

Memorandum of Understanding Between
Pittsburg Education Association and Pittsburg Unified School District
New Afterschool ELOP Program
October 21, 2022

This memorandum of Understanding (MOU) is between the Pittsburg Education Association (PEA) and the Pittsburg Unified School District (PUDS) regarding the new afterschool ELOP outside vendor program.

The District and the Association agree to the following:

1. Whenever possible the site ELOP employees will utilize the other spaces on campus during the 27 minutes the TK and K classroom teacher has their prep time to ensure a lack of disturbance and distraction as teacher plans and prepares.
2. The District shall ask for TK and K volunteers to use their classrooms for the ELOP Program.
3. If there are not enough volunteers, the site shall determine which TK and K rooms are chosen.
4. Teachers will be paid a \$200 per month stipend for each month their room is used by an after-school vendor during their prep time every day. If teachers split use of rooms they will split the stipend accordingly.
5. During TK and K teacher prep time the classroom teacher may stay in their classroom and plan and prepare, or may choose to work in an identified staff work area.
6. The district shall provide alternative places the TK and K teachers can go to so they can engage in after intervention programs and enrichment programs with their students.
7. The classroom teacher shall notify their site administrator in the event of a concern or problem.
8. The District shall provide locks or a locked space for personal student files in rooms used in the ELOP program.
9. This MOU shall expire June 30, 2025. In the case that ELOP funding ends earlier than this date, the MOU would expire at that time.
10. The Association and the District shall meet as needed to revise and adjust this MOU as things change within the ELOP Program.
11. The attached expectations shall be shared with the ELOP program.

Pittsburg Education Association



Celia Medina-Owens, PEA Bargaining Chair

Date 10/21/22

Pittsburg Unified School District




Nancie Castro Assistant Superintendent

Date 10/21/22

Expectations To Be Shared With ELOP Vendors

- o ELOP employees shall bring their own supplies and not use the supplies of the classroom teacher.
- o The ELOP employees will be instructed not to disturb teachers and to encourage the students to do the same.
- o After ELOP employees have finished for the day all desks/chairs shall be replaced to their original position, and the room should be in the same arrangement and condition as when they arrived.
- o ELOP must have their own user login information to access classroom computer.
- o If a classroom needs to be locked or unlocked, the ELOP employee will contact the site coordinator. Classrooms should remain locked when no one is in the room.

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