

BLISSFIELD TOWNSHIP REGULAR BOARD MEETING  
BLISSFIELD, MI 49228  
SEPTEMBER 12, 2023  
7:00 PM  
AGENDA

MEETING CALLED TO ORDER

APPROVAL OF AGENDA

MINUTES OF AUGUST 08, 2023 REGULAR BOARD MEETING

MINUTES OF AUGUST 24, 2023 SPECIAL BOARD MEETING

TREASURER'S REPORT

PAYMENT OF BILLS

Fire Fund Bills

General Fund Bills

COUNTY COMMISSIONER REPORT

PUBLIC COMMENT

FIRE DEPARTMENT

Monthly Report

UNFINISHED BUSINESS

Zoning Issue—Amanda Deline

Township Hall

FD Reimbursement

NEW BUSINESS

Trustee Compensation

Budget Amendments

Blissfield Library

MTA On-line Training

Municipal Ordinance Violation Ordinance

Municipal Enforcement Officer Ordinance

Railroad Street Property

PLANNING COMMISSION

Resolution—Par Plan Training Grant Application

Amendment to Zoning—Schedule of Regulations (Section 4.07) and Section 4.08 (H)

ADJOURN

Blissfield Township Regular Board Meeting  
120 Lane Street  
Blissfield, Michigan 49228  
August 8, 2023

Meeting called to order @ 7:00 PM by Supervisor Navarro. All members present.

MOTION: Wilson second Dickerson to approve the agenda dated August 8, 2023 as presented.  
MOTION CARRIED.

MOTION: Wilson second Wynn to approve the minutes of the July 11, 2023 regular board meeting as presented.  
MOTION CARRIED.

MOTION: Wilson second Wynn to approve the minutes of the special board meeting dated August 1, 2023 as presented.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the treasures report dated August 8, 2023 as presented with the correction to the special fire fund in Blissfield State Bank, \$ 38,098.19.  
MOTION CARRIED.

MOTION: Dickerson second Wilson to approve the fire fund bills totaling \$10,035.92 dated July 12, 2023 through August 8, 2023.  
MOTION CARRIED.

MOTION: Wilson second Dickerson to approve the general fund bills totaling \$28,251.23 dated July 12, 2023 through August 8, 2023.  
MOTION CARRIED.

MOTION: Wynn second Wilson to approve the special fire fund bills totaling \$ 602,265.43 dated July 12, 2023 through August 8, 2023.  
MOTION CARRIED.

MOTION: Dickerson second Wilson to accept bid from Tri-County Supply to replace office light bulbs for \$1,000.22.  
MOTION CARRIED.

MOTION: Wilson second Wynn to accept PA 116 application from Gary and Laurie Goetz.  
MOTION CARRIED.

MOTION BY RESOLUTION: Dickerson second Wilson to enter a bid on property 177 West Brooke of \$ 295,900.00 through Wagley Real Estate, depending on board approval, appraisal, and all inspections.  
ROLL CALL: Wilson yes, Dickeson yes, Wynn no, Warner yes, Navarro yes.  
MOTION BY RESOLUTION CARRIED.

MOTION: Wilson second Wynn to adjourn @ 10:41 PM.  
MOTION CARRIED

Respectfully Submitted,

Diann Paul-Warner  
Clerk

Adolio Q. Navarro  
Supervisor

Blissfield Township Special Meeting  
120 S. Lane Street  
Blissfield, Michigan 49228  
August 24, 2023

Supervisor Navarro called meeting to order @ 9:00 AM. All members were present.

MOTION: Wilson second Wynn to accept agenda dated Thursday August 24, 2023 as presented.  
MOTION PASSED

MOTION BY RESOLUTION: Wilson second Dickerson to opt into agreement with Lenawee County for 9 days of early voting. The cost is to be determined at a later date by the county treasurer after the elections are held.

ROLL CALL: Wynn yes, Warner yes, Dickerson yes, Wilson yes, Navarro yes.  
MOTION BY RESOLUTION PASSED.

MOTION: Dickerson second Wilson to adjourn meeting at 9:48.  
MOTION PASSED.

Respectfully submitted,

Diann Warner  
Clerk

Adolio Q. Navarro  
Supervisor

TOWNSHIP OF BLISSFIELD  
**Balance Sheet**  
As of September 12, 2023

	<u>Sep 12, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
150 276 002.1 PERFECT- HERMAN	1,813.55
150 276 002.2 PERFECTUAL-C DREW	728.24
150 276 002.3 PERFECT-KARNER/Zi	419.10
150 276 002.4 PERFECT-J CLARK	739.30
BLISS SB 101 340 002 FIRE FUND	439,188.02
BLISSFIELD STATE BANK	
101 103 002 GENERAL FUND	303,023.36
101 257 401 ADMINISTRATION FEE	108,153.60
206 340 002 EQUIP. FUND (FD)	38,185.41
401 444 002 ROAD FUND	580,923.80
BLISSFIELD STATE BANK - Other	15.21
<b>Total BLISSFIELD STATE BANK</b>	<u>1,030,301.38</u>
BSB ARPA 101 084 282	65,609.48
<b>OLD NATIONAL BANK</b>	
101 103 001 GENERAL FUND	71,170.27
OLD NATIONAL BANK - Other	128.19
<b>Total OLD NATIONAL BANK</b>	<u>71,298.46</u>
<b>PREMIER BANK</b>	
401 444 002 ROAD FUND	186,446.93
PREMIER BANK - Other	752.16
<b>Total PREMIER BANK</b>	<u>187,199.09</u>
<b>Total Checking/Savings</b>	<u>1,797,296.62</u>
<b>Total Current Assets</b>	<u>1,797,296.62</u>
<b>TOTAL ASSETS</b>	<u><u>1,797,296.62</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

09/12/23

**Transaction Detail by Account**

Accrual Basis

August 9 through September 12, 2023

Type	Date	Num	Name	Amount
<b>FIRE FUND</b>				
Check	08/10/2023	4065	RELIANCE OXYGEN & EQUIPMENT	189.20
Check	08/14/2023	4066	STEVENS DISPOSAL	63.25
General Journal	08/28/2023	8/1//...	PAYROLL	2,952.25
General Journal	08/28/2023	8/1//...	PAYROLL	0.00
General Journal	08/28/2023	8/1//...	PAYROLL	0.00
General Journal	08/28/2023	8/1//...	Social Security/Medicare	680.95
General Journal	08/28/2023	8/25...	PAYROLL	2,707.36
General Journal	08/28/2023	8/25...	PAYROLL	0.00
General Journal	08/28/2023	8/25...	PAYROLL	0.00
General Journal	08/28/2023	8/25...	Social Security/Medicare	602.89
General Journal	08/28/2023	8/25...	BLISSFIELD TOWNSHIP	133.00
General Journal	08/28/2023	8/31...	Payroll Invoice	153.10
Check	08/31/2023			1.00
Check	09/05/2023	EFT	ATT & T Mobility	299.38
Check	09/05/2023	4067	VILLAGE OF BLISSFIELD	567.46
Check	09/05/2023	4068	CONSUMERS	685.61
Check	09/05/2023	4069	D&P CABLE	102.51
Check	09/05/2023	4070	AFLAC	481.26
Check	09/05/2023	4071	BILL'S SERVICE	20.53
Check	09/05/2023	4072	lenawee civil process services	118.81
Check	09/07/2023	4073	MADISON TOWNSHIP	3,225.00
Check	09/07/2023	4074	NAPA Auto Parts	309.37
Check	09/07/2023	4075	STRYKER MEDICAL	653.00
Check	09/07/2023	4076	Cummins Sales and Service	1,058.02
Check	09/07/2023	4077	Blissfield Amoco Mini Mart	292.21
Check	09/07/2023	4077	Blissfield Amoco Mini Mart	286.94
Check	09/07/2023	4078	SUPERIOR UNIFORM	246.80
Check	09/07/2023	4079	MCKESSON	770.42
Check	09/07/2023	4080	The AccuMed Group	491.00
General Journal	09/07/2023	9/8/23	PAYROLL	2,734.53
General Journal	09/07/2023	9/8/23	PAYROLL	0.00
General Journal	09/07/2023	9/8/23	PAYROLL	0.00
General Journal	09/07/2023	9/8/23	Social Security/Medicare	591.87
General Journal	09/07/2023	9/8/...	BLISSFIELD TOWNSHIP	122.00
Check	09/11/2023	4081	Workspere	344.00
Check	09/11/2023	4082	STATE OF MICHIGAN	164.34
Check	09/11/2023	4083	NAPA Auto Parts	26.48
Check	09/11/2023	4084	Blissfield Amoco Mini Mart	137.35
Check	09/11/2023	4084	Blissfield Amoco Mini Mart	582.03
Check	09/12/2023	4085	STEVENS DISPOSAL	63.25
Check	09/12/2023	4086	CLIA Laboratory Program	180.00
Total FIRE FUND				22,037.17

9:35 AM

09/12/23

Accrual Basis

**TOWNSHIP OF BLISSFIELD**  
**Transaction Detail by Account**  
**August 9 through September 12, 2023**

Type	Date	Num	Name	Amount
<b>GENERAL FUND</b>				
Check	08/10/2023	9936	US Bank Equipment Finance	95.99
Check	08/14/2023	9937	STEVENS DISPOSAL	69.00
General Journal	08/28/2023	Augu...	JOHN HANCOCK	-322.92
General Journal	08/28/2023	Augu...	mediare/SS	582.13
General Journal	08/28/2023	Augu...	Porter, Aiden	2,197.50
General Journal	08/28/2023	Augu...	PRECAST CONCRETE	1,125.00
General Journal	08/28/2023	Augu...	CHRIS RENIUS	4,833.25
General Journal	08/28/2023	Augu...	ROACH, TODD	690.39
General Journal	08/28/2023	Augu...	Wilson, Steve	250.00
General Journal	08/28/2023	Augu...	al navarro	1,250.00
General Journal	08/28/2023	Augu...	DIANN PAUL-WARNER	2,666.67
General Journal	08/28/2023	Augu...	Phillips, Melody	180.00
General Journal	08/28/2023	Augu...	TAMMY WYNN	2,666.67
General Journal	08/28/2023	Augu...	NANCY CRANOR	126.00
General Journal	08/28/2023	Augu...	Wilson, Steve	50.00
General Journal	08/28/2023	Augu...	DIANE KNOBLAUCH	60.00
General Journal	08/28/2023	Augu...	Brad, Denniss	50.00
General Journal	08/28/2023	Augu...	Don Powel	60.00
General Journal	08/28/2023	Augu...	Dickerson, Alan	250.00
Check	09/05/2023	9938	VILLAGE OF BLISSFIELD	106.69
Check	09/05/2023	9939	The Advance	188.85
Check	09/05/2023	9940	LENAWEE COUNTY EQUALIZATION...	1,508.60
Check	09/05/2023	9941	JOHN HANCOCK	3,875.00
Check	09/05/2023	9942	DAVE'S GRAPHIC DESIGN	60.00
Check	09/05/2023	9943	LENAWEE COUNTY TREASURER	43.05
Check	09/05/2023	9944	Tri County Supply	65.15
Check	09/05/2023	9945	CONSUMERS	38.96
Check	09/05/2023	9945	CONSUMERS	97.52
Check	09/05/2023	9946	DIANN PAUL-WARNER	153.35
Check	09/07/2023	9947	D&P CABLE	356.80
Check	09/11/2023	9948	US Bank Equipment Finance	95.99
Check	09/11/2023	9949	TLC Visa	5.49
Check	09/11/2023	9949	TLC Visa	50.00
Check	09/12/2023	9950	DIANN PAUL-WARNER	16.89
Check	09/12/2023	9951	STEVENS DISPOSAL	69.00
Total GENERAL FUND				23,611.02
<b>TOTAL</b>				<b>45,648.19</b>

**Profit & Loss Budget vs. Actual**

April 1 through September 8, 2023

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
101 000 072 REVENUE FROM TAXES	0.00	139,282.87	-139,282.87	0.0%
101 000 390 Unrestricted Fund B	0.00	0.00	0.00	0.0%
101 000 476 BLDG PERMIT FEES	1,700.00	2,000.00	-300.00	85.0%
101 000 477 METRO ACT	47,478.25	0.00	47,478.25	100.0%
101 000 573	0.00	0.00	0.00	0.0%
101 000 573 LCSS	0.00	33,673.41	-33,673.41	0.0%
101 000 574 St Rev Sharing	0.00	0.00	0.00	0.0%
101 084 282 ARPA	76.60	0.00	76.60	100.0%
101 100 574 ST REV SHARING	33,034.00	72,510.00	-39,476.00	45.6%
101 101 539 GRANTS	0.00	0.00	0.00	0.0%
101 103 031 LAND SPLIT	400.00	585.00	-185.00	68.4%
101 103 032 PA 116	0.00	150.00	-150.00	0.0%
101 103 035 FOIA	3,408.00	3,819.00	-411.00	89.2%
101 103 401 WINTER TAX COLL	0.00	0.00	0.00	0.0%
101 103 407 DELINQUENT PRPT TAX	6,706.75	15,240.67	-8,533.92	44.0%
101 103 446 INT/PEN DEL.TAX	0.00	61.25	-61.25	0.0%
101 103 515 DOG LICENSE	24.00	591.00	-567.00	4.1%
101 103 516 VARIANCE HR. FEE	570.00	0.00	570.00	100.0%
101 103 574 ST REV--SNG BS TAX	0.00	0.00	0.00	0.0%
101 103 670 ADMIN FEE REVENUE	6,084.83	43,516.90	-37,432.07	14.0%
101 103 671 INTEREST EARNED	763.33	771.44	-8.11	98.9%
101 103 671A INT ST REV SHARIN	0.00	0.00	0.00	0.0%
101 103 675 FRANCHISE FEES	2,083.43	4,791.62	-2,708.19	43.5%
101 103 685 SALE OF FIXED ASSET	0.00	0.00	0.00	0.0%
101 103 691 REC'D FR OTHER FUND	0.00	0.00	0.00	0.0%
101 103 693 REFUNDS-REBATES	0.00	0.00	0.00	0.0%
101 103 694 MISCELLANEOUS	15,284.30	0.00	15,284.30	43,669.4%
101 103 695 REIMBURSMENTS-INSUR	1,697.00	2,920.35	-1,223.35	58.1%
101 201 209 CEMETERY SALES	0.00	0.00	0.00	0.0%
101 262 634 OPENING/CLOSING FEE	9,550.00	18,625.00	-9,075.00	51.3%
101 262 643 SALE OF LOTS	2,550.00	7,275.00	-4,725.00	35.1%
101 302 634 AMBULANCE BILLS	31,576.42	79,961.02	-48,384.60	39.5%
101 302 691 FROM OTHER FUNDS	0.00	0.00	0.00	0.0%
101 340 401 REVENUE FROM TAXES	0.00	139,084.82	-139,084.82	0.0%
101 340 402 New Mil from Taxes	0.00	139,084.02	-139,084.02	0.0%
101 340 407 DELINQUENT TAXES	6,706.75	11,925.92	-5,219.17	56.2%
101 340 408 DEL TAXES NEW MILL	6,706.75	0.00	6,706.75	100.0%
101 340 446 INTEREST DELQ TAXES	0.00	0.00	0.00	0.0%
101 340 539 State Grant Income	1,200.00	0.00	1,200.00	100.0%



# Profit & Loss Budget vs. Actual

April 1 through September 8, 2023

09/08/23

Cash Basis

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
101 340 573 LCSS	0.00	9,391.54	-9,391.54	0.0%
101 340 574 LCSS-Fire 2	0.00	153.92	-153.92	0.0%
101 340 574 ST MI-SINGLE BS TAX	0.00	0.00	0.00	0.0%
101 340 574 ST REV SHARING	0.00	0.00	0.00	0.0%
101 340 671 INTEREST	670.18	558.37	111.81	120.0%
101 340 691 FROM OTHER FUNDS	0.00	33,019.22	-33,019.22	0.0%
101 340 693 REFUNDS	550.00	0.00	550.00	100.0%
101 340 694 MISCELLANEOUS	1,131.47	4,013.00	-2,881.53	28.2%
101 340 695 INS REIMBURSE	0.00	0.00	0.00	0.0%
101 340 698 INS RECOVERY	0.00	0.00	0.00	0.0%
101 340 995--SALE OF USED EQUIP	0.00	0.00	0.00	0.0%
101 703 491 ZONING ADMIN INCOME	0.00	0.00	0.00	0.0%
150 276 674 Contribut/donation	0.00	0.00	0.00	0.0%
206 000 573 LCSS	0.00	4,772.73	-4,772.73	0.0%
206 340 401 WINTER TAX COLL	0.00	69,838.60	-69,838.60	0.0%
206 340 407 DELINQUENT TAXES	3,353.15	1,179.41	2,173.74	284.3%
206 340 446 INTEREST-DELQ TAXES	0.00	0.00	0.00	0.0%
206 340 577 LCSS	0.00	0.00	0.00	0.0%
206 340 671 INTEREST	459.22	346.95	112.27	132.4%
206 340 691 REC'D FROM OTHER FU	0.00	0.00	0.00	0.0%
206 340 693 REFUNDS	0.00	0.00	0.00	0.0%
206 340 965 TRANS-FR OTH FUNDS	0.00	0.00	0.00	0.0%
206 340 967 CONTRI-OTHER FUNDS	0.00	0.00	0.00	0.0%
206 340 967 CONTRIBUTIONS	0.00	0.00	0.00	0.0%
249 000 671 INTEREST	0.00	0.00	0.00	0.0%
249 000 965 TRAN TO OTHER FUNDS	0.00	0.00	0.00	0.0%
260 340 577 ST REV SHARING	0.00	0.00	0.00	0.0%
260 340 072 REVENUE FROM TAXES	0.00	204,971.33	-204,971.33	0.0%
401 000 573 LCSS	0.00	34,811.42	-34,811.42	0.0%
401 444 401 WINTER TAX COLL	0.00	0.00	0.00	0.0%
401 444 407 DELINQUENT TAXES	9,883.70	13,115.85	-3,232.15	75.4%
401 444 446 INTEREST-DELQ TAXES	0.00	0.00	0.00	0.0%
401 444 447 TELECOMMUNICATIONS	0.00	0.00	0.00	0.0%
401 444 573 ST REV SHARING	0.00	0.00	0.00	0.0%
401 444 671 INTEREST	1,358.51	1,022.47	336.04	132.9%
401 444 691 REC'D FROM OTHER FU	0.00	0.00	0.00	0.0%
401 444 693 REFUNDS	0.00	0.00	0.00	0.0%
TAX ACCOUNT BSB	0.00	0.00	0.00	0.0%

# Profit & Loss Budget vs. Actual

April 1 through September 8, 2023

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
<b>TRANS FROM OTHER FUNDS</b>	0.00	130,000.00	-130,000.00	0.0%
<b>206 - 000 072 DUE FROM COUNTY</b>	0.00	0.00	0.00	0.0%
<b>Total Income</b>	195,006.64	1,223,099.10	-1,028,092.46	15.9%
<b>Cost of Goods Sold</b>	0.00	0.00	0.00	0.0%
<b>50000 - Cost of Goods Sold</b>	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	0.00	0.00	0.00	0.0%
<b>Gross Profit</b>	195,006.64	1,223,099.10	-1,028,092.46	15.9%
<b>Expense</b>				
101 101 702 SALARY-TRUSTEES	1,900.00	2,500.00	-600.00	76.0%
101 101 727 OFFICE SUPPLIES	1,127.92	4,178.60	-3,050.68	27.0%
101 101 801 AUDITOR	0.00	3,400.00	-3,400.00	0.0%
101 101 850 TELEPHONES	2,081.14	3,720.31	-1,639.17	55.9%
101 101 900 PRINTING--PUBLICATIONS	927.70	2,998.84	-2,071.14	30.9%
101 101 956 MISC	149.05	828.92	-679.87	18.0%
101 103 200 COMP & WEB HOSTING	1,821.88	805.88	1,016.00	226.1%
101 103 205 BS&A SOFTWARE	823.00	16,839.00	-16,016.00	4.9%
101 103 210 BS&A SOFTWARE	0.00	0.00	0.00	0.0%
101 103 446 INT/PEN DEL TAX	0.00	0.00	0.00	0.0%
101 103 655 TAX REFUNDS	0.00	0.00	0.00	0.0%
101 103 672 ADD FEE EXPENSE	92.36	0.00	92.36	100.0%
101 103 702 TRAINING/PROF SERV	0.00	2,080.00	-2,080.00	0.0%
101 103 714 TWP SHARE-MED/SOC S	3,556.72	8,103.19	-4,546.47	43.9%
101 103 722 TWP-PENSION PREMIUM	5,845.48	13,910.14	-8,064.66	42.0%
101 103 850 DDA	4,270.06	3,139.52	1,130.54	136.0%
101 103 860 MILEAGE,DIS MTG,CON	189.87	143.51	46.36	132.3%
101 103 930 REPAIR & MAINTENANC	6,565.15	139.11	6,426.04	4,719.4%
101 103 961 DUES & MEMBERSHIP	2,507.70	2,563.28	-55.58	97.8%
101 103 962 MTT REFUND-	0.00	0.00	0.00	0.0%
101 103 962 REFUND MTT	0.00	0.00	0.00	0.0%
101 103 962 REUND MTT	0.00	0.00	0.00	0.0%
101 103 964 REFUNDS	0.00	0.00	0.00	0.0%
101 103 965 TRANS TO OTHER FUND	0.00	0.00	0.00	0.0%
101 103 975 PRPT(PUR-IMPROVE)	0.00	0.00	0.00	0.0%
101 103 977 PURCH-EQUIPMENT	0.00	0.00	0.00	0.0%
101 103 980 PLAN COMMISSION	1,740.00	7,455.09	-5,715.09	23.3%
101 171 702 SUPERVISOR SALARY	7,500.00	15,000.00	-7,500.00	50.0%
101 171 751 SUP OFFICE SUPPLIES	189.98	1,000.00	-810.02	19.0%

**Profit & Loss Budget vs. Actual**

April 1 through September 8, 2023

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
101 209 702 ASSESSOR	22,080.50	48,686.00	-26,605.50	45.4%
101 209 702.1 Assessor Expenses	3,034.60	4,171.60	-1,137.00	72.7%
101 215 702 CLERK SALARY	16,000.02	32,000.00	-15,999.98	50.0%
101 215 702.1 Deputy Clerk	1,271.50	3,000.00	-1,728.50	42.4%
101 215 751 OFFICE SUPPLIES	0.00	1,000.00	-1,000.00	0.0%
101 247 956 BD OF REVIEW	132.50	1,500.00	-1,367.50	8.8%
101 252 833 TAX STMT PREP	1,323.42	2,370.83	-1,047.41	55.8%
101 253 702 TREAS SALARY	16,000.02	32,000.00	-15,999.98	50.0%
101 253 702.1 DEPUTY TREASURER	779.00	3,000.00	-2,221.00	26.0%
101 253 751 OFFICE SUPPLIES	0.00	1,000.00	-1,000.00	0.0%
101 262 702.1 CEM-KEEPER	13,585.00	26,375.00	-12,790.00	51.5%
101 262 702.2 CEM-SEXTON	5,125.00	12,275.00	-7,150.00	41.8%
101 262 702.2 CEM SEXTON	0.00	0.00	0.00	0.0%
101 262 702.3 CRANE & SPIEGEL	600.00	4,227.50	-3,627.50	14.2%
101 262 740 CEM SUPPLIES	0.00	0.00	0.00	0.0%
101 262 920 CEMETERY UTILITIES	514.28	1,618.05	-1,103.77	31.8%
101 262 930 REPAIR-MAINTENANCE	0.00	8,179.00	-8,179.00	0.0%
101 262 956 CEM MISC	1,463.80	2,535.20	-1,071.40	57.7%
101 262 977 CEM EQUIP/LAND IMPR	0.00	0.00	0.00	0.0%
101 265 920 OFFICE UTILITIES	1,780.28	4,080.43	-2,300.15	43.6%
101 265 956 ELECTION EXPENSES	7,986.48	28,000.00	-20,013.52	28.5%
101 266 817 ATTORNEY FEES	0.00	1,800.00	-1,800.00	0.0%
101 302 634 MADISON/ARBOR	15,245.65	50,000.00	-34,754.35	30.5%
101 302 702 AMBULANCE ATTENDANT	0.00	0.00	0.00	0.0%
101 302 740 OPERATING SUPPLIES	3,018.95	3,800.00	-781.05	79.4%
101 302 801 AUDITOR	0.00	0.00	0.00	0.0%
101 302 853 -CELLULAR PHONE	0.00	0.00	0.00	0.0%
101 302 853 CELLULAR PHONES	2,257.63	3,400.00	-1,142.37	66.4%
101 302 862 Ambulance Fuel	1,587.68	4,000.00	-2,412.32	39.7%
101 302 910 INSURANCE	0.00	15,000.00	-15,000.00	0.0%
101 302 930 REPAIR/MAINTANCE	1,789.15	2,000.00	-210.85	89.5%
101 302 956 ACCUMED	4,118.48	6,500.00	-2,381.52	63.4%
101 302 960 LIC/EDUCATION EMT	433.15	2,500.00	-2,066.85	17.3%
101 302 973 DRAIN AT LARGE	0.00	0.00	0.00	0.0%
101 302 977 AMBULANCE EQUIPMENT	0.00	500.00	-500.00	0.0%
101 340 130 Bldg Maintenance	2,672.94	500.00	2,172.94	534.6%
101 340 231 AFLAC INSURANCE	634.92	0.00	634.92	100.0%
101 340 502 FED GRANT WRITING	0.00	1,000.00	-1,000.00	0.0%
101 340 655 TAX REFUND	0.00	0.00	0.00	0.0%
101 340 698 INSURANCE RECOVER	0.00	0.00	0.00	0.0%
101 340 702 FIREMENS WAGES	35,745.28	141,000.00	-105,254.72	25.4%

**Profit & Loss Budget vs. Actual**

April 1 through September 8, 2023

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
101 340 714 TWP SHARE-F.MED/SOC	7,930.50	2,000.00	5,930.50	396.5%
101 340 727 OFFICE SUPPLIES	5,650.81	16,000.00	-10,349.19	35.3%
101 340 740 OPERATING SUPPLIES	10,001.72	11,400.00	-1,398.28	87.7%
101 340 801 AUDITOR-FF	0.00	200.00	-200.00	0.0%
101 340 818 PROF SERV/TRAINING	304.00	1,500.00	-1,196.00	20.3%
101 340 850 DDA	4,270.06	3,139.00	1,131.06	136.0%
101 340 853 TELEPHONES	864.94	1,500.00	-635.06	57.7%
101 340 862 Fire Truck Fuel	899.98	2,000.00	-1,100.02	45.0%
101 340 863 Traveler's Insuranc	0.00	1,500.00	-1,500.00	0.0%
101 340 910 INSURANCE	300.00	26,300.00	-26,000.00	1.1%
101 340 920 UTILITIES	8,854.02	21,000.00	-12,145.98	42.2%
101 340 930 REPAIR-MAINTENANCE	2,122.81	10,000.00	-7,877.19	21.2%
101 340 940 RENTAL	0.00	0.00	0.00	0.0%
101 340 956 MISCELLANEOUS	403.80	100.00	303.80	403.8%
101 340 962 REFUNDS MTT	0.00	0.00	0.00	0.0%
101 340 964 REFUNDS	0.00	0.00	0.00	0.0%
101 340 971 LAND (PURCH-IMPROVE	0.00	0.00	0.00	0.0%
101 340 973 DRAIN AT LARGE	0.00	0.00	0.00	0.0%
101 340 977 EQUIPMENT	18,156.32	14,500.00	3,656.32	125.2%
101 380 956 BLD INSPECTOR	1,549.57	1,271.91	277.66	121.8%
101 401 973 DRAIN AT LARGE	0.00	0.00	0.00	0.0%
101 440 441 CEM TRASH	0.00	0.00	0.00	0.0%
101 440 500 WATER & SEWER	0.00	0.00	0.00	0.0%
101 600 215 INSURANCE/BONDS	0.00	10,310.00	-10,310.00	0.0%
101 600 220 WORKMANS COMP	0.00	2,919.00	-2,919.00	0.0%
101 672 956 SR CITIZENS CNT	0.00	0.00	0.00	0.0%
101 805 956 ZONING BOARD	0.00	0.00	0.00	0.0%
101 815 956 ZONING BD OF APPEAL	460.00	120.00	340.00	383.3%
101 916 973 DRAIN AT LARGE	0.00	3,444.97	-3,444.97	0.0%
150 276 930.0 Repairs/maint	0.00	0.00	0.00	0.0%
206 302 965 AMBULANCE EQUIP	0.00	0.00	0.00	0.0%
206 336 801 Auditor	0.00	100.00	-100.00	0.0%
206 340 632 REM' FROM OTHER TWP	0.00	0.00	0.00	0.0%
206 340 850 DDA	2,220.43	0.00	2,220.43	100.0%
206 340 956 MISCELLANEOUS	0.00	0.00	0.00	0.0%
206 340 962 REFUND MTT	0.00	0.00	0.00	0.0%
206 340 962 REFUNDS MTT	0.00	0.00	0.00	0.0%
206 340 965 TRANS TO OTH FUNDS	0.00	0.00	0.00	0.0%
206 340 977 EQUIPMENT	600,045.00	0.00	600,045.00	100.0%
282 101 727 Telephone	0.00	0.00	0.00	0.0%
282 101 801 Professional Servic	0.00	0.00	0.00	0.0%

# Profit & Loss Budget vs. Actual

April 1 through September 8, 2023

09/08/23

Cash Basis

	Apr 1 - Sep 8, 23	Budget	\$ Over Budget	% of Budget
282 101 955 Miscellaneous	0.00	0.00	0.00	0.0%
401 444 407 DEL TAX	0.00	0.00	0.00	0.0%
401 444 655--TAX REFUNDS	0.00	0.00	0.00	0.0%
401 444 801 AUDITOR	0.00	150.00	-150.00	0.0%
401 444 850 DDA	6,319.69	4,659.06	1,660.63	135.6%
401 444 956 ALL EXPENSES	162,689.22	375,378.46	-212,689.24	43.3%
401 444 962 REFUNDS MTT	0.00	0.00	0.00	0.0%
669 000 000 RECON DISCREPANCIES	0.00	0.00	0.00	0.0%
66000 - 101 103 702 Payroll Expenses	757.95	3,109.41	-2,351.46	24.4%
66001 - 101 340 702 Payroll Expenses	873.55	0.00	873.55	100.0%
6999 - Uncategorized Expenses	0.00	0.00	0.00	0.0%
99999 - Temporary Clearing Account	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>1,035,142.61</b>	<b>1,049,425.81</b>	<b>-14,283.20</b>	<b>98.6%</b>
<b>Net Ordinary Income</b>	<b>-840,135.97</b>	<b>173,673.29</b>	<b>-1,013,809.26</b>	<b>-483.7%</b>
<b>Other Income/Expense</b>				
Other Income				
101 000 339 Unearned Revenue	0.00	0.00	0.00	0.0%
150 - 276 390.0 Fund Bal-Perpetual	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-840,135.97</b>	<b>173,673.29</b>	<b>-1,013,809.26</b>	<b>-483.7%</b>

Dale Fruchey <dfruchey@blisstwpfire.com>

To: Al Navarro <blisstwpsupervisor@gmail.com>, Steven Wilson <sew19577590@gmail.com>, Alan Dickerson <ADICKERSON@live.com>, Tammy Wynn <blisstwptreasurer22@yahoo.com>, blisstwpclerk <blisstwpclerk@gmail.com>

Good Afternoon.

Blissfield Twp Fire Department Agenda for the month of September.

1 : Run Report 60 calls Total ( Please see attachment )

2 : Opening of Bids for Tanker 4. If no Bids, would like to talk about putting the truck out for sale at a cost with a dealership or we can accept the bid that was placed 2 months ago for \$5000.

3 : Station update

Any questions or concerns feel free to contact me.

Dale Fruchey  
Fire Chief  
Blissfield Twp. Fire Department.  
734-972-2849

299 E. Adrian St  
Blissfield MI. 49228  
517-682-1212







## RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

### NUMBER:

**WHEREAS**, at a Regular Meeting of the Blissfield Township Board, Lenawee County, held on the 12<sup>th</sup> day of September 2023 at 7:00 P.M.

**WHEREAS**, according to MCL 41.95(3), in a Township that does not hold an Annual Meeting, the salary for Officers composing the Township Board shall be determined by the Township Board:  
and

**WHEREAS**, the Blissfield Township Board deems that an adjustment in the salary of the Office of Trustee is warranted:

**NOW, THEREFORE, BE IT RESOLVED**, that as of September 12, 2023, the salary of the Office of Trustee shall be as follows:

\$150.00 salary for attending a Regular or Special Blissfield Township Board Meeting.

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The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

\_\_\_\_\_  
Diann Paul-Warner, Clerk

Date: \_\_\_\_\_

**RESOLUTION TO AMEND THE BLISSFIELD TOWNSHIP GENERAL TOWNSHIP, FIRE DEPARTMENT OPERATIONS, ROAD FUND INCOME BUDGETS FOR 2023-2024**

**NUMBER:**

**WHEREAS**, at a Regular Board Meeting of the Blissfield Township Board, Lenawee County, held on the 12th day of September 2023 at 7:00 PM.

**WHEREAS**, the Blissfield Township Board desires to amend the General Township, Fire Department Operations, and Road Fund Income Budgets.

**NOW, THEREFORE, BE IT RESOLVED** that the Blissfield Township Board is amending the Blissfield Township General Township: from \$345,848.51 to \$409,222.66 (\$63,374.15), Fire Department Operations: from \$417,191.83 to \$524,311.08 (\$107,119.25), Road Fund: from \$383,921.07 to \$384,231.93 (\$310.86), Income Budgets:

Metro Act increase from \$0.00 to \$47,478.25

ARPA Fund increase from \$0.00 to \$76.60

Variance Hearing Fee increase from \$0.00 to \$570.00

Miscellaneous increase from \$35.00 to \$15,284.30

Fire Department Operations Delinquent Taxes increase from \$0.00 to \$6706.75

Fire Department Operations State Grant Income increase from \$0.00 to \$1,200.00

Fire Department Operations Interest increased from \$558.37 to \$670.18

Fire Department Operations From Other Funds increase from \$33,019.22 to \$129,333.90

Fire Department Operations Refunds increase from \$0.00 to \$500.00

Fire Department Operations Delinquent Taxes increase from \$1,179.41 to \$3,353.15

Fire Department Operations Interest increase from \$346.95 to \$459.22

Road Fund Interest increase from \$1,022.47 to \$1,333.33

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

\_\_\_\_\_  
Diann Paul-Warner, Clerk

Date: \_\_\_\_\_

**RESOLUTION TO AMEND THE BLISSFIELD TOWNSHIP GENERAL TOWNSHIP, FIRE DEPARTMENT OPERATIONS, FIRE DEPARTMENT SPECIAL EQUIPMENT & ROAD FUND EXPENSE BUDGETS FOR 2023-2024**

**NUMBER:**

**WHEREAS**, at a Regular Board Meeting of the Blissfield Township Board, Lenawee County, held on the 12th day of September 2023 at 7:00 PM.

**WHEREAS**, the Blissfield Township Board desires to amend the General Township, Fire Department Operations, Fire Department Special Equipment and Road Fund Expense Budgets.

**NOW, THEREFORE, BE IT RESOLVED** that the Blissfield Township Board is amending the Blissfield Township General Township: from \$327,799.29 to \$337,003.56 (\$9,204.27), Fire Department Operations: from \$341,339.00 to \$356,274.33 (\$14,935.33), Fire Department Special Equipment Fund: from \$100.00 to \$600,145.00 (\$600,045.00) & Road Fund: from \$380,187.52 to \$381,848.15 (\$1,660.63), Expense Budgets:

Computer & Web Hosting increase from \$805.88 to \$1,761.88

Administrative Fee Expense increase from \$0.00 to \$92.36

DDA increase from \$3,139.00 to \$4,270.00

Mileage, Meetings, & Conferences increase from \$143.51 to \$189.87

Repair & Maintenance increase from \$139.11 to \$6,500.00

Fire Department Operations Building Maintenance increase from \$500.00 to \$1,614.92

Fire Department Operations Medical & Social Security increase from \$2,000.00 to \$7,930.50

Fire Department Operations DDA increase from \$3,139.00 to \$4,270.06

Fire Department Operations Miscellaneous increase from \$100.00 to \$403.80

Fire Department Operations Equipment increase from \$14,500.00 to \$18,156.32

Building Inspector increase from \$1,271.91 to \$1,549.57

Zoning Board of Appeals increase from \$120.00 to \$460.00

Fire Department Operations DDA increase from \$0.00 to \$2,220.43

Fire Department Special Equipment increase from \$100.00 to \$600,145.00

Road Fund DDA increase from \$4,659.06 to \$6,319.69

Fire Department Operations Payroll Expenses increase from \$0.00 to \$578.30

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

\_\_\_\_\_  
Diann Paul-Warner, Clerk

Date: \_\_\_\_\_

# RESOLUTION OF SUPPORT FOR A MICHIGAN TOWNSHIP PARTICIPATING PLAN GRANT APPLICATION

## NUMBER:

**WHEREAS**, at a Regular Meeting of the Blissfield Township Board, Lenawee County, held on the 12<sup>th</sup> day of September 2023 at 7:00 P.M.

**WHEREAS**, the Blissfield Township Board wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding Zoning Board of Appeals Certificate Program, Zoning Administration Certificate Program Training, and Citizen Planner Certificate Program; and

**WHEREAS**, the Blissfield Township Board is seeking a grant contribution of \$5,000.00

**NOW, THEREFORE, BE IT RESOLVED** that the Blissfield Township Board supports submittal of an application to the Michigan Township Participating Plan for a \$5,000.00 grant to assist in funding the Zoning Board of Appeals Certificate Program, Zoning Administration Certificate Program, and Citizen Planner Certificate Program training.

The foregoing resolution offered by Board Member:

Second offered by Board Member:

Upon roll call vote, the following voted:

AYE:

NAY:

The Supervisor, Adolio Q. Navarro, Jr, declared the resolution adopted.

\_\_\_\_\_  
Diann Paul-Warner, Clerk

Date: \_\_\_\_\_