

PCA Finance Report for January 01, 2021 to January 31, 2021

1. Account Balances as of 31-January-2021:

David Keim, Treasurer

Account	Balance
Checking	49,819.07
Savings	10,890.69
General Reserve	17,838.83
Townhouse Reserve	20,528.56
Total:	99,077.15

NOTE: These balances were reported by our banks as of the date shown. These balances may not include recent debits or credits that the bank has not yet applied to the PCA accounts. Refer to Section 2 to see all expenditures made during the month.

2. Checking Account Cash Flow Log for January 2021:

Date	Description	Chk #	Disbursement	Deposit	Balance
01 January	(Incoming Balance)				32,402.90
13-Jan-2021	Top Notch Mailbox Company; concrete pad and installation of two mailbox CBUs on Bush Hill Ct; payment 1 of 2.	1890	5,530.88		26,872.02
13-Jan-2021	Verizon; 03-Jan-2021 voice-mail invoice.	1891	65.29		26,806.73
14-Jan-2021	Deposit Batch B00, check payments made prior to 2021 invoicing: \$50.00--2017.			50.00	26,856.73
14-Jan-2021	Deposit Batch B00, transferred from PayPal account, e-payments made prior to 2021 invoicing: \$172.01--2021, \$172.00--2020, \$182.32--2019, \$0.01 that was not transferred for 2020 Batch B10 in Dec 2020.			526.34	27,383.07
20-Jan-2021	Deposit Batch B01-A, check payments made between 04-Jan & 05-Jan: \$4,366.00--2021, \$172.00--2020.			4,538.00	31,921.07
20-Jan-2021	Deposit Batch B01-A, transferred from PayPal account, e-payments made between 04-Jan & 05-Jan: \$1,680.00--2021.			1,680.00	33,601.07
22-Jan-2021	Bank Debit -- STOP PAYMENT order on check from resident.		172.00		33,429.07
26-Jan-2021	Deposit Batch B01-B, check payments made between 05-Jan & 09-Jan: \$10,278.00--2021.			10,278.00	43,707.07
26-Jan-2021	Deposit Batch B01-B, transferred from PayPal account, e-payments made between 05-Jan & 09-Jan: \$516.00--2021.			516.00	44,223.07
28-Jan-2021	Deposit Batch B01-C, check payments made between 11-Jan & 12-Jan: \$4,908.00--2021, \$172.00--2020.			5,080.00	49,303.07
28-Jan-2021	Deposit Batch B01-C, transferred from PayPal account, e-payments made between 11-Jan & 12-Jan: \$516.00--2021.			516.00	49,819.07
31 January	(Ending Balance)				49,819.07
	Total Monthly Disbursements:		5,768.17		

3. Income Log for January 2021

Source	Date	Amount	Product/Service
Residential Assessment Income	14-Jan-2021	50.00	Assessment Returns, Deposit Batch #0, bank deposit.
Residential Assessment Income	14-Jan-2021	526.34	Assessment Returns, Deposit Batch #0, electronic transfer.
Residential Assessment Income	20-Jan-2021	4,538.00	Assessment Returns, Deposit Batch #1A, bank deposit.
Residential Assessment Income	20-Jan-2021	1,680	Assessment Returns, Deposit Batch #1A, electronic transfer.
Residential Assessment Income	26-Jan-2021	10,278.00	Assessment Returns, Deposit Batch #1B, bank deposit.
Residential Assessment Income	26-Jan-2021	516.00	Assessment Returns, Deposit Batch #1B, electronic transfer.
Residential Assessment Income	28-Jan-2021	5,080.00	Assessment Returns, Deposit Batch #1C, bank deposit.
Residential Assessment Income	28-Jan-2021	516.00	Assessment Returns, Deposit Batch #1C, electronic transfer.

Non-Exempt Income			Re-Sale Package Sales, Deposit Batch xx.
Non-Exempt Income			Newsletter Ad Sales
Non-Exempt Income			Field Use Fees
Total Income:		23,184.34	

NOTE: Income log does not include earned interest.

4. Log of Treasurer's Actions

- Processed accounts receivable and accounts payable; reconciled bank statements with PCA records.
- Maintained 2021 Property Log (contains resident contact information and assessment payment records).
- Prepared monthly finance, budget analysis, and assessment collections reports for January 2021.