

PCA Finance Report for September 01, 2021 to September 30, 2021

1. Account Balances as of 30-Sep-2021:

David Keim, Treasurer

Account	Balance
Checking	47,031.12
Savings	10,892.36
General Reserve	23,842.10
Townhouse Reserve	23,172.42
Total:	104,938.00

NOTE: These balances were reported by our banks as of the date shown. These balances may not include recent debits or credits that the bank has not yet applied to the PCA accounts. Refer to Section 2 to see all expenditures made during the month.

2. Checking Account Ledger for September 2021:

Date	Description	Chk #	Disbursement	Deposit	Balance
01 Sep	(Incoming Balance)				47,071.31
25-Sep-2021	Potomac Edison; Jul->Aug electric service.	1941	40.19		47,031.12
25-Sep-2021	Verizon; 03-Sep-2021 voice-mail invoice; September service.	1942	72.15		46,958.97
25-Sep-2021	Mint Environmental Lawn and Tree, LLC; Invoice 1165 -- Mowings 12->17 (3,690.00), edging 7->10 (540.00), small stick removal 2 of 4 (250.00), Hard surface weed control 1 of 4 (135.00), Summer turf treatment--Solu-Cal Peak Iron 4-0-6 (985.00).	1943	5,600.00		41,358.97
25-Sep-2021	New Generation Trash, LLC; Oct/Nov/Dec trash service at Club View Park.	1944	45.00		41,313.97
25-Sep-2021	Montgomery County, MD; 1 of 2, annual Water Quality Protection Charges.	1945	1,090.35		40,223.62
25-Sep-2021	Jonathon Robinson; WFM Park trash removal and CV Park litter cleanup, August 2021.	1946	40.00		40,183.62
30 Sep	(Ending Balance)				40,183.62
Total Monthly Disbursements:			1,330.54		

3. Income Log for September 2021

Source	Date	Amount	Product/Service
Residential Assessment Income			Assessment Returns, Deposit Batch #xx, bank deposit.
Residential Assessment Income			Assessment Returns, Deposit Batch #xx, electronic transfer.
Residential Assessment Income			
Non-Exempt Income			Re-Sale Package Sales, Deposit Batch xx.
Non-Exempt Income			Newsletter Ad Sales
Non-Exempt Income			Field Use Fees
Total Income:			

NOTE: Income log does not include earned interest.

4. Log of Treasurer's Actions

- Processed assessment payments; paid invoices; reconciled bank statements with PCA records.
- Maintained 2021 Member Account Log (contains resident contact information and assessment payment records).
- Prepared monthly finance, budget analysis, and assessment collections reports for September 2021.