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Memorandum of Understanding Between
Pittsburg Education Association And
Pittsburg Unified School District
EdTech Teacher Support Provider
EdTech Teacher Stipend
2023-2024

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The Pittsburg Education Association (PEA) and the Pittsburg Unified School District (PUSD) agree to this Memorandum of Understanding (MOU) regarding payment of a stipend for an EdTech Teacher Provider. This MOU shall be for the 2023-2024 school year and shall automatically sunset on June 30, 2024 unless mutually agreed in writing by both parties.

1. **Purpose:** To provide workshops and local support to unit members on subjects related to technology and education which enables teachers to better integrate educational technology into the classroom.

2. **EdTech Teacher Support Provider Selection:** Participation as an EdTech Teacher Support Provider is voluntary. Site and Department administration shall post the position at the site, department office, and on the PUSD website. All interested unit members shall submit a completed application form to be considered. The site administrator along with two unit members, assigned by PEA, shall form a committee to review applications and select an EdTech Teacher Support Provider. Unit members who serve on the EdTech Teacher Support Provider Selection Committee shall be paid the certificated hourly rate of pay for all hours outside of the contracted workday. An EdTech Teacher Support Provider shall serve for one year. There will be one stipend per elementary school site, Black Diamond High School and Adult Education, two at the junior high school sites and three at Pittsburg High School.

3. **EdTech Teacher Support Provider Qualifications:**
   (a)   Current certificated unit member who has permanent status with PUSD;
   (b)   Most recent evaluation is satisfactory;
   (c)   Knowledgeable with site technology (hardware and software) with an emphasis on technology integration through classroom teaching and student learning.
   (d)   Knowledgeable in Google Docs and web-based tools and its integration into the classroom;
   (e)   Knowledgeable in trends in educational technology;
   (f)   Willing to build on knowledge to assist in enhancing and integrating technology in the classroom;
   (g)   Ability to work with staff and build on technology integration into the classroom.

4. **EdTech Teacher Support Provider Responsibilities:**
   (a) EdTech Teacher Support Provider will work with school site staff members to create and regularly update a Site Technology Plan.
   (b) EdTech Teacher Support Provider shall conduct workshops at least 1 time per month.
   (c) EdTech Teacher Support Provider shall provide support and resources according to the unit member's needs in integrating technology to include new strategies and practice into their classroom. Prior site or department administrator approval is necessary for release time and/or purchase of any resource.
   (d) EdTech Teacher Support Provider shall complete a log of meeting dates and times, and support provided to unit members. This log shall be provided to site/Department administrator by January 2nd and May 2nd of the school year. EdTech Teacher Support Providers who turn in completed logs after the above dates, shall be paid on the next pay warrant.
   (e) Each school year, PUSD EdTech Teacher Support Provider shall participate in at least two (2) PUSD provided trainings and/or meetings for EdTech Teacher Support Providers. One training shall be held, following the selection of the EdTech Teacher Support Providers.
   (f) EdTech Teacher Support Providers shall not evaluate unit members.
   (g) All communications between the participating unit members and EdTech Teacher Support Provider shall be confidential, and without the written consent of the participating unit members, shall not be shared with others, including site/Department administrator.
   (h) No records shall be placed in participating unit member's personnel file.

5. **EdTech Teacher Support Provider Stipend:** Each EdTech Teacher Support Provider shall be paid $2,800 per year. Stipend(s) will be awarded in two payments, one in January and one in June.

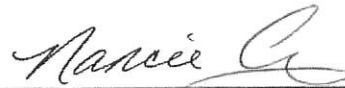6. PEA and PUSD shall agree upon all applications and forms for the EdTech Teacher Support Provider.

For Pittsburg Education Association:

_____
Celia Medina-Owens
PEA President
Date: ___8/2/23___

For Pittsburg Unified School District:

_____
Nancie Castro
Assistant Superintendent. HR
Date: ___8/2/23___

PUSD EdTech Teacher Support Provider Application Form

Name		Date	
Current School Site			

EdTech Teacher Support Provider Qualifications:

- Current certificated unit member who has permanent status with PUSD
- Most recent evaluation is satisfactory
- Knowledgeable with site technology (hardware and software) with an emphasis on technology integration through classroom teaching and student learning
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Applicant Signature: _____   Date: _____

For Administrative use only:
EdTech Teacher Support Provider Selection Committee:

Site Administrator (Print) _____ (Signature) _____ Date: _____

PEA Unit Member (Print) _____ (Signature) _____ Date: _____

PEA Unit Member (Print) _____ (Signature) _____ Date: _____

Approved: ☐   Not Approved: ☐
Submit completed applications to Human Resources after Committee review

8/2/23