

Music & Play COS
“Simply Music” Studio Policies _____ (Initial here)

The Teacher

- Is prepared and punctual.
- Instructs in an encouraging and enthusiastic manner.
- Communicates with students and families on a regular basis.
- Provides performance opportunities.
- Provides access to, and creates assignments using Better Practice App.
- Provides practice incentives.

The Parent/Coach

- Brings student to class promptly at the scheduled time.
- Supports students at home.
- Makes sure that regular practice is happening. 15-20 minutes for the same time 5 days a week is highly recommended.
- Responds to communications from the teacher when requested.
- Will help provide access to the Better Practice App.

The Student

- Will practice regularly using the Better Practice App.
- Will record practice on the Better Practice App.
- Will come prepared and try their best.

Studio Calendar 2023-2024

November 20-26	Thanksgiving Break
December 16-January 2	Winter Break
March 25-29	Spring Break
One week summer July 2022	Professional Dev.
Two additional weeks to be announced	Vacation
1 additional day/week to be announced	Personal/Sick

Monthly Tuition Fees

Family Registration Fee (charged at sign up) \$25

Monthly Lesson Rate (30 min.)	\$130
Monthly Lesson Rate (45 min.)	\$190

Tuition Details _____ (Initial here)

- Tuition is a **flat, monthly rate** and includes the *Better Practice App*.
 - Monthly tuition installments are due the first week of every month, and payment should be received ***no later than the 7th day of each month.***
 - Payments received after the 15th day of each month will be charged a ***late fee that is 20% of your monthly tuition.***
 - You will be asked to ***set up auto-payment*** via the “Current Student Sign up Form” on my website. These payments are made using *Stripe*.
 - Monthly tuition is calculated annually based on ***44 lessons*** from the beginning of September until the end of August, and remains constant regardless of the number of lessons received in any given month.
 - A ***15% discount*** is offered for 2nd /3rd child.
 - A ***\$5 credit*** will be given for positive reviews given on Facebook or Google
 - A ***20% off credit*** will be given towards your next month’s tuition for students who sign up for lessons/classes from your direct referral.
- *If an in-home lesson is agreed upon, a traveling fee of ***\$1.50/mile*** or a minimum of ***\$20*** will be added to the monthly rate.

Attendance and Commitment _____ (Initial here)

- Please do not attend your lesson or class in person if you are ill.
- Weekly attendance is expected, and ***credits for missed lessons will not be given.*** When a conflict arises, notify me as soon as possible so we can try to reschedule. ***Rescheduling is not guaranteed.***
- ***If you must miss a lesson and rescheduling is not possible, there are two options:***
 1. Online lessons are available for students that are sick or traveling.
 2. You may submit recordings of your singing prior to the appointed lesson. I will listen to the recording during your lesson time, and provide feedback and a new assignment (if appropriate).

- There are more options for lesson adjustments during the summer, and online lessons are also available for summer lessons if necessary.

****Please do not schedule other activities or events during your lesson time. Please make sure that the scheduled time works from September through May.***

Termination of Lessons _____ (Initial here)

- Termination of lessons, or an extended leave of absence requires a 30-day notice ***with payment.***
- The teacher reserves the right to terminate students that are not compliant with studio policies.

Online Lesson Requirements _____ (Initial here)

- Make sure that you have all necessary materials ready prior to the start of your lesson.
- Make sure that you have a stable internet connection with little interference from other devices streaming in the home.
- To avoid eye strain for the teacher, please have your device camera in a ***fixed*** location. This can be a tripod, or as simple as being propped up on a chair or table.
- If student is under the age of 15, ***the parent/coach must be near the student.*** This is especially important to help with technology requirements as well as to help demonstrate ideas presented during the lesson.
- Make sure that the room where the lesson is happening is free of distractions and excess background noise.

In-Home Lesson Requirements _____ (Initial here)

- Make sure that you have all necessary materials ready, along with the student, prior to the start of your lesson.
- Make sure that the room where the lesson is happening is free of distractions and excess background noise.

Acknowledgement of Studio Policies

This policy will be effective September 1, 2023. I have read and agree to the above policies presented in the Student Policy Sheet for 2023-2024.

Name (please print)

Signature

Date

Please sign and return the following form by August 31, 2023. Thank you

Music & Play COS Photographic Release

In consideration of my music instruction, I hereby grant permission to Music & Play COS, and it's agents, including Charlotte Foster, to take photographs of me, to take video of me, to record music played by me, to record songs sung by me, and further to use and distribute any and all such photographs, video, and recordings for any purpose, including for advertising, that Music & Play COS may deem proper. In granting such permission, I hereby relinquish any right, title, and interest that I may have in such photographs, video, and recordings and grant Music & Play COS the right to use the same.

By signing this release, I acknowledge that I have completely read and fully understand the above release and agree to be bound thereby.

Student Name: _____

Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Required if student is under 18 years of age.)