

## PCA Finance Report for July 01, 2022 to July 31, 2022

### 1. Account Balances as of 31-Jul-2022:

David Keim, Treasurer

Account	Balance
Checking	54,748.21
Savings	10,893.27
General Reserve	29,844.25
Townhouse Reserve	25,942.45
Total:	<b>121,428.18</b>

NOTE: These balances were reported by our banks as of the date shown. These balances may not include recent debits or credits that the bank has not yet applied to the PCA accounts. Refer to Section 2 to see all expenditures made during the month.

### 2. Checking Account Ledger for July 2022:

Date	Description	Chk #	Disbursement	Deposit	Balance
01 Jul	(Incoming Balance)				52,211.12
1-Jul-2022	Deposit Batch B08-B: \$189.00--2022 (mobile deposit).			189.00	52,400.12
1-Jul-2022	Deposit Batch B08-B, e-payments transferred from PayPal account: \$378.00--2022, \$196.96--2021, \$79.97--2020.			654.93	53,055.05
25-Jul-2022	Deposit Batch B09-A: \$1,845.00--2022, \$883.64--2021, \$259.42--2020, \$273.70--2019, \$262.57--2018 (bank deposit).			3,524.33	56,579.38
25-Jul-2022	Deposit Batch B09-A, e-payments transferred from PayPal account: \$1,367.00--2022, \$364.64--2021, \$192.64--2020, \$194.68--2018, \$35.00--re-sale package.			2,153.96	58,733.34
26-Jul-2022	Potomac Edison; May->Jun electric service for Main Sign, Apr->May & May->Jun service for Club View Park.	2004	89.77		58,643.57
26-Jul-2022	Verizon; 03-Jul-2022 voice-mail invoice; July service.	2005	73.29		58,570.28
26-Jul-2022	Gardner Law Firm, P.C.; 29-Jun-2022 invoice #1530; \$26.00 for handling summons and court dates for PCA law suits.	2006	26.00		58,544.28
26-Jul-2022	Montgomery County DHCA; Annual COC Registration Fee, \$5.00 per property.	2007	2,030.00		56,514.28
26-Jul-2022	Jonathon Robinson; WFM Park trash removal and CV Park litter cleanup, June 2022.	2008	40.00		56,474.28
26-Jul-2022	David J. Keim; \$58.00--postage; \$16.95-- lighting repair; \$27.69--lighting & electrical repair; 5 x \$39.75--monthly fee for M-S 365 Bus Std, 24-Mar->23-Apr, 24-Apr->23-May, 24-May->23-Jun; 24-Jun->23-Jul, 24-Jul->23-Aug; \$92.50--room rental for Jul & Aug; \$225.63-- April newsletter printing; \$256.63-- June newsletter printing; \$57.51-- Internet domain hosting; \$63.59-- laptop security software; \$47.69--color ink for printer; \$103.13--B&W ink, toner cartridge for laser printer.	2009	1,148.07		55,326.21
26-Jul-2022	Erie Insurance, 4 of 4 for annual policy premium; 01-Nov start date.	2010	578.00		54,748.21
31 Jul	(Ending Balance)				54,748.21
	Total Monthly Disbursements:		3,407.13		

### 3. Income Log for July 2022

Source	Date	Amount	Product/Service
Residential Assessment Income	01-Jul-2022	189.00	Assessment Returns, Deposit Batch #08-B, bank deposit.
Residential Assessment Income	01-Jul-2022	654.93	Assessment Returns, Deposit Batch #08-B, electronic transfer.
Residential Assessment Income	25-Jul-2022	3,524.33	Assessment Returns, Deposit Batch #09-A, bank deposit.
Residential Assessment Income	24-Jul-2022	2,118.96	Assessment Returns, Deposit Batch #09-A, electronic transfer.
Non-Exempt Income			
Non-Exempt Income	24-Jul-2022	35.00	Re-Sale Package Sales, Deposit Batch #09-A, electronic transfer.
Non-Exempt Income			Newsletter Ad Sales
Non-Exempt Income			Field Use Fees
<b>Total Income:</b>		6,522.22	

NOTE: Income log does not include earned interest.

### 4. Log of Treasurer's Actions

- Completed processing of assessment payments; paid invoices; reconciled bank statements with PCA records.
- Maintained 2022 Member Account Log (contains resident contact information and assessment payment records).
- Prepared monthly finance, budget analysis, and assessment collections reports for July 2022.
- Completed work on second assessment invoice for 2022; all invoices were mailed by 11 July.