissfield, MI 49228

November 15, 2022

7:00 PM

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF OCTOBER 11, 2022 REGULAR BOARD MEETING

PAYMENT OF BILLS

General Fund Bills

Fire Department Bills

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

PLANNING COMMISSION

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

Railroad Street Property

Chart of Accounts

Treasurer's Report

NEW BUSINESS

Larry Frank—PA116 Resolution

Budget Amendment—Membership and Dues Line Item

Cemetery Veteran Flag Holder

Hanging Clamps—Cemetery Maps

PayChex

ADJOURN

Blissfield Township Regular Board Meeting  
120 S. Lane Street  
Blissfield, MI 49228  
October 11, 2022

Meeting called to order by Supervisor Navarro @ 7:00 PM. Members present: Navarro, Gritzmaker, Wilson, Warner. Absent: Wynn.

MOTION: Wilson second Gritzmaker to accept the agenda as presented.  
MOTION CARRIED.

MOTION: Wilson second Gritzmaker to approve the minutes as amended of the September 13, 2022 regular board meeting with the corrections of adding to the Blissfield Township Fireman AccuMed Operations Budget of 2022-2023 an increase of \$6500.00 to pay for General Operating expenses, and the renewing of the MTA education subscription for \$1900.00 per year.  
MOTION CARRIED.

MOTION: Wilson second Gritzmaker to accept the payment of bills for the general fund as presented.  
MOTION CARRIED.

MOTION: Wilson second Gritzmaker to accept payment of the bills for the fire department as presented for  
MOTION CARRIED.

MOTION: Gritzmaker second Wilson to accept the bid from eDarley for 450' of 4" LDH for an estimated total cost of \$ 4,277.24  
ROLL CALL: Gritzmaker yes, Wilson yes, Warner yes, Navarro yes.  
MOTION CARRIED.

RESOLUTION: Navarro second Gritzmaker the Blissfield Township Board is approving to amend the Blissfield Township General Operating 2022-2023 Budget, Office Supplies Budget, with a decrease of \$2,500.00 to create three new Line-Item Budgets: Clerk Operating Expenses: \$1,000.00, Treasure Operating Expenses: \$1,000.00, and Supervisor Operating Expenses: \$500.00.  
ROLL CALL: Warner yes, Wilson yes, Gritzmaker yes, Navarro yes.  
RESOLUTION PASSED.

MOTION: Gritzmaker second Wilson to allow Wreaths Across America to put wreaths on Veterans graves in Blissfield Cemeteries at no cost to the Township.  
MOTION CARRIED.

Motion: Gritzmaker second Wilson to adjourn the meeting @ 7:50 PM.

Respectfully submitted,

Diann Warner  
Clerk

Adolio Q. Navarro  
Supervisor

11/15/22

**Transaction Detail by Account**

Accrual Basis

October 12 through November 15, 2022

Type	Date	Num	Name	Amount
<b>FIRE FUND</b>				
Check	10/17/2022	3904	STEVENS DISPOSAL	63.25
Check	10/17/2022	3905	Blissfield Amoco Mini Mart	361.39
Check	11/15/2022	3906	CONSUMERS	511.81
Check	11/15/2022	3907	VILLAGE OF BLISSFIELD	555.15
Check	11/15/2022	3908	NAPA Auto Parts	179.99
Check	11/15/2022	3909	D & P Cable	101.39
Check	11/15/2022	3910	CHARTER TOWNSHIP OF MADISON	3,700.00
Check	11/15/2022	3911	Workspere	363.00
Check	11/15/2022	3912	APOLLO FIRE EQUIPMENT	940.00
Check	11/15/2022	3913	The AccuMed Group	651.25
Check	11/15/2022	3914	BLISSFIELD FIRE FIGHTER ASSOC	300.00
Check	11/15/2022	3915	STEVENS DISPOSAL	63.25
Check	11/15/2022	3916	Blissfield Amoco Mini Mart	247.44
Check	11/15/2022	3916	Blissfield Amoco Mini Mart	475.00
Total FIRE FUND				8,512.92
<b>GENERAL FUND</b>				
Check	10/17/2022	9800	STEVENS DISPOSAL	69.00
Check	10/17/2022	9801	BS & A SOFTWARE	501.00
Check	10/17/2022	9802	TLC Visa	136.48
Check	10/17/2022	9802	TLC Visa	75.75
Check	10/18/2022	9803	JOHN HANCOCK	36.00
Check	11/14/2022	9814	US Bank Equipment Finance	94.64
Check	11/15/2022	9804	VILLAGE OF BLISSFIELD	107.91
Check	11/15/2022	9805	APEX SOFTWARE	235.00
Check	11/15/2022	9806	SPECTRUM PRINTING	903.97
Check	11/15/2022	9807	D & P Cable	298.65
Check	11/15/2022	9808	The Advance	93.60
Check	11/15/2022	9808	The Advance	36.00
Check	11/15/2022	9808	The Advance	58.17
Check	11/15/2022	9809	Election Source	831.56
Check	11/15/2022	9810	CONSUMERS	72.78
Check	11/15/2022	9810	CONSUMERS	128.88
Check	11/15/2022	9811	TLC Visa	42.00
Check	11/15/2022	9811	TLC Visa	21.98
Check	11/15/2022	9813	DIANE KNOBLAUCH	5.92
Check	11/15/2022	9815	LENAWEE COUNTY	116.73
Check	11/15/2022	9816	STEVENS DISPOSAL	69.00
Total GENERAL FUND				3,935.02
<b>ROAD FUND</b>				
Check	11/15/2022	9812	LENAWEE COUNTY ROAD COMMIS...	144,402.51
Total ROAD FUND				144,402.51
<b>TOTAL</b>				<b>156,850.45</b>



Al Navarro <blisstwpsupervisor@gmail.com>

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**Ladder 21 and 2021 3rd qtr payroll.**

2 messages

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**Dale Fruchey** <dfruchey@blissfieldtwpfire.com>  
To: Adolio Navarro <blisstwpsupervisor@gmail.com>

Wed, Nov 9, 2022 at 10:16 PM

Good evening.

I have attached the letter regarding 2021 3<sup>rd</sup> qtr. payroll for \$5,000 that was deposited into the wrong account.

Also Ladder 21 fire truck has had a seal go bad and power steering fluid is leaking out. Jordon, our mechanic looked into the problem and stated the pump has gone bad and needs rebuilt. Cost for parts will be around \$600 plus labor. I told him to get the parts ordered and will be in later next week. Jordon said the total cost will not exceed \$1,000.

The Fire Department agenda will be emailed Thursday (tomorrow).

I will stop in to the township office Friday morning for any updates before I leave out of town for a week.

Dale Fruchey  
Fire Chief  
Blissfield Twp Fire Department

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 **Fire Chief Payroll 12-15-2021.docx**  
24K

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**Al Navarro** <blisstwpsupervisor@gmail.com>  
To: Dale Fruchey <dfruchey@blissfieldtwpfire.com>

Thu, Nov 10, 2022 at 8:54 AM

Chief,

Thank you for the information.

Al Navarro  
Blissfield Township Supervisor  
[Quoted text hidden]



Al Navarro &lt;blisstwpsupervisor@gmail.com&gt;

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**Updated Fire Department Agenda for November**

1 message

**Dale Fruchey** <dfruchey@blissfieldtwpfire.com>

Fri, Nov 11, 2022 at 6:06 PM

To: Adolio Navarro &lt;blisstwpsupervisor@gmail.com&gt;, Diann Paul-Warn &lt;blisstpclerk@gmail.com&gt;, Tammy Wynn &lt;blisstwptreasurer22@yahoo.com&gt;

Good evening.

Below is the agenda for Blissfield Twp Fire Department November 15th.

As I have stated after the last meeting that I would not be able to attend due to I will be up north with my boy's deer hunting. Rodney Lippens will be in my place representative the Fire Department.

1. Run report. October total 46.
2. Ladder 21 Repair.
3. EMT Class. David Teague and Haley Stace.
4. Station update.

Any questions or concerns feel free to reach out to me.

Dale Fruchey  
Fire Chief  
Blissfield Twp. Fire Department

2022												
	Citizens Assist	BLS Transfer	Medical	Tree/Wires	CO Alarm	P/I	Wildand/Brush	Fire	Assist PD	Mutual Aid Rec	Mutual Aid Giv	Month Total
January	3		32		1	1		3		3	4	40
February	10	5	33			1			1	3	4	57
March	7	3	22			1		6		6	2	40
April	5		23			2		5		2	5	39
May	3	1	26	1	2	1		3		4	4	37
June	10	2	35	3		2	1	8	1	7	3	65
July	4	1	23			3		2		4	2	32
August	4	1	18	2	1	1		5		5	2	32
September	5	1	23		1	3		2		4	4	35
October	4	2	23	3	4	1	1	8		11	4	46
November												
December												
Total	55	16	258	9	9	16	2	42	2	49	34	423





# Blissfield Township Fire Department

299 E Adrian St  
517-682-1212



## November 10<sup>th</sup> 2022

### Call Volume

October = 46 calls.

Year Total = 423

### Members

Dale Fruchey	FF/EMT	Fire Chief	dfruchey@blissfieldtwpfire.com
Rodney Lippens	FF/EMT	Assisting Fire Chief	rlippens@blissfieldtwpfire.com
Luke Fruchey	FF/EMT	Captain 1	lfruchey@blissfieldtwpfire.com
Coty Lemley	FF/EMT	Captain 2	clemley@blissfieldtwpfire.com
Brandon Lidster	FF/EMT	Lieutenant 1	blidster@blissfieldtwpfire.com
Jeremy Davis	FF/EMT		
Christian Deaton	FF/EMT		
Steve Hephner	FF/MFR		
Shane Waigle	FF/MFR		
Seth Gebert	FF		
Haley Stace	Prob		
David Teague	Prob		

**Haley Stace:** Still on Leave of absence. She has stated when the EMT Class in Ridgeway begins that she will be attending.

**David Teague:** Will be attending the EMT class also in Ridgeway.





# Blissfield Township Fire Department

299 E Adrian St  
517-682-1212



## Training

### In House Training

- |                           |                              |
|---------------------------|------------------------------|
| November 1st              | Association meeting.         |
| November 8th              | Feather party turkey raffle. |
| November 15th             | EMS Training.                |
| November 22nd             | Fire Fighter Survival.       |
| November 29 <sup>th</sup> | Cleaning station bay area.   |



# Blissfield Township Fire Department

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517-682-1212



## Apparatus/ Equipment

All our trucks are in good shape, and up to date on services and DOT inspection's.

**Tanker 4** is starting to show its age with maintenance and upkeep. Have not tested the pump due to its age and knowing it will fail its test. FEMA grant replacement is in for this truck, should be hearing on the results in later November FEMA dependent.

Have schedule our pump testing with Lenawee County for Engine 5 and Ladder Truck 21. This is an annual test performed on the trucks. We join in with other departments in the county to get a lower rate. The date for pump testing is November 14<sup>th</sup> at Adrian City.

**Ladder 21.** Power steering has blown out a seal and leaking power steering. Took the truck to Jordon, our mechanic in Deerfield and he stated the power steering pump had gone bad. For parts and labor, the cost should not exceed \$1,000. Parts have been ordered and will be replaced later next week. The truck is still in service, just must keep an eye on the oil level.

Also, while the truck is in for repairs, he will rebuild an arial valve that is in rough shape and leaking from our water that tends to leave build up of calcium.



## Blissfield Township Fire Department

299 E Adrian St  
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### Chief Updates:

Turn out gear for Jeremy and Christian have been ordered. Update the helmets and boots have arrived.

LDH Fire Hose was ordered 450 ft 4inch will be arriving Friday Nov 10<sup>th</sup>. This is from the approval of the last board meeting which is to update our inventory from hose testing.

We did receive our new TIC, s that was purchased by the Blissfield Firefighters Assoc. These 4 tics, s will be placed on Engine 5.

Friday night November 11<sup>th</sup> we will bring Santa through town to the Christmas Tree. The parade starts at 630 pm.

Any questions feel free to reach out to me.

Thank you  
Dale Fruchey  
Fire Chief.