

APPLICATION FOR ENROLMENT ON THE CHURCH ELECTORAL ROLL

Parish of St Martin's Dorking, with St Mary's Pixham

Full name _____

Preferred title (if any) (ie Mr/Mrs/Miss/Ms etc) _____

Full address _____

_____ Postcode _____

*Phone _____ *Email _____

*(please see notes overleaf relating to data protection and direct marketing)

1: I declare that (please tick only one box from options A or B)

1A	I am baptised, am a lay person, and am aged 16 or over	
1B	I am baptised, am a lay person, and become 16 [†] on _____	

[†] Those who become 16 during the next 12 months may complete the form, and become eligible to be entered on the roll on their sixteenth birthday.

2: I declare that (please tick only one box from options A, B or C)

2A	I am a member of the Church of England (or of a Church in communion with the Church of England) and am resident in the parish.	
2B	I am a member of the Church of England or of a Church in communion with the Church of England, am not resident in the parish, [but have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because _____]. (See note 3)	
2C	I am a member in good standing of a Church which is not in communion with the Church of England but subscribes to the doctrine of the Holy Trinity, am also a member of the Church of England or of a Church in communion with the Church of England [and have habitually attended public worship in the parish during the preceding six months] [and would have habitually attended public worship in the parish during the preceding six months but was prevented from doing so because _____]. (See note 3)	

I declare that the above answers are true and I apply for inclusion on the Church Electoral Roll of the parish.

Signed _____ Date _____

Please tick this box if you worship principally at St Mary's Pixham

Please return this form in a sealed envelope to Elizabeth Dobson, Church Electoral Roll Officer:
via the Church Office, sidesmen or wardens, or at: 9 Rothes Road, Dorking RH4 1LF

Please read the notes overleaf

Notes:

General matters

- 1 The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches, as listed in the Supplementary Material to the Canons (but note Rule 83(3) of the Church Representation Rules, which provides for any question as to whether a particular Church is in communion with the Church of England to be decided by the Archbishops of Canterbury and York acting jointly).
- 2 Membership of the electoral roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.
- 3 Every six years a new roll is prepared and those on the previous roll are informed so that they can reapply. If you are not resident in the parish but were on the roll as a habitual worshipper and have been prevented by illness or other sufficient cause from worshipping for the past six months, you should complete declaration 2B or 2C as follows –
 - (a) delete the first set of words in square brackets and
 - (b) at the end of the second set of words in square brackets, briefly state the reason for not having worshipped as mentioned.
- 4 If you have any problems with this Form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.
- 5 In this Form 'parish' means ecclesiastical parish.

Use of email addresses and other personal data

- 6 You do not have to provide an email address on this Form. If you do provide one, the Parochial Church Council and the electoral roll officer are entitled to use that email address to communicate with you in connection with the maintenance or revision of the Roll or the preparation of a new Roll or with elections to or membership of the Council.
- 7 The Church Representation Rules impose certain requirements for your name and address to be given to a third party, such as the diocesan electoral registration officer, in connection with elections to or membership of a deanery synod, diocesan synod or the House of Laity of the General Synod. If you provide an email address on this Form, it will be given to the third party along with your postal address.
- 8 A third party to whom your name and address have been given under the Church Representation Rules is in certain cases required by the Rules to pass them on to another person, such as the presiding officer in a synodical election. If you provide an email address on this Form, that email address will be given to the other person along with your postal address.
- 9 Any person to whom your email address or other personal data is given under the Church Representation Rules is required by those Rules to hold the data securely. Furthermore, if you do provide an email address on this Form, that does not give anybody the right to use it for any purpose other than those permitted by the Rules; so it cannot, for example, be used for social matters or fund-raising.
- 10 The roll is published after each annual revision and after the preparation of a new roll. The published roll will include your name (as well as the name of every other person on the roll) but none of your other personal data (as defined by the Data Protection Act 2018) will be made public as a result of your inclusion on the roll.

Data Protection & Direct Marketing – Parish use of contact details

On this form as well as your name and address we are also asking for your phone and email contact, if you are willing to give this information. This will allow us to keep you informed of events and news from within the parish. Email is a very cost effective way for us to stay in touch. We undertake to use your contact information only selectively in relation to church, parish or diocesan matters (eg major events at the cathedral, the bishop writing to all pew-members, etc) and to keep that information secure. You retain the right to change your mind at any time. It is diocesan policy not to disclose this information to any third parties (though see notes 6 to 10 above). Our full privacy policy is on our website smartinsdorking.org under the "news" tab.

I agree to the parish using my contact details for these purposes:	signed:
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